

Amended ADAMS COUNTY BOARD OF SUPERVISORS MONTHLY MEETING

ADAMS COUNTY BOARD ROOM

January 20, 2009, 6:00 p.m.

1. Call to Order by the Chair
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve the Agenda
7. Approval of the December 16, 2008 County Board Minutes.
8. Public Participation (if requested by the County Board Chair)
9. Announcement of Meetings, Agenda Changes, Report of Supervisors Claims read by the County Clerk, and appoint 6 supervisors to approve claims West, Loken, Ward, Stuchlak, England, Kirslenlohr to review during recess.
10. **Correspondence:** Letter dated January 4, 2009 from David C. Grabarski regarding new address assignment.
11. **Appointments:**
12. **Unfinished Business: Reconsideration of Den. #3:** Rezone a portion of a parcel of land in the Town of Big Flats, owner Donald Regnier, the shoreland protection ordinance is not amended to reflect that the following property be changed from a Conservancy District to a Recreational/Residential District. SE ¼, SW ¼, Section 36, Township 19 North, Range 6 East, at 774 Chicago Avenue. Request by Supervisor Sumpter. According to Board Rule IV: N this is permissible.
13. **Reports and Presentations:**
 - a. Administrative Coordinator/Director of Finance
 - b. Department
 - c. Miscellaneous – Discussion on nutrition program

14.		
Admin & Fin 12/12 Ad Hoc Rules 1/8 County Board 12/16 Adams Lndfill Adv 12/15 CWCA 10/22 Exe Com 12/1, 12/8	Golden Sands 11/20 Hlth & Hum 12/12, 1/9 Library Financial 12, 2008 Plan & Dev 10/13, 11/10, 12/3, 12/9, 12/17, 1/7, 1/12	Planning & Dev/Finance 11/21 Pub Safety & Jud Com 12/10 Pub Works 12/11, 12/15 Resource & Rec 12/1, 12/2, 1/5 SCLS 12/8 Surveyor 1/7

15. **Resolutions:**

Res. #01: To authorize Highway Commissioner Ron Chamberlain to attend the Transportation Development Association Fly-in in Washington DC April 21 & 22, 2009.

Res. #02: To amend the Tower Site Lease with the Wisconsin State Patrol to allow for Adams County to utilize the State Patrol radio tower at the Seven Sisters site for Adams County radio needs.

Res. #03: To recognize Kathy Williams' retirement and honor her years of service to Adams County.

Res. #04: To recognize James Wehinger's retirement and honor his years of service to Adams County.

Res. #05: To recognize Nancy Schweigert's retirement and honor her years of service to Adams County.

Res. #06: To recognize Joann Reichhoff's retirement and honor her years of service to Adams County.

Res. #07: To recognize Diane Kopitzke's retirement and honor her years of service to Adams County.

Res. #08: To recognize Eric Furtkamp's retirement and honor his years of service to Adams County.

Res. #09: To recognize Nancy Churchill's retirement and honor her years of service to Adams County.

Res. #10: To recognize Marv Bennett's retirement and honor his years of service to Adams County.

Res. #11: To approve a three (3) year Agreement from January 1, 2008, through December 31, 2010, with the Adams County Sheriff's Department Employee's Association, Local 414 of the Wisconsin Professional Police Association.

Res. #12: To approve the Parks/Recreation Department attendance at out-of-state tourism/sport show. Show will take place at Tinely Park, IL, February 7 & 8, 2009.

Res. #13: To approve Investigator Todd Laudert to travel to Washington D.C. from February 7, 2009 to February 12, 2009.

16. **Ordinances:**

Ord. #01: Rezone a portion of a parcel of land in the Town of New Haven, owned by Curtis Vanderbilt, property (8 acres) located in the NW ¼, NE ¼, Section 2, Township 14 North, Range 7 East, property is changed from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District.

Ord. #02: Rezone a portion of two parcels of land (9 acres) in the Town of Easton, owned by Shirley Wiese & Jeanette Kurth, property located in the NE ¼, SW ¼, & NW ¼, SE ¼, Section 31, Township, 16 North, Range 6 East at 1329 Evergreen Drive, the two parcels (9 acres) be changed from an A1 & A1-15 Exclusive Agricultural District to an R-2 Rural Residential District.

Ord. #03: Adams County Tobacco Use Ordinance in County Buildings, Facilities and on County Property

Ord. #04: Protection and safety of public roadways from privately owned irrigation systems.

17. **Denials:**

Den. #01: A parcel of land (39.572 acres) in the Town of Dell Prairie, owned by Thomas & Rose Marie Siriann, property located in the SW ¼, SW ¼, Section 11, Township 14 North, Range 6 East, Lot 3 of CSM 2045 on 9th Avenue, not be amended to reflect that the following described property be changed from an A1 Exclusive Agricultural District to an A-3 Secondary Agriculture District (26 acres) and an R-3 Mobile Home Park Residential District (13.57 acres).

18. **Petitions:**

19. Approve Claims

20. Per Diem and Mileage for this Meeting read by the County Clerk.

21. Motion for County Clerk to correct errors.

22. Set next meeting date.

23. **Closed Session:** (none)

24. Adjournment

Amended 01/19/09 4:05 p.m.

Jan. 4 2009

Dear County Board Member and other County Officials

This past summer we built a new house which we moved into on Oct 18 08. We had to rezone and divide the property incurring a large surveying bill. This was because the Real Property Lister would not allow conforming A1-15 properties to be joined together. I researched this and there is no ordinance or resolution adopted by the County Board but instead just an interpretation of rule. However there are cases where this has not been followed. I believe this has been changed since March and now conforming properties can be joined together. This was minor compared to the main reason I'm writing to you.

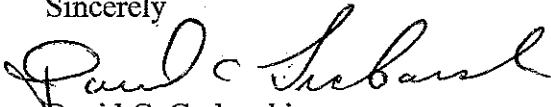
On April 18 08 we were assigned 995 Evergreen Ave as our new address by the Real Property Lister. A copy of the assignment is enclosed. However after talking to a First Responder in Dec. we found out that our new address should really be 996 Evergreen Ave. since we are on the north side of Evergreen Ave. A map of the property was presented to the Real Property Lister at the time of assignment. Now we are in the process of changing our address a 2nd time in 3 months. This entails notifying no fewer than 44 businesses, credit card companies, magazines, newspapers, banks, insurance companies, etc. Also the 62 Christmas Cards that we sent to friends and relatives with our new address now must be notified that we have another new address. Also our Township will have to purchase a new fire sign to install.

We probably should have realized it was wrong but with the excitement of a new house we didn't, now we are left to fix someone else's mistake which upsets me a great deal. A great amount of time and money have been wasted on this little mistake.

I don't know what can be done to prevent this in the future so another taxpayer doesn't have to experience the hassle we have been through. Everyone has a job to do, we are all human though and make mistakes, but if we do we must try to fix the error and fix with "class". This wasn't done.

Thank you.

Sincerely



David C. Grabarski

995 996 Evergreen Ave. (for now)
Grand Marsh, WI 53936

Cc: County Clerk

AC/DF

Corp Counsel/Personnel Dir.

4-18-08

To Whom It May Concern:

This is to inform you that your site address for your property located in Adams County IS:

995 Evergreen Avenue

It is your *responsibility* to inform the telephone company and the Post Office of this number.

The township will be notified and they are responsible for ordering & installing your sign. You will see the sign in about 60 days.

If you have any questions, please contact us at the Adams County Real Property Lister Office. (608) 339-4525.

Thank you

Shue

AMENDMENT OF ADAMS COUNTY SHORELAND PROTECTION ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the Adams County Shoreland Protection Ordinance on December 14, 1970, with an effective date of January 1, 1971, pursuant to the authorization contained in Section 59.692 of the Wisconsin Statutes, and was revised on April 15, 2008 as the Adams County Shoreland Protection Ordinance, with an effective date of May 7, 2008, and

WHEREAS: On September 10, 2008, Donald Regnier, owner, petitioned the Adams County Board of Supervisors to amend the shoreland protection ordinance to rezone a portion of a parcel of land in the Town of Big Flats, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on December 3, 2008 and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends denial of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Shoreland Protection Ordinance, Ordinance No. 11-2008, and the corresponding zoning maps are not amended to reflect that the following described property be changed from a Conservancy District to a Recreational/Residential District.

SE ¼, SW ¼, Section 36, Township 19 North, Range 6 East, at 774 Chicago Avenue, Town of Big Flats, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the 23 day of December, 2008.

Recommended for denial by the Adams County Planning and Development Committee on this 3rd day of December, 2008.

Glen Licitar
Glen Licitar, Chair

Joanne Sumpter
Joanne Sumpter, Vice-Chair

Michael Keckisen
Michael Keckisen

Joe Stuchlak
Joe Stuchlak

Sylvia Breene
Sylvia Breene

Terry James
Terry James, Secretary

Richard Colby
Richard Colby

Enacted/Defeated by the Adams County Board on the 16 day of December, 2008.

Cindy Phillippe
Cindy Phillippe, County Clerk

Al Sebastiani
Al Sebastiani, Board Chair



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
December 3, 2008 – Room A260 -Courthouse
Friendship, WI 53934 –9:00 A.M.

Donald Regnier – Rezoning request of a portion of a parcel (1 Acre) from a Conservancy District to a Recreational/Residential District of the Adams County Shoreland Protection Zoning Ordinance for possible future cabin site on property located in the SW portion of the SE ¼, SW ¼, Section 36, Township 19 North, Range 6 East, at 774 Chicago Avenue, Town of Big Flats, Adams County, Wisconsin.

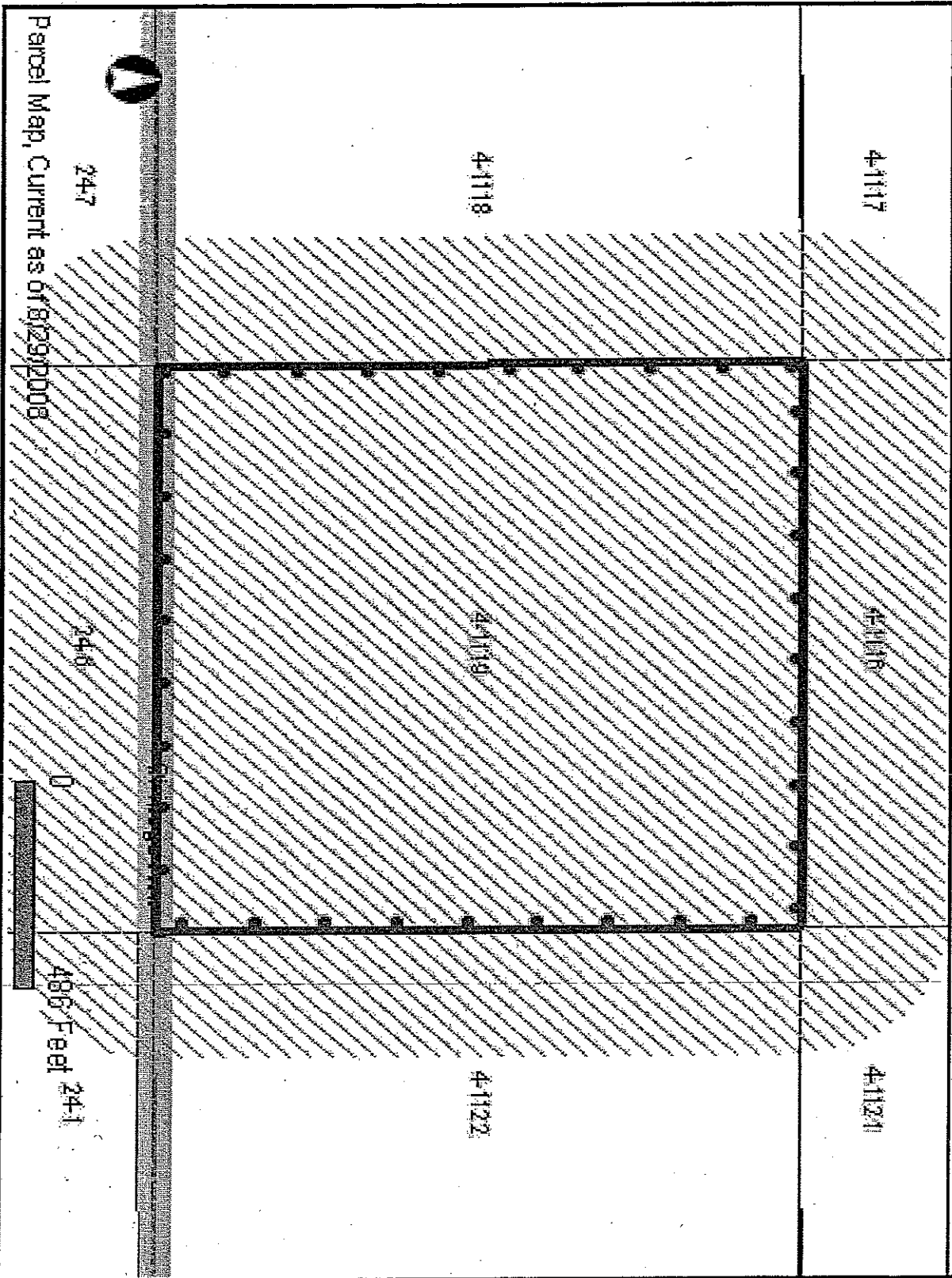
Appearing for with testimony: Donald Regnier, Owner

Appearing against: None.

Correspondence: Notification from the Town Board of Big Flats that they met on March 11, 2008 and do not object to the zoning change. Letter from Will Stites, DNR has not objections to rezoning. Call from Todd Mantes with no objections as long as cabin would not border his property. Call from Ted Spaetti with no objections. Call from Rich Regnier with no objections. Letter from Steven West stating that they would object if this is approved, but deny a request at a later date for a rezone on his property.

Disposition: Mike Keckeisen made a motion to deny the request and forward that recommendation on the above-described property, to the County Board for final action. Mr. Keckeisen feels that Conservancy regulations and consistency must be followed. Joe Stuchlak seconded the motion. Roll Call Vote: 4-Yes. 2-No. 1-Absent (Licitar). Motion carried.

REGNIER SE, SW, 36-19-6 BIG FLATS

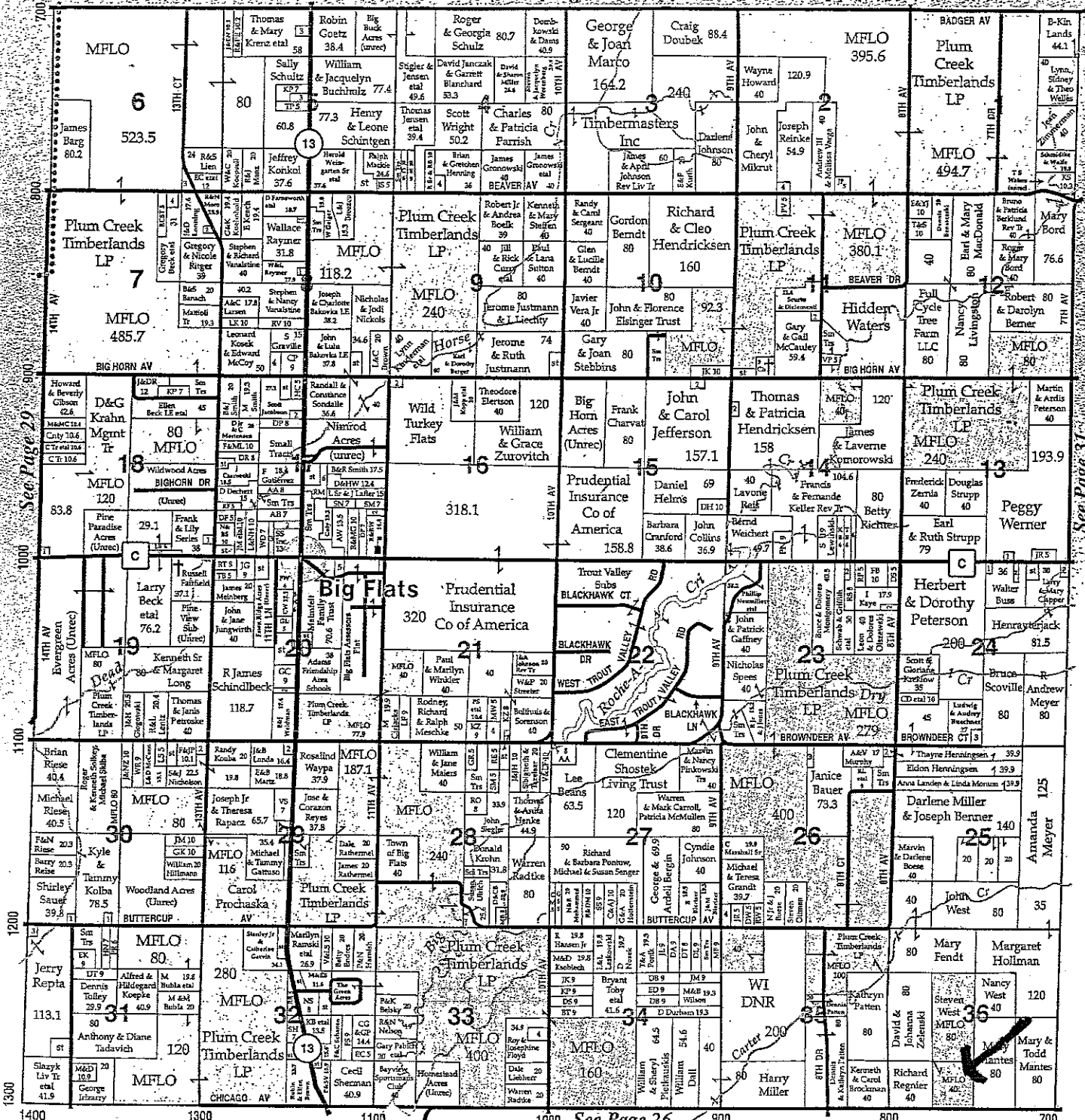


Denial 3-2008

18. Big Flats (E)

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See Page 34



See Page 26

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RESOLUTION NO. 01-2009

Resolution authorizing Highway Commissioner Ron Chamberlain to attend the Transportation Development Association (TDA) Fly in Washington DC April 21 & 22, 2009.

INTRODUCED BY: Public Works Committee

INTENT AND SYNOPSIS: To authorize Highway Commissioner Ron Chamberlain to attend the Transportation Development Association (TDA) Fly in Washington DC April 21 & 22, 2009.

FISCAL NOTE: \$1,249.00

WHEREAS: Adams County has a large amount of pending expensive infrastructure work; and

WHEREAS: Adams County has a great need for funding of that work, and federal programs are a viable source for said funding; and

WHEREAS: The TDA Fly-in presents an excellent opportunity to meet with Congressman Petri, Senator Kohl and Senator Feingold as well as the rest of the Wisconsin Delegation to ensure they are made aware of that need.

NOW, THEREFORE BE IT RESOLVED: By the Adams County Board of Supervisors that it is hereby approved that Highway Commissioner Ron Chamberlain may attend the Transportation Development Association (TDA) Fly in Washington DC April 21 & 22, 2009. Further, the cost of \$1,249.00 shall be appropriated from the Highway Department training and conferences budget.

Dated this 8th day of January, 2009

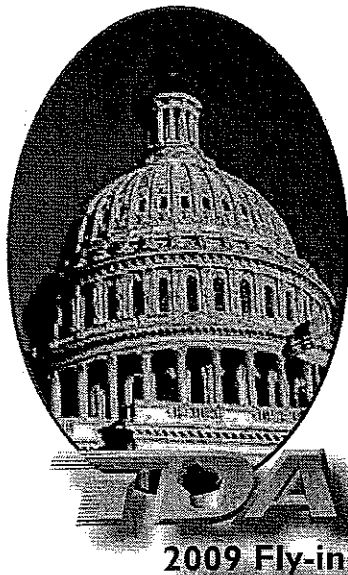
Garry Babcock
Therence Johnson
Michael J. Keckisen

Deane R. Morgan
David Renner

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this _____ day of
January, 2009

County Clerk

County Board Chair



19th Annual Fly-in April 21st-22nd

Please participate to show your support for Wisconsin transportation.

Every year, we must present our case for transportation and express appreciation for the efforts of our delegation. Taking our message to Washington will be particularly important this year. Below are some specific reasons you should join the 19th Annual TDA Fly-in to Washington, D.C.:

2009 Fly-in Appropriations: The economy is likely to remain a major story throughout next year. We must stress transportation investment as a crucial element of the U.S. economic recovery and also to its long-term economic growth and stability. We must ensure that vital Wisconsin projects and programs are funded.

Surface Transportation Authorization: SAFETEA-LU expires in 2009, and the next authorization will have to be significantly different than previous reauthorizations. Congress needs to address the transportation investments necessary to maintain and improve U.S. competitiveness in a global economy. The federal fuel tax, the largest source of Highway Trust Fund revenue, has not been increased to keep up with inflation or construction costs. In addition, the fuel tax will continue to lose effectiveness as a measure of system usage as fuel efficiency increases and alternative fuels come to market. Without new revenue, the federal highway and transit programs will have to be cut significantly from SAFETEA-LU levels. This would be disastrous for an already shaky economy.

Air Authorization: Vision 100 – Century of Aviation Reauthorization Act of 2003, which defined Federal Aviation Administration (FAA) policy and funding levels, expired September 30, 2007. Aviation taxes, FAA funding and Airport Improvement Program (AIP) investment have been extended through March 31, 2009. Wisconsin relies on federal funding for 60-70% of the state's aviation program.

Please join the TDA Fly-in to thank members of the delegation for their work and to encourage them in their efforts to help Wisconsin meet its many transportation needs.

**Register today for the 2009 TDA Fly-in April 21st-22nd.
Don't wait, the registration deadline is February 8, 2009.**

Trip Package Includes:

- Round trip air travel to Washington, D.C. via Midwest Airlines
- Accommodations at the Washington Marriott at Metro Center
- Wisconsin briefing with key speakers
- Popular morning policy briefing
- Office visits with Wisconsin's congressional delegation
- Excellent opportunities to meet and network with transportation leaders

2009 Fly-in Details

April 21st		April 22nd	
10:15 AM	Midwest Airlines #2419 ¹ Milwaukee to Reagan National	9 AM	Policy Briefing Capitol Hill
2:30 PM-5:30 PM	Briefing Session Washington Marriott at Metro Center	Noon	Lunch on your own
6:30 PM-7:30 PM	Cocktail Reception Clyde's of Gallery Place	1 PM-4 PM	Office Visits
7:30 PM-8:30 PM	Dinner Clyde's of Gallery Place	7:35 PM	Midwest Airlines #406 Reagan National to Milwaukee

¹ Due to changes at Midwest Airlines last summer, TDA was unable to reserve flight #411, which departs at 7:40 AM and arrives in D.C. shortly before 11 AM. Instead, the group will take flight #2419 and land shortly before 1 PM. The schedule for the first day has been modified to accommodate the change. If you would prefer flight #411, specially for those people who don't fly out of Milwaukee, contact AAA.

Hotel Accommodations

The Washington Marriott at Metro Center is the ideal downtown Washington, D.C. hotel with convenient access to all of the city's famous sites. Situated adjacent to the Metro rail system, guests of this hotel have easy access to the U.S. Capitol and a variety of other area attractions. For more information about the hotel, visit www.marriott.com.

Dinner

The cocktail reception and dinner will be held at Clyde's of Gallery Place located a couple of blocks from the hotel in the Chinatown section of Penn Quarter, one of Washington's most vibrant neighborhoods. Clyde's is a favorite for Shakespeare and Ford's theatergoers, Verizon Center players and fans, residents and tourists alike.

Dinner Selection

Filet Mignon & Crab Cake

Roasted potatoes, seasonal vegetables, and a grain mustard remoulade

Brownie Sundae

Pasta Primavera will also be available. Please indicate your preference along with any other dietary concerns on the registration form or call TDA at 608-256-7044.

Package Options (prices include \$10 processing fee)

\$1,090 per person, single occupancy from Milwaukee*

\$910 per person, double occupancy from Milwaukee*

\$660 per person land only, single occupancy

\$490 per person land only, double occupancy

\$295 per person, dinner and meeting only

Fees subject to change at the time of reservation.

**For flight alternatives from other markets or for specifics on participating in only a portion of the Fly-in event, please contact AAA Travel at 800-236-9600 (ext. 2117), or 608-257-6222 (ext. 2117), or the TDA office at 608-256-7044.*

IMPORTANT NOTES:

1. Reservations and full payment are due by February 8, 2009. All payments are non-refundable. For package reservations or any changes to existing reservations made after February 8th, a \$50 service charge and any supplier fees will be applied. Discounted group rates may no longer be available.
2. The flight to D.C. from Milwaukee leaves later than the flight taken in previous years. Please understand how this impacts your travel schedule. Connecting flights from local airports are the same as in previous years resulting in significant layovers in Milwaukee on the 21st. Please contact AAA for details and alternatives.

Registration Form

Important- Reservations and full payment are due by February 8, 2009. New registrations and changes to existing reservations made after February 8, 2009 are subject to a \$50 service charge plus any supplier fees. Registrants will be confirmed for air and hotel arrangements subject to availability.
All payments are non-refundable.

Legal Name

Preferred Name on Name Badge

Company Name

Airline Departure City (see next page)

Mailing Address (no p.o. boxes)

City

State

Zip Code

Phone

Fax

Email

Package Option (see next page)

Roommate (if applicable)

Travel Insurance- Please read about this important option on the next page, accept or decline and sign after the following statement: I UNDERSTAND THAT AAA TRAVEL AGENCY SERVES AS AN INTERMEDIARY AGENT AND AS SUCH ALL FUNDS PAID HAVE BEEN FORWARDED TO THE VENDOR/ CARRIER PROVIDING THOSE SERVICES.

INITIAL ONE: YES ☐, I would like to purchase travel insurance.
NO ☐, I would not like to purchase travel insurance.

Signature

Date

Payment- Please choose an option below. Payment may be made by check (payable to AAA Travel Agency) or credit card (MasterCard, Visa, AMEX and Discover). Send registrations to AAA Travel - TDA Fly-in 664 W. Washington Ave., Madison, WI 53703; fax 608-257-1095; or call 800-236-9600 (ext. 2117).

Credit Card: ☐ MC ☐ Visa ☐ AMEX ☐ Discover

Credit Card #

Name on Card

Expiration Date

Amount Due

To calculate amount due, please use the registration cost worksheet on the next page.

Event Options

Office Visits

Please indicate your preference for legislative office visits. A list of the Wisconsin delegation can be found on the next page.

#1 _____

#3 _____

#2 _____

#4 _____

Dinner at Clyde's of Gallery Place

Please indicate your meal choice for the dinner Tuesday night.

_____ Steak & Crab _____ Pasta Primavera

Other special dietary needs:

Travel Insurance

Travel insurance is available through Access America. In order for AAA to process your reservations, you must accept or decline travel insurance, and sign after the statement on the registration form. Remember, all payments related to the TDA Fly-in are non-refundable.

To protect against loss due to trip cancellation or interruption, consider purchasing travel insurance. For complete information about

coverage, exclusions and limitations, please contact AAA.

Trip Cost	Rate
\$251-\$500/ person	\$28
\$501-\$750/ person	\$48
\$751-\$1,000/ person	\$62
\$1,001-\$1,250/ person	\$74
\$1,251-\$1,500/ person	\$89

Package Options

(all package prices include a \$10 processing fee)

Package A: \$1,090 per person, single occupancy from Milwaukee*

Package B: \$910 per person, double occupancy from Milwaukee*

Package C: \$660 per person land only, single occupancy

Package D: \$490 per person land only, double occupancy

Package E: \$295 per person, dinner and meeting only

*\$100 departure fee for Appleton, Green Bay and Madison. Fees subject to change at time of reservation. Please see important notes on the previous page.

Registration Cost

\$_____ Package Cost

\$_____ Service Charge (\$50 if you register after February 8, 2009)

\$_____ Optional Trip Insurance (see rates above)

\$_____ Other (local air/ additional hotel nights)

\$_____ Total (fill in on registration form)

Wisconsin Delegation

Congress

1st District Congressman Paul Ryan

2nd District Congresswoman Tammy Baldwin

3rd District Congressman Ronald Kind

4th District Congresswoman Gwen Moore

5th District Congressman James Sensenbrenner

6th District Congressman Thomas Petri*

7th District Congressman David Obey*

8th District Congressman Steven Kagen

Senate

Senator Herb Kohl*

Senator Russell Feingold*

* Invited to meet with the entire group as well as participating in office visit.

RESOLUTION NO. 02- -2009

Resolution Amending the 7-Sisters State Patrol Tower Agreement

INTRODUCED BY: Public Works Committee.

INTENT & SYNOPSIS: To amend the Tower Site Lease with the Wisconsin State Patrol to allow for Adams County to utilize the State Patrol radio tower at the Seven Sisters site for Adams County radio needs.

FISCAL NOTE: Loss of revenues from tower driveway plowing and loss of \$1,500.00 rent per year to the Highway fund in exchange for \$0.00 rental for county use of the tower.

WHEREAS: The County reached an agreement with Wisconsin State Patrol to install a radio tower at the Seven Sisters Gravel Pit (Property) on June 10, 1996; and

WHEREAS: The County has need to use this tower for the County's communication system; and

WHEREAS: The current agreement has no provisions for use of the tower by the County; and

WHEREAS: The Public Works Committee is recommending the County enter into the attached, proposed Tower site use agreement which amends the 1996 agreement; and

WHEREAS: The Public Works Committee found these changes to be in the interests of Adams County.

NOW, THEREFORE BE IT RESOLVED: By the Adams County Board of Supervisors to approve and enter into the attached Tower Site Use Agreement.

Dated this 8TH day of JANUARY 2009.

Harvey Bobovich
Erin Johnson
Michael Becken

Dean R Morgan
David Penner

Adopted _____

Defeated _____ by the Adams County Board of Supervisors this _____ day of _____ 2009.

Tabled _____

County Clerk

County Board Chair

TOWER SITE USE AGREEMENT

THIS AGREEMENT is made in duplicate and entered into by, and between, the STATE OF WISCONSIN, DEPARTMENT OF TRANSPORTATION, hereinafter "WisDOT", and Adams County hereinafter "the County".

It should be noted that this document amends the signed (June of 1996) Tower Site Lease agreement between the County and WisDOT.

WITNESSETH

WHEREAS, WisDOT, for the operation and maintenance of a radio communication tower site, owns and occupies the tower site on the following described land, hereinafter the "Rome Tower Site" or "Tower Site":

The Tower Site is located at the following Coordinates: N44°10'08.8" and W089°42'58.4" in the Town of Rome, County of Adams, State of Wisconsin.

WHEREAS, WisDOT owns and maintains an antenna support tower, hereinafter "WisDOT's Tower", and WisDOT owns and maintains an adjacent building, hereinafter "WisDOT's Building", located on the Tower Site; and

WHEREAS, The County requires a telecommunications system at the Rome Tower Site, and desires to attach, install and transmit certain radio transmitting and/or receiving equipment and operate, maintain and utilize the same for reasons associated with its business activities; and

WHEREAS, such occupancy of the Tower Site and WisDOT's Tower and WisDOT's Building by The County will be for telecommunications use.

NOW, THEREFORE, BE IT AGREED that WisDOT hereby grants to the County the right to make and maintain attachments upon WisDOT's Tower and to install and operate radiotelephone equipment within WisDOT's Building at the Tower Site, for the term of one (1) year, with additional one year term extensions available automatically, commencing on the effective date of this AGREEMENT, subject to the terms and conditions set forth herein.

TERMS AND CONDITIONS

1. The County agrees to waive WisDOT's current annual rental of Fifteen Hundred and No/100 (\$1,500) Dollars as per the current lease agreement (lease is for the period of July 1, 1996 through June 30, 2021), beginning on the effective date hereof, for the lease hereby granted, in exchange for tower and building space (details of which are described in Exhibit A). In addition to waiving the rental fee, the County also agrees to provide site maintenance for the site—external to the fence around the tower and building. This maintenance would include, but not be limited to, the following: snow plowing; brushing and/or mowing; etc.
2. This AGREEMENT shall be effective as of the day of execution by WisDOT. Either party shall have the right to terminate this AGREEMENT or any extension hereof by giving 180-days written notice thereof to the other party. Said termination shall be effective one hundred eighty (180) days after notice thereof is given to the other party.
3. Notwithstanding paragraph 2. above, WisDOT may, at its option and without liability to The County, terminate this AGREEMENT at any time by giving written notice thereof to The County, if WisDOT requires all suitable space on WisDOT's Tower or in WisDOT's Building for itself or for other state agencies, or if The County's equipment interferes in any way with the operation or performance of the equipment of WisDOT, other state agencies, or other third party tenants and The County is unable to remedy the interference, or if The County fails to comply with any of the terms or conditions of this AGREEMENT, or if The County fails to comply with any regulations of the FCC, or if WisDOT or The County removes its equipment and vacates the Tower Site.
4. This AGREEMENT entitles The County to make and maintain the attachments of radiotelephone equipment upon WisDOT's Tower and to install and operate the radiotelephone equipment within WisDOT's Building at the Rome Tower Site as specified in the drawing and notes attached hereto and incorporated herein by reference as Exhibit "A".

5. All attachments to WisDOT's Tower and installations in WisDOT's Building made by The County shall be in accordance with plans and specifications provided by WisDOT and with regulations of the Federal Communications Commission (FCC), and shall be maintained in a proper, safe and skillful manner so as not to interfere with the physical space or operational performance of the attachments and equipment of WisDOT, other State agencies, or other third party tenants and so as not to endanger life and property.
6. The County shall pay all costs and be responsible for the installation, operation, maintenance, replacement, repair and removal of its own attachment, radiotelephone equipment and telephone. The County agrees, in its use of the leased premises, not to interfere with the radio\television\telephonic\electronic transmission or reception through equipment, or frequencies, owned and/or used by WisDOT and located upon the leased premises. If it is so notified of such interference, The County shall eliminate said interference with WisDOT or such third party use of radio\television\telephonic\electronic transmission signals as soon as possible within 24 hours of notification or it shall cease using the equipment which is causing the interference, the sole exception thereto being for the purpose of testing necessary to eliminate the cause of the interference. It shall be The County's sole responsibility to correct and finance improvements to eliminate said interference and/or it shall be The County's responsibility to cease and desist from using the equipment at the leased premises. To facilitate prompt action to any such interference, The County is expected to advise WisDOT of any such interference as soon as it is substantiated. WisDOT and third party tenants shall cooperate with The County in correcting any such interference. WisDOT reserves the right at any time, upon twenty-four (24) hours notice, to order The County to stop using its equipment on the leased premises should its use interfere with WisDOT, or a third party tenant whose equipment is located on the tower and in operation on the date of execution of this Agreement by The County. If The County cannot or refuses to correct such interference, this Agreement shall be subject to immediate termination by WisDOT, the above stated language on termination in Section 2 notwithstanding. In case of a shut down notice, The County contact is the Emergency Management Director. If the Emergency Management Director is not available The County Clerk will be notified. If The County is required to cease and desist from the leased premises as provided herein, The County may terminate this Agreement immediately notwithstanding the language on termination at Section 2, above. If WisDOT technicians are dispatched after 24 hours notice to install, repair, replace or disconnect The County equipment, The County will be billed by WisDOT for such services on the basis of WisDOT's Division of State Patrol loaded labor rates plus the cost of any materials.
7. The County shall provide a copy of the valid FCC station authorizations for every transmit frequency specified in Exhibit "A" of this AGREEMENT and shall attach to its transmitters a copy of the valid FCC station authorization. In addition, The County shall post the names and telephone numbers of its responsible technician and the technician's supervisor.
8. The County shall not allow access to the Tower Site or to WisDOT's Tower or WisDOT's Building by any other than its authorized employees, its qualified radio maintenance contractor or the certified inspectors of the FCC; nor shall The County allow the use of WisDOT's Tower or WisDOT's Building by any other than its authorized employees.
9. The County shall maintain the area in WisDOT's Building occupied by its radiotelephone equipment in a neat and clean condition and shall instruct its employees, contractors and suppliers to refrain from depositing trash or litter in or upon the Tower Site.
10. The County assumes liability for and agrees to protect, indemnify and hold harmless the State of Wisconsin, Wisconsin Department of Transportation and their officers, employees and agents from and against any and all claims, demands, suits, liability and expense (including attorney's fees) by reason of loss or bodily injury to or death of any person or damage to or destruction of any property whatsoever, arising or growing, directly or indirectly out of (1) the installation, operation, maintenance, repair, replacement or removal of The County's attachments or equipment, (2) any defect in The County's attachments or equipment or any failure thereof, (3) the use, occupancy or maintenance of the Tower Site or to the use or occupancy of WisDOT's Tower or WisDOT's Building by The County, (4) any act or omission of The County, its officers, employees, agents, contractors, assigns, invitees or frequenters, while on, using or maintaining the Tower Site or WisDOT's Tower or WisDOT's Building located thereon, or (5) the failure of The County, its officers, employees, agents, contractors, assigns, invitees or frequenters, to abide by or comply with any of the terms or conditions of this Agreement WisDOT shall be liable for and shall indemnify and hold harmless the County against all actions or claims for loss of or damage to property or the injury or death of persons, resulting from the fault, negligence, or wrongful act or omission of the WisDOT, its agents, or employees.
11. The County will provide WisDOT a certificate of Liability Insurance.

12. WisDOT shall be responsible for maintaining the Tower Site (Inside of fenced area) as well as its Tower, Building, lighting and its own communications equipment. It shall be the responsibility of the County to maintain the access road during the winter; it shall do so at no expense to WisDOT.
13. WisDOT shall provide emergency power and ventilation for The County's radiotelephone equipment. However, with ninety (90) days notice, WisDOT may remove The County from WisDOT's emergency power source when the equipment of WisDOT (or other State agencies) requires the entire emergency power capacity.
14. All radiotelephone equipment installed by The County shall remain the property of The County at all times and may be replaced or removed by The County at any time during the term of this AGREEMENT.
15. The County shall not make any other use of the Tower Site, WisDOT's Tower or WisDOT's Building than is intended herein and customary for the operation of telecommunications; nor shall The County install any equipment other than of the type or frequency specified in Exhibit "A" of this AGREEMENT without separate and specific written permission from WisDOT.
16. Access to the Tower Site by The County personnel or representatives for the purpose of equipment installation, removal, maintenance and repair shall be coordinated through WisDOT who shall clear all access, each time and prior to entrance to the Tower Site, through the Director of WisDOT's Division of State Patrol, Bureau of Communications or his designee. The County shall not occupy space or install equipment at the Tower Site without advance permission from WisDOT.
Prior to installation, The County shall provide proof that the persons installing the antennas have the qualifications and insurance coverage necessary to perform such installations.
17. WisDOT shall have the right to use, occupy and enjoy the Tower Site and facilities located thereon, including WisDOT's Tower and WisDOT's Building, and WisDOT shall have the right to permit the use or occupancy thereof by others, for such purposes, in such manner and at such times as WisDOT shall desire, the same as if this instrument had not been executed by it. If any such use shall necessitate any change in the location or installation of The County's attachments or equipment or any part thereof, such change shall be made by The County at its own cost and expense, within 60 days after receipt of written notice thereof from WisDOT, and WisDOT shall not be liable to The County on account thereof, or on account of any damage growing out of any use which WisDOT may make or permit to be made of the Tower Site or facilities located thereon.
18. Upon termination of this AGREEMENT, The County shall, at its own expense, within a period of 60 days following the effective date of such termination remove its attachments and equipment from the Tower Site. In the event of the failure of The County so to do within said period of time, WisDOT shall have the right to so remove the attachments and equipment of The County, and The County will promptly reimburse WisDOT for the cost and expense of so doing upon presentation of a bill therefore by WisDOT.
19. The waiver of a breach of any of the terms or conditions hereof shall be limited to the act or acts constituting such breach and shall never be construed as being a continuing or permanent waiver of any such terms or conditions, all of which shall be and remain in full force and effect as to future acts or happenings, notwithstanding any such waiver.
20. In accepting this AGREEMENT, the County agrees to perform and be bound by all of the conditions hereof to be performed by the County, even though the performance thereof may not be required by the County until after the termination of this AGREEMENT.
21. The benefits of this AGREEMENT shall accrue to State of Wisconsin, Department of Transportation and their successors and assigns; however, this AGREEMENT is personal to The County, and is not assignable or transferable by The County.
22. It is expressly understood by the County that no title, interest, equity or property rights in the Tower Site, in WisDOT's Tower, or in WisDOT's Building or Microwave System are conveyed by this AGREEMENT or by the State of Wisconsin or WisDOT.

23. The parties hereto shall direct any notices, documents or other correspondence required by or related to this AGREEMENT to the following:

To WisDOT:

Director, Bureau of Communications Services
WI Department of Transportation/Division of State Patrol
P.O. Box 7912
Madison, WI 53707-7912
Phone: (608) 267-9763
Fax: (608) 267-4495

To Adams County:

Administrative Coordinator/Director of Finance
Adams County
P.O. Box 102
Friendship, WI 53934
Phone: (608)339-4579
Fax: (608)339-4509

Or to such other person or address as a party hereto may, upon similar notice, notify the other party.

IN WITNESS WHEREOF, the parties hereto have caused this LEASE AGREEMENT to be executed in duplicate and approved on the date written by their authorized officers or representatives.

Adams County: _____ Date: _____
Administrative Coordinator/Director of Finance

STATE OF WISCONSIN
COUNTY OF ADAMS

Personally came before me this _____ day of _____, 2009, by <Print name here> _____, as Contracting Officer, on behalf of County of Adams, State of Wisconsin, who executed the foregoing instrument and acknowledge the same.

_____(SEAL)
NOTARY PUBLIC, STATE OF WISCONSIN
Print Name: _____
My Commission Expires: _____

Adams County: _____ Date: _____
<Adams County Title Here>

STATE OF WISCONSIN
COUNTY OF ADAMS

Personally came before me this _____ day of _____, 2009, by <Print name here> _____, as Contracting Officer, on behalf of County of Oneida, State of Wisconsin, who executed the foregoing instrument and acknowledge the same.

_____(SEAL)
NOTARY PUBLIC, STATE OF WISCONSIN
Print Name: _____
My Commission Expires: _____

**STATE OF WISCONSIN
DEPARTMENT OF TRANSPORTATION**

By: _____
David L. Collins Superintendent
Division of State Patrol

STATE OF WISCONSIN
COUNTY OF DANE

Personally came before me this _____ day of _____, 2009, by David L. Collins, as Superintendent of Division of State Patrol, on behalf of State of Wisconsin, Department of Transportation, who executed the foregoing instrument and acknowledge the same.

_____(SEAL)
NOTARY PUBLIC, STATE OF WISCONSIN
Print Name: _____
My Commission Expires: _____

Exhibit A
Adams County
Equipment List

It is understood that the following described equipment, may be installed by the County at the Rome Tower Site:

Equipment on Tower

- All transmission line will be attached to the tower every 3' with suitable stainless steel hangers and hardware.
- All transmission line will be jacketed cable.
- When a standard grounded cable entry mechanism is in place, boots must be used on the cable at the point of entry into the building.
- An applicable grounding kit shall be used to ground the transmission line to the tower at the top and bottom.
- Spark gap lightning protection on the telephone lines.
- The County is granted permission to share use on top mounted WisDOT approved receive antenna
- Installation of a single antenna, model 440-1 or equivalent, located at approximately the 210 foot level (AGL)
Post-installation finalized antenna height is: _____ ft. (AGL)
- Installation of a single 4-ft diameter microwave dish, located at the 210 foot level (AGL)
Post-installation finalized dish height is: _____ ft. (AGL)

Equipment in Building

- All equipment in building will be grounded.
- In building equipment footprint to be approved by WisDOT (State Patrol/Bureau of Communications)

Frequencies

- [REDACTED] MHz Transmit Channel Name is: [REDACTED]
- [REDACTED] MHz Receive Channel Name is: [REDACTED]

Tower Co-Location Form

Applicant: <u>Adams County Sheriff Department</u>		Site Name: <u>State of Wis - Rome</u>	
RF Engineering Contact: <u>Steve Dubberstein</u>			
Contact's Phone #: <u>608-745-3300</u> <u>steve@rfstore.com</u>			
Applicant Site Name: <u>State of Wisconsin - Rome</u>			
Applicant Site Number: <u>n/a</u>			
Latitude (Nad 27): <u>44-10-09 N</u>		Ground Elev. (in feet): <u>1030</u>	
Longitude (Nad 27): <u>89-42-58 W</u>		Tower Height (in feet): <u>350</u>	
Existing Structure Type: <u>Guyed Tower</u>			
Antenna Configuration			
Desired Rad Center (Feet AGL)	Antenna 1 360 (350 base)	Antenna 2 220	
Antenna Quantity	1	1	
Antenna Manufacturer	RFS	RFS	
Antenna Model (Please attach ant. pattern)	340-1 (existing)	440-1	
Weight (per antenna)	20 lb	20 lb	
Antenna Length	10 ft	10 ft	
Antenna Gain (dB)	3.0 dBd	3.0 dBd	
Antenna Azimuth	omni	omni	
Mechanical Tilt	none	none	
Modulation Type	FM	FM	
Transmit Frequencies (all)		151.325 (Adams EG) 154.100 (Adams Paging) 154.755 (Adams Sheriff) 159.105 (Adams Highway)	
Receive Frequencies (all)	153.920 (Adams EG) 156.015 (Adams Paging) 156.090 (Adams Sheriff) 156.120 (Adams Highway) 157.800 (State Data)		
Total Number of Coax Runs:	1	1	
Coax Diameter:	7/8"	7/8"	
Weight of Coax per Run:	127 lb	80 lb	
Manufacturer of Coax:	RFS LCF78-50	RFS LCF78-50	
Total Number of Channels Desired for Site:	4	4	
Desired ERP (watts/channel):	receive only	125	
Antennas (microwave) ** Note: If Microwave dish is of grid type, please specify under Diameter.		Radio Equipment	
Desired Radiation Center: <u>197.6 degrees</u> (Feet AGL): <u>310</u> Antenna Quantity: <u>1</u> Antenna Manufacturer: <u>Gabriel P-9A48GN-U</u> Diameter: <u>Grid Dish 4.0 ft</u> Number of Runs of Coax: <u>1</u> Coaxial/Waveguide Diameter: <u>7/8"</u> Weight of Coax per Run: <u>114 lb</u> Manufacturer of Coax: <u>RFS LCF78-50</u> Transmit Frequency: <u>957.950 MHz</u> Receive Frequency: <u>954.350 MHz</u> Modulation Type: <u>32QAM</u> Channel Band Width: <u>200 kHz</u>		Manufacturer: <u>Motorola</u> Model: <u>Quantar</u> Microwave Radio Equipment Manufacturer: <u>Microwave Data Systems</u> Model: <u>LEDR 900S</u> Space Information Space Required: <u>four (4) 19" Racks</u> Power Requirements: <u>120 VAC 20A x 2</u>	

RECOGNIZING KATHY WILLIAMS FOR HER YEARS OF SERVICE TO, AND
RETIREMENT FROM, ADAMS COUNTY

INTRODUCED BY: County Board of Supervisors

INTENT & SYNOPSIS: To recognize Kathy Williams' retirement and honor her years of service to Adams County.

FISCAL NOTE: NONE

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Kathy Williams for 27 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Kathy Williams for her years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Kathy Williams for her 27 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Kathy Williams for a long and enjoyable retirement.

Dated this 20th day of January, 2009

Sydney Loken

David Ranner

David Ranner

Lee Ward

Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this 20th day of January,
2009.

RECOGNIZING JAMES WEHINGER FOR HIS YEARS OF SERVICE TO, AND
RETIREMENT FROM, ADAMS COUNTY

INTRODUCED BY: County Board of Supervisors

INTENT & SYNOPSIS: To recognize James Wehinger's retirement and honor his years of service to Adams County.

FISCAL NOTE: NONE

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to James Wehinger for 21 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to James Wehinger for his years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend James Wehinger for his 21 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to James Wehinger for a long and enjoyable retirement.

Dated this 20th day of January, 2009

Cynthia Lopen

Steve Engel

At Sebastian's

David Kerner

Ken Ward

Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this 20th day of January,
2009.

RECOGNIZING NANCY SCHWEIGERT FOR HER YEARS OF SERVICE TO, AND
RETIREMENT FROM, ADAMS COUNTY

INTRODUCED BY: County Board of Supervisors

INTENT & SYNOPSIS: To recognize Nancy Schweigert's retirement and honor her years of service to Adams County.

FISCAL NOTE: NONE

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Nancy Schweigert for 8 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Nancy Schweigert for her years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Nancy Schweigert for her 8 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Nancy Schweigert for a long and enjoyable retirement.

Dated this 20th day of January, 2009

Cynthia Loken

Ann Englund

At Sebastian

David Reiner

Dev Wood

Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this 20th day of January,
2009.

County Board Chair

County Clerk

RECOGNIZING JOANN REICHHOFF FOR HER YEARS OF SERVICE TO, AND
RETIREMENT FROM, ADAMS COUNTY

INTRODUCED BY: County Board of Supervisors

INTENT & SYNOPSIS: To recognize Joann Reichhoff's retirement and honor her years of service to Adams County.

FISCAL NOTE: NONE

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Joann Reichhoff for 37 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Joann Reichhoff for her years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Joann Reichhoff for her 37 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Joann Reichhoff for a long and enjoyable retirement.

Dated this 20th day of January, 2009

Cynthia Loken

Al Stearns

David Penner

Dev Ward

Adopted _____
Defeated _____
Tabled _____

by the Adams County Board of Supervisors this 20th day of January,
2009.

County Board Chair

County Clerk

RECOGNIZING DIANE KOPITZKE FOR HER YEARS OF SERVICE TO, AND
RETIREMENT FROM, ADAMS COUNTY

INTRODUCED BY: County Board of Supervisors

INTENT & SYNOPSIS: To recognize Diane Kopitzke's retirement and honor her years of service to Adams County.

FISCAL NOTE: NONE

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Diane Kopitzke for 26 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Diane Kopitzke for her years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Diane Kopitzke for her 26 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Diane Kopitzke for a long and enjoyable retirement.

Dated this 20th day of January, 2009

Cynthia Loken
Dee Englund
St. Sebastian
David Penner
Scott Ward

Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this 20th day of January,
2009.

County Board Chair

County Clerk

RECOGNIZING ERIC FURTKAMP FOR HIS YEARS OF SERVICE TO, AND
RETIREMENT FROM, ADAMS COUNTY

INTRODUCED BY: County Board of Supervisors

INTENT & SYNOPSIS: To recognize Eric Furtkamp's retirement and honor his years of service to Adams County.

FISCAL NOTE: NONE

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Eric Furtkamp for 16 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Eric Furtkamp for his years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Eric Furtkamp for his 16 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Eric Furtkamp for a long and enjoyable retirement.

Dated this 20th day of January, 2009

Cynthia Loken

Alan Engler

Al Sebastian

David Renner

Rev Ward

Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this 20th day of January,
2009.

RECOGNIZING NANCY CHURCHILL FOR HER YEARS OF SERVICE TO, AND
RETIREMENT FROM, ADAMS COUNTY

INTRODUCED BY: County Board of Supervisors

INTENT & SYNOPSIS: To recognize Nancy Churchill's retirement and honor her years of service to Adams County.

FISCAL NOTE: NONE

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Nancy Churchill for 30 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Nancy Churchill for her years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Nancy Churchill for her 30 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Nancy Churchill for a long and enjoyable retirement.

Dated this 20th day of January, 2009

Cynthia Loken
Steve Engel
at Sealesteiner's
David Renner
Rev Ward

Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this 20th day of January,
2009.

RECOGNIZING MARV BENNETT FOR HIS YEARS OF SERVICE TO, AND
RETIREMENT FROM, ADAMS COUNTY

INTRODUCED BY: County Board of Supervisors

INTENT & SYNOPSIS: To recognize Marv Bennett's retirement and honor his years of service to Adams County.

FISCAL NOTE: NONE

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Marv Bennett for 11 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Marv Bennett for his years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Marv Bennett for his 11 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Marv Bennett for a long and enjoyable retirement.

Dated this 20th day of January, 2009

Cynthia Loken
Nancy Englund
Al Steinhilber
Daniel Penner
Lee Ward

Adopted _____
Defeated _____
Tabled _____

by the Adams County Board of Supervisors this 20th day of January,
2009.

**RESOLUTION TO APPROVE A THREE-YEAR CONTRACT WITH THE
ADAMS COUNTY SHERIFF'S DEPARTMENT EMPLOYEE'S ASSOCIATION
LOCAL 414 OF THE WISCONSIN PROFESSIONAL POLICE ASSOCIATION**

INTRODUCED BY: Executive Committee

INTENT & SYNOPSIS: To approve a three (3) year Agreement from January 1, 2008, through December 31, 2010, with the Adams County Sheriff's Department Employee's Association, Local 414 of the Wisconsin Professional Police Association.

FISCAL NOTE: The agreement includes wage increases as follows:

January 1, 2008 -	2% plus 25 cents/hour for Sergeants
July 1, 2008 -	2%
January 1, 2009 -	3% plus 10 cents/hour across the board; 25 cents for Sergeants
January 1, 2010 -	2%
July 1, 2010 -	1% plus 10 cents/hour across the board; 25 cents for Sergeants

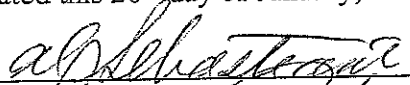
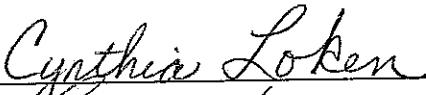
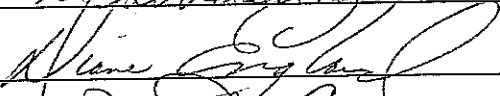
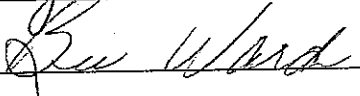
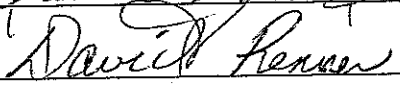
WHEREAS: A tentative agreement was signed recommending certain changes to the previous Agreement, including, the above fair and competitive wage increases, longevity pay, vacation schedule, 12-hour shift schedule, and direct payroll deposit; and

WHEREAS: The Adams County Sheriff's Department Local 414 subsequently ratified the Agreement; and

WHEREAS: The Collective Bargaining Agreement agreed to by the parties is attached to this Resolution.

NOW THEREFORE, BE IT RESOLVED: by the Adams County Board of Supervisors that the Agreement between Adams County and the Adams County Sheriff's Department Employees Association, Local 414 of the Wisconsin Professional Police Association, from January 1, 2008 through December 31, 2010, is hereby approved.

Dated this 20th day of January, 2009.

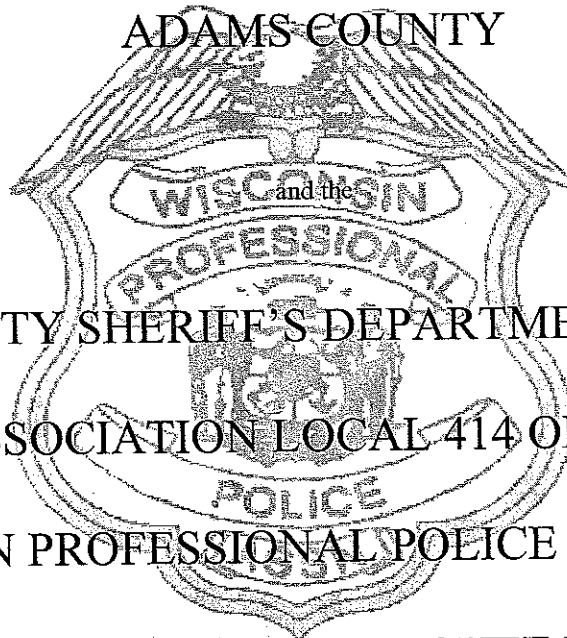
Adopted _____	by the Adams County Board of Supervisors this ____ day of
Defeated _____	January, 2009.
Tabled _____	

County Clerk

County Board Chair

Agreement between the

ADAMS COUNTY



ADAMS COUNTY SHERIFF'S DEPARTMENT EMPLOYEES'

ASSOCIATION LOCAL 414 OF THE

WISCONSIN PROFESSIONAL POLICE ASSOCIATION

LAW ENFORCEMENT EMPLOYEE RELATIONS

DIVISION

2008-2010

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AGREEMENT

This Agreement is made and entered into by and between the County of Adams, a Municipal Corporation (hereinafter referred to as the "County" or "Employer") and The Wisconsin Professional Police Association, Law Enforcement Employee Relations Division (hereinafter referred, to as the "Association") representing certain employees of the Adams County Sheriff's Department Local 414.

ARTICLE I - INTENT AND PURPOSE

Section 1: It is the intent that the following Agreement shall be an implementation of the, provisions of Section 111.70 of the Wisconsin Statutes.

Section 2: Both of the parties to this Agreement are desirous of reaching an amicable understanding with respect to the Employer-employee relationship which exists between them and to enter into an agreement covering matters primarily related to rates of pay, hours of work, and conditions of employment.

ARTICLE II - RECOGNITION

Section 1: The County recognizes The Wisconsin Professional Police Association Law Enforcement Employee Relations Division, as the exclusive collective bargaining representative for the purposes of collective bargaining on questions of wages, hours and conditions of employment, of all regular full-time and regular part-time employees of the Adams County Sheriff's Department, Local 414 without regular powers of arrest, excluding the Sheriff; supervisory, managerial and confidential employees.

ARTICLE III - FAIR SHARE AGREEMENT

Section 1: Membership in the Association is not compulsory. An employee may join the Association and maintain membership therein consistent with its constitution and by-laws. No employee will be denied membership because of race, color, creed, or sex. This Article is subject to the duty of the Wisconsin Employment Relations Commission to suspend the application of this Article whenever the Commission finds that the Association has denied any employee membership because of race, color, creed, or sex.

Section 2: The Association will represent all of the employees in the bargaining unit, members and non-members, fairly and equally and therefore, all employees shall pay their proportionate share of the costs of the collective bargaining process and contract administration by paying an amount to the Association equivalent to the uniform dues of the Association.

Section 3: The Employer agrees to deduct the amount of dues certified by the Association as the amount uniformly required of its members from the earnings of the employees affected by this Agreement and pay the amount to the Association on or before the end of the month in which such deduction is made.

Section 4: As a convenience to the employees who desire to become full Association members, the Employer agrees to deduct from their pay the initiation fee required for membership or installments thereof, as certified by the Association, and to pay the amount to the Association on or before the end of the month in which such deduction is made, provided the employee has signed a check-off authorization and assignment for this purpose.

Section 5: The Association shall indemnify and save the Employer harmless against any and all claims, demands, suits, or other forms of liability, which shall arise out of any action taken by the Employer under this Section for the purpose of complying with the provisions of this Article.

Section 6: The Association shall provide employees who are not members of the Association with an internal mechanism within the Association which will allow those employees to challenge the fair -share-amount certified by the Association as the cost of representation and receive, where appropriate, a rebate of monies determined to have been improperly collected by the Association. To the extent required by state and federal law, the Association will place in an interest bearing escrow account any disputed fair share amounts until a determination has been made by an impartial umpire designated by the Wisconsin Employment Relations Commission.

Section 7 - Dues Deduction: The Employer agrees to deduct monthly dues from the pay of employees who individually sign voluntary check off authorization forms supplied by the Association which shall include the following statement:

I, the undersigned, hereby authorized the County to deduct Association dues from the second paycheck of every month and direct that such amount so deducted be sent to the Treasurer of the Association for and on my behalf. The authorization shall be irrevocable and shall automatically renew itself for successive years unless I give 30 days' written notice to the County and the Association of my desire to change the amount or revoke the dues deduction at the end of such 30-day period or at the end of such year.

Name _____

Date: _____

Witness Date: _____

The Employer agrees to deduct the appropriate amount from the second paycheck of each month of each employee requesting such deduction following receipt of the above enumerated statement and shall remit the total of such deductions to the Treasurer of the Association in a timely manner with a list of the names that the deductions have been deducted from. Any changes in the amount to be deducted shall be certified to the Employer by the Association at least 30 days prior to the effective date of such change.

ARTICLE IV - MANAGEMENT RIGHTS

Section 1: It is recognized that, except as expressly stated herein, the Employer shall retain whatever rights and authority are necessary for it to operate and direct the affairs of the County in all its various aspects, including, but not limited to, the following: the right to direct working forces; to plan, direct and control all the operations and services of the County; to determine the method, means, organization and number of personnel of which such operations and services are to be conducted; to assign and transfer employees; to schedule working hours, and assign overtime; to determine whether goods and services are to be made or purchased; to hire, promote, demote, suspend, discharge for just cause, or to layoff employees; to make and enforce reasonable work rules and regulations; and to change or eliminate existing methods, equipment, services, or facilities.

Section 2: The above shall be in compliance with the provisions of this collective bargaining agreement and applicable Wisconsin Statutes. The foregoing shall not be used for the purposes of undermining the Association or discriminating against any of its members.

ARTICLE V - GRIEVANCE PROCEDURE

Section 1: A grievance shall be defined as a dispute or disagreement raised by an employee, or the Association, against the Employer involving the interpretation, or application, of the specific provisions of this Agreement. Grievances, as defined herein, shall be processed in the following manner:

STEP 1: The grievance shall be presented to the Sheriff or his/her designee within fifteen (15) calendar days of the occurrence of the alleged violation.

STEP 2: If a satisfactory settlement is not reached at the Sheriff's level, the

Union Committee or the Representative shall prepare and present the grievance in writing to the Personnel Director within ten (10) calendar days after receipt of the Sheriff's decision. The Personnel Director shall respond in writing within ten (10) calendar days of receipt of the grievance.

STEP 3: If a satisfactory settlement is not reached, as outlined in STEP 2, within seven (7) calendar days, the grievance may be presented, in writing, to the Executive Committee, or its designee. Said Committee shall meet with the grievant or representative at a mutually agreeable date and time, not less than ten (10) nor more than forty (40) calendar days after receipt of the written grievance, to discuss the grievance. The Executive Committee shall render a written decision within seven (7) calendar days after said meeting.

STEP 4: If a satisfactory settlement is not reached in STEP 3, the grievance may be submitted to arbitration within ten (10) calendar days after receipt of the Step 2 written decision. A grievance may be submitted to arbitration by requesting the Wisconsin Employment Relations Commission to submit a list of five (5) outside, non WERC arbitrators from which the parties shall alternately strike names to select the arbitrator. The appointed arbitrator shall make the decision on the grievance which shall be final and binding on both parties.

The decision of the arbitrator shall be limited to the subject matter of the grievance and shall be restricted solely to the interpretation or application of the contract in the area where the alleged breach occurred. The arbitrator shall not modify, add to, or delete from the express terms of the Agreement.

Section 2: The time limits mentioned above may be extended by mutual consent of the parties. In cases of discipline, where discipline is imposed under Wis. Stats. 59.21(8)(b)(5), the disciplined employee may appeal such discipline either to arbitration under this Grievance Procedure, or to Circuit Court under Wis. Stats. 59.21(8)(b)(6), but not both. Discipline which is not imposed under Wis. Stat. 59.21(8)(b) shall be appealed, if desired, through this Grievance Procedure, commencing at Step 1.

Section 3: The costs of the arbitration proceedings shall be borne by the parties in equal shares, except that each party shall be responsible for their own attorney's fees, witness fees, service fees, or other expenses incurred in obtaining or presenting evidence to be submitted to the arbitrator. A transcript shall be prepared for each arbitration, unless mutually agreed otherwise, and the cost of

same shall be shared equally by the parties.

ARTICLE VI - WAGES

Section 1: The salary schedule below shall be in effect commencing January 1, 2008:

DIVISION 1 - SUPPORT STAFF

(Includes the classification of Communications Officer, Inside Floater, Civil Process Officer, Administrative Secretary, Records Officer)

<u>EFFECTIVE</u>	<u>START</u>	<u>6 MONTHS</u>	<u>1 YEAR</u>	<u>2 YEARS</u>
01/01/08 (.10¢ cert. + 2%)	\$15.95	\$16.38	\$16.83	\$17.35
07/01/08 (2%)	\$16.27	\$16.71	\$17.17	\$17.70
01/01/09 (3%+.10¢ ATB)	\$16.86	\$17.31	\$17.79	\$18.33
01/01/10 (2%)	\$17.20	\$17.66	\$18.15	\$18.70
07/01/10 (1%+.10¢ ATB)	\$17.47	\$17.94	\$18.43	\$18.99

(Includes the classification of Communications Sergeant.)

<u>EFFECTIVE</u>	<u>START</u>	<u>6 MONTHS</u>	<u>1 YEAR</u>	<u>2 YEARS</u>
1/01/08 (.10¢ cert. + 2%+.25¢)	\$17.77	\$18.05	\$18.19	\$18.41
07/01/08 (2%)	\$18.13	\$18.41	\$18.55	\$18.78
01/01/09 (3%+.10 + .25¢)	\$19.02	\$19.31	\$19.46	\$19.69
01/01/10 (2%)	\$19.40	\$19.70	\$19.85	\$20.08
07/01/10 (1% + .10¢ + .25¢)	\$19.94	\$20.25	\$20.40	\$20.63

DIVISION 2 - JAIL

(Includes the classification of Jail Officer.)

<u>EFFECTIVE</u>	<u>START</u>	<u>6 MONTHS</u>	<u>1 YEAR</u>	<u>2 YEARS</u>
01/01/08 (.10¢ cert. + 2%)	\$15.95	\$16.38	\$16.83	\$17.35
07/01/08 (2%)	\$16.27	\$16.71	\$17.17	\$17.70

01/01/09 (3% + .10¢)	\$16.86	\$17.31	\$17.79	\$18.33
01/01/10 (2%)	\$17.20	\$17.66	\$18.15	\$18.70
07/01/10 (1% + .10¢)	\$17.47	\$17.94	\$18.43	\$18.99

(Includes the classification of Jail Sergeant.)

<u>EFFECTIVE</u>	<u>START</u>	<u>6 MONTHS</u>	<u>1 YEAR</u>	<u>2 YEARS</u>
01/01/08 (.10¢ cert. + 2% + .25¢)	\$17.77	\$18.05	\$18.19	\$18.41
07/01/08 (2%)	\$18.13	\$18.41	\$18.55	\$18.78
01/01/09 (3% + .10¢ + .25¢)	\$19.02	\$19.31	\$19.46	\$19.69
01/01/10 (2%)	\$19.40	\$19.70	\$19.85	\$20.08
07/01/10 (1% + .10 + .25¢)	\$19.94	\$20.25	\$20.40	\$20.63

Employees shall be paid, via direct deposit, every other Friday. If a payday falls on a holiday, the employee will receive their payroll on the day prior to the holiday. An employee's full base pay, without impact by premium pay of any kind, shall be computed as 1/26th of his/her annual salary.

Section 2: The Employer may determine shift schedules for various positions on January 1st, May 1st, and September 1st of each year. Employees within each classification may then bid their preferred shift schedule on a seniority basis. Bids shall be posted by the 10th of the month preceding the effective date.

The Employer may utilize two (2) employees whose classification is that of Jail Officer; and one (1) employee whose classification is that of Communications Officer, as floaters. Such employees will not be assigned to a regular shift on a ninety (90) day bid basis, but will, instead, be assigned an irregular shift consisting of approximately the same number of hours as the regular Communication Officers or Jail Officers, and including, to the maximum extent possible, the filling of all predictable vacancies. The floater positions shall be bid in the same manner as other shifts and, in the event such positions are not bid, they will be filled by employees with the least seniority. The regular schedule of floaters shall include at least eight (8) hours between shifts.

Additionally, the Employer shall notify a floater of a change in his/her regular schedule at least twelve (12) hours in advance.

Section 3 - Overtime: The parties agree to work periods, as defined by Section 207(k)

of the Fair Labor Standards Act, of twenty-eight (28) days for Jail Deputies, Sergeants, and Communications Deputies, with a twenty-one (21) day period with regular schedules as follows.

All employees who work in excess of their normal regular scheduled work week, (6-2)(6-2)(5-3), or work eight (8) hours, or who work a (5-2) schedule, shall receive one and one-half (1-1/2) times their straight time hourly rate, or shall have the option of receiving compensatory time off at the rate of time and one-half (1-1/2) for each one (1) hour of overtime worked. Each employee whose regularly scheduled shift exceeds eight (8) hours because of the time change will receive credit for one (1) hour of overtime.

Compensatory time may be accumulated up to a maximum of forty-eight (48) hours, however, an employee must use those hours banked by November 30th of each year, or such time will be paid out in cash. Compensatory time usage shall be administered as follows:

1. Employees must have compensatory time hours earned and banked before requesting the use of compensatory time hours.
2. Employees must request the use of banked compensatory time hours at least five (5) days in advance of its use.
3. If requested, compensatory time hours cannot be filled within forty-eight (48) hours of the shift, the employee requesting the use of the compensatory time hours will be responsible for filling those hours, upon notification.
4. Use of compensatory time hours will not be approved when two (2) employees from the same classification are on vacation.

No employee shall be permitted to be on-duty more than sixteen (16) continuous hours without eight (8) hours off, unless so authorized by the Sheriff. Bargaining unit employees shall be offered all overtime by division, except for trips, special events, and civil process. To qualify for overtime pay or compensatory time accrual, an employee will be paid, or shall accrue compensatory time, to the nearest fifteen (15) minutes hour in excess of their normal work schedule.

Procedure:

- A. Whenever a vacant regular shift needs filling, either via posting or call-in, said shift shall first be offered within the classification consistent with the following:
 1. First choice to fill the vacant shift, seniority notwithstanding, shall be offered to the

employee who is scheduled to be off-duty at the time in question on his/her first of three consecutive days off.

2. If the vacant shift is not filled pursuant to (A)(1) above, the next order of choice to fill the vacant shift shall be afforded, by seniority, to those employees scheduled off on the day in question.
 3. If the vacant shift is not filled pursuant to (A)(1) and (2) above, the vacant shift may be offered as a double shift (allowing the employee to work 16 hours straight) to all employees within the classification on the basis of seniority.
 4. If the vacant shift is not filled pursuant to (A)(1), (2) or (3) above, the vacant shift may be split equally between an off-going bargaining unit employee and calling-in an on-coming bargaining unit employee within the classification.
- B. If the vacant shift is not filled pursuant to (A) above, the next order of choice to fill the vacant shift shall be afforded, by seniority, within the Division.
- C. If the vacant shift is not filled pursuant to (A) or (B) above, then management may fill said vacant shift as it sees fit, except that, if a bargaining unit employee is ordered to fill the vacant shift, the least senior employee within the affected classification, who is off-duty on the day in question, shall be the employee so ordered.

In order to qualify for prescheduled overtime pay, employees who have been off due to illness for which they have no accumulated sick leave must first work the same number of prescheduled overtime hours within that same pay period, at regular pay, as they took in unpaid sick leave.

Section 4 - Call-In: Employees required to physically report for work outside of his/her regular schedule shall receive a minimum of two (2) hours pay at one and one-half (1-1/2) times his/her straight time hourly rate.

A. This provision shall also apply to court time. In the event of a court appearance cancellation within twelve (12) hours of the scheduled court appearance time, the two (2) hours minimum call-in payment shall be due the employee.

Section 5 - Holidays: The County provides the following holidays:

New Year's Day	Memorial Day
Labor Day	Thanksgiving Day
Independence Day	Christmas Day
Easter Day	Spring Holiday
December 24	(1) Floating holiday

In addition to the above-named holidays, one (1) additional floating holiday shall be granted to all employees with over three (3) years of service. Employees shall submit floating holiday requests to the employer at least fifteen (15) days prior to the requested floating holiday.

In addition to an employee's regular pay, an employee shall receive eight (8) hours of pay at the straight time rate for each of the above holidays. Employees who are required to work on the above holidays shall be paid one and one-half (1-1/2) times their hourly rate for all such time worked. Holidays shall be defined as a period from midnight before to midnight on the holiday. For an employee to be eligible to receive payment for the above holidays, he/she must work his/her last regularly assigned shift prior to the given holiday, as well as his/her regularly assigned shift following the holiday, except by mutual agreement of the parties.

Employees shall notify the Employer at least fifteen (15) days prior to taking their floating holiday. The Employer will notify the employee at least five (5) days prior to the chosen date as to whether or not the request has been approved. Once approved, a floating holiday shall not be cancelled, except in an emergency. All floating holidays must be used during the calendar year in which they are earned. If not taken during that year, they will be considered to have been waived by the employee.

Section 6 - Clothing Allowance: The Employer agrees to pay one hundred percent (100%) of the initial allotment of clothing as required. A list of items constituting the initial allotment of clothing shall be created by mutual agreement of the parties. Thereafter, all employees in Local 414 shall receive Three Hundred Ninety Dollars (\$390.00) clothing allowance. The maintenance clothing allowance described shall be made on the first possible pay date in December. After new employees have been employed for a period of one (1) year, maintenance clothing allowance shall be prorated from the anniversary date of their employment to the first possible pay date in December. Initial clothing allotment list is attached as **Appendix "A"**.

Section 7 - Promotions: When the Employer determines that it will fill an existing or

anticipated vacancy or new classification within one of the divisions of the Sheriff's Department, each employee would have an opportunity to fill that position vacancy, if qualified, by the normal promotional procedure. The parties acknowledge that the Employer may determine qualifications by a reasonable testing program. Such tests may include, but are not necessarily limited to, tests of objective knowledge appropriate to the position sought, aptitude tests for the position sought, or physical/psychological capacity to perform duties for the position sought. An employee from within the division shall have first opportunity and shall, if given the position, retain all seniority rights.

Each employee from the Sheriff's Department would have an opportunity to fill a position vacancy by normal promotional procedure. If such an employee is awarded the position, he/she shall retain his/her Sheriff's Department seniority for vacation selection, longevity, layoff, and recall to work, but shall be placed at the bottom of the seniority list in the classification for shift preference selection only. An employee promoted to a higher position shall serve a ninety (90) day trial period on his/her new position, during which time the employee may be returned to his/her former job classification at the discretion of the Sheriff or Chief Deputy. During the ninety (90) day trial period, the employee may also unilaterally choose to return to his/her former job classification. The ninety (90) day period shall commence when the employee completes all tests, schools, etc., necessary to qualify for the new position. The decision to return the employee shall not be arbitrary or capricious. Any employee who is placed in a new classification or position vacancy shall be allowed to start at equal or more pay than he/she is currently receiving as long as the classification which he/she goes to has steps going as high as his/her current level. The exception being an employee who is permanently disabled in the line of duty. If such disabled employee must be downgraded to a lesser position for which he/she is physically qualified, such an employee shall retain his/her current classification on the pay schedule. All new classifications or position vacancies shall be posted fifteen (15) *days* in advance of applications.

Section 8 - New employees shall be scheduled as the Employer may determine during his/her first ninety (90) days of employment.

Section 9 - Shift Differential: All hours worked between the hours of 6:00 p.m. and 6:00 a.m. shall receive a shift differential of twenty cents (\$.20) per hour.

Section 10 - Educational Incentive: The County will make a reasonable effort to afford all employees schooling or training each year, subject to the prior approval of the Sheriff and Law Enforcement Committee.

Section 11 - Longevity.

After five (5) years of service, an additional 5 cents per hour.

After ten (10) years of service, an additional 10 cents per hour.

After fifteen (15) years of service, an additional 15 cents per hour.

After twenty (20) years of service, an additional 20 cents per hour.

ARTICLE VII - PROBATION AND SENIORITY

Section 1 - Probation. New employees shall be on probation for one (1) year from their date of hire as a full-time bargaining unit employee, plus time necessary to receive full certification, not to exceed fifteen (15) months from date of hire. During the probationary period, the employee shall be subject to dismissal for any reason without recourse. In the event the employee becomes a permanent employee, his/her seniority shall accrue to the original date of hire, provided such employee was continuously employed by the County in this bargaining unit.

Section 2 - Seniority. Seniority of an employee shall be based upon the employee's last date of hire in full-time status and shall not be lost or changed due to time off with pay, layoffs, or other unpaid time off authorized by the Employer.

Divisions and classifications shall be as follows:

DIVISION 1 - SUPPORT STAFF

Classification 1:

Admin. Secretary

Classification 2:

Records Clerk

Classification 3:

Communications Officer

Classification 4:

Communications Sergeant

Classification 5: Civil

Process Officer

Classification 6:

Inside Floater

DIVISION 2 - JAIL

Classification 1:

Jail Officer

Classification 2:

Jail Sergeant

Seniority rights for the purpose of vacation selection will be determined by Department seniority. Seniority rights for the purpose of shift selection within a classification, and overtime call-in per classification shall be selected by classification seniority. If an employee moves up or down in classification, the employee's seniority within the classification that he/she is moving from will be frozen, and the employee will move into the new classification as the least senior employee. However, if an employee is involuntarily moved to a different classification (i.e. due to injury or illness) the employee will retain total

seniority in the new classification.

Section 3 - Notice of Layoff: Written notice of layoff shall be provided to the employee at least ten (10) working days prior to the effective date of the layoff. Notice of recall shall be sent certified mail to the employee's last known address, and such recall notice shall be given at least ten (10) working days prior to the date of recall. The date of the first attempted delivery by certified mail shall be considered the date of recall notice. It is the employee's responsibility to inform the Employer of any address change.

Section 4 - Layoff: The Employer shall have the right to lay off Local 414 employees. Employees whose jobs have been eliminated shall have the right to bump (displace) any junior employee in any equal or lower classification, providing they are qualified to do the junior employee's job. The displaced employee shall have the right to exercise their seniority in the same manner as if their job had been eliminated. Employees who have lost their positions as the result of a bump or a reduction in the number of positions shall have the option to accept the layoff, and may decline to exercise their bumping rights, if any. Laid off employees shall have recall rights as provided hereinafter.

Section 5 - Recall: The employee(s) with the greatest seniority shall be recalled first, providing they are qualified to perform the work. An employee on lay off status shall retain recall rights for a period of twenty-four (24) months. An employee who is unable to work due to illness, and who has exhausted accumulated paid leave, shall retain recall rights for a period of twelve (12) months. In such cases, the employee shall continue to accrue seniority; however, other benefits shall cease to accrue during the period of time the employee is off payroll, so long as it does not conflict with other provisions of this Agreement.

Section 6 - Loss of Seniority: Seniority and the employment relationship shall be broken, and terminated, if the employee:

- a. Quits or resigns;
- b. Is discharged for just cause;
- c. Is absent from work for three (3) consecutive working days without notification to and approval by the County unless unable to notify for physical or other reasonable cause;
- d. Fails to report to work within ten (10) working days after having been recalled from layoff;

- e. Fails to report to work at the termination of a leave of absence;
- f. If the employee accepts other employment, without permission, while on leave of absence;
- g. Retires.

Section 7: The Association shall post a seniority list on or about January 1st of each year, and keep the list up to date, subject to Department approval.

ARTICLE VIII - VACATIONS

Section 1: The following vacation schedule shall apply:

One (1) week vacation after the completion of one (1) year of service;

Two (2) weeks vacation after the completion of two (2) years of service, and in each anniversary year thereafter;

Three (3) weeks vacation after the completion of seven (7) years of service, and in each anniversary year thereafter;

Four (4) weeks vacation after the completion of sixteen (16) years of service, and in each anniversary year thereafter.

Section 2: Employees shall designate, prior to April 30th of any year, the time during which they wish to take their vacation for the coming year. Any vacation time not requested prior to April 30th shall be granted on a first-come first-served basis. Employees shall sign up for vacation according to seniority and, once signed up, shall not change the scheduling of vacations without the approval of the Employer. No more than two (2) Jailers shall be scheduled for vacation at any one time. No more than one (1) Communications Officer shall be scheduled for vacation at any one time. Vacation not actually taken during the year shall be waived by the employee, without compensatory pay, unless denied by management. Vacation carried over must be used during the next anniversary year. If an employee's vacation request is made at least sixty (60) days in advance the Employer shall respond to the employee within thirty (30) days from the date of the request.

For purposes of this article, a "week" shall be interpreted to mean six (6) work days for those on a (6-2)(6-2)(5-3) work schedule and five (5) work days for those On a (5-2) work schedule.

A maximum of one (1) week of vacation time per year may be taken one day at a time, subject to the sign-up provision in the first paragraph of this Section. Vacation picks shall not be

changed by either party except (1) the employer may postpone an employee's vacation if there is an emergency requiring the service of the employee in question; (2) an employee, for just cause, may request a change in vacation schedule, providing the request is submitted to the employee's immediate supervisor at least ten (10) days prior to the date desired change. The employee's immediate supervisor shall notify the employee within five (5) days as to whether or not the change requested has been granted.

ARTICLE IX - HEALTH AND WELFARE

Section 1 - Health Insurance: The County shall pay up to 90% towards the monthly premiums for employees eligible for the family plan and single plan. The County shall pay 85% of the premium for employees hired on or after January 1, 2006.

Present levels of coverage shall be maintained, although the County shall be free to change insurance carriers or to self-fund so long as coverage is substantially equivalent as a whole or better than that in effect on April 1, 1999.

In the event that an employee is absent from his/her employment because of any illness, or because of injury incurred in the course of employment, the County agrees to continue the plan of hospital and health insurance then in effect at no cost to the employee for a period of one (1) year from the date of injury or onset of illness.

Section 2: All employees shall qualify for participation in the Wisconsin Municipal Employees Group Life Insurance Plan, or the interim plan offered by a private carrier until such time as the State Plan can be made available with the employer paying the minimum portion of the premium provided by law.

Section 3: A retiring employee may continue the group health and hospitalization insurance until eligible for Medicare at no cost to the County, subject to the approval of the insurance carrier.

ARTICLE X - PENSION

Section 1: Each employee shall be a participant of the Wisconsin State Retirement Plan as provided by Wisconsin Statutes and rules established by the Wisconsin Retirement Fund Board. The Employer shall pay the full cost of such retirement plan.

ARTICLE XI - SICK LEAVE

Section 1: When eligible, sick leave as used shall be defined as "absence from duty or of an employee because of illness, bodily injury, exposure to a contagious disease, attendance upon members of the immediate family whose illness requires the care of such employee".

Section 2: Sick leave credits may be accrued as follows:

- a. All Sheriffs Department employees shall be given sick leave with pay at the rate of one (1) day sick leave for each completed calendar month of compensated service. The term "each completed calendar month of compensated service" shall be construed to mean any compensated month in which the employee has completed thirteen (13) working days of compensated service. For the purposes of sick leave, vacation shall be considered as time worked.
- b. There shall be a one hundred twenty (120) day limitation on the number of sick leave days an employee may accumulate. After the maximum number of sick days are accumulated, employees shall be paid for twenty-five (25%) of the unused sick leave over the maximum to be paid annually the first payroll in January for the preceding year at the December 31st wage rate.
- c. The employee must request sick leave at least twenty-four (24) hours in advance for any scheduled medical appointments.

Section 3: If an employee is absent from work for any reasons set forth under (1) of this Article, and at such time has accumulated insufficient sick leave to cover the time lost, the time lost shall be considered as leave without pay, except that, an employee may use available vacation, comp. time, etc. while on such absence to maintain a "with pay" status.

Section 4 - Sick Leave Extension by Overtime and Vacations: Accumulated overtime may be used as a matter of right by an employee who is entitled to sick leave and has at that time accumulated insufficient sick leave to cover the period of illness or disability. In such cases, an employee may also elect to use accumulated vacation credits.

Section 5: The employer may require an employee to provide a doctor's certification of ability to return to work in cases of sick leave absence of greater than three (3) consecutive work days.

The physician used shall be at the discretion of the employee. The employer shall pay the expense of obtaining the certification, if required. In the event the County challenges the employee's medical evidence, the County may seek medical evidence from a physician of its choice at County expense.

Section 6: Upon layoff, retirement, death, resignation (where such resigning employee has given the employer a minimum of ten (10) working days advance notice of such resignation), or termination except for cause, an employee shall receive, as a severance bonus, payment of fifty percent (50%) of the sick leave days he/she has accumulated not to exceed thirty (30) work days. Employees with fifteen (15) or more years of service shall receive as their severance bonus payment of seventy-five percent (75%) of the sick leave days he/she has accumulated, not to exceed sixty-seven (67) work days.

Section 7: Employees terminating employment to become Sheriff of Adams County shall be entitled to pay for any unused sick leave days accumulated. Payment under this Section shall be limited to a maximum of ten (10) days pay or the employee may elect to freeze all his/her accumulated sick leave until his/her re-entry back into the Sheriff's Department bargaining unit. If the employee terminates his/her employment from the office of Sheriff, he/she shall then receive the ten (10) days pay.

ARTICLE XII - WORKER'S COMPENSATION

Section 1: All full-time employees who become entitled to Worker's Compensation during a period of temporary disability shall be paid the difference, if any, between their Worker's Compensation benefits and their regular net pay at the established contribution rate. This difference shall be paid to the employee from the date of disability until he returns to work or is classified as permanently disabled and shall be accomplished by the employee assigning his/her Worker's Compensation benefits over to the County in return for his/her receipt of regular net compensation from the County.

ARTICLE XIII - FUNERAL LEAVE

Section 1: In the event of a death in the immediate family of a regular full-time employee, including a probationary employee, such employee will be paid for the time lost from scheduled work as provided in (a) and (b) below. It is agreed that an employee shall be required to furnish verification of the death, date of funeral and relationship of the deceased.

- a. Five (5) consecutive work days for employee's parent, spouse, child, or step-child.
- b. Three (3) consecutive work days for employee's brother, sister, mother-in-law, father-in-law, step-parents, grandparent, grandchildren, or other member of immediate household.

Section 2: In the event of the death of a near relative, such as a brother-in-law, sister-in-law, uncle, aunt, niece, or nephew, one (1) day of paid leave shall be granted. A person called upon to be pallbearer or participate in a military funeral shall receive one (1) day of paid leave. "To participate" as used herein shall be interpreted to mean to participate as a member of the color guard, firing squad, or other ritual function; it shall not include mere attendance at such funeral. Leaves in this section may be extended up to a total of three (3) days paid if the employee applying for such extension has accumulated and chooses to use sick leave to extend such time.

ARTICLE XIV - CONSTRUCTION OF AGREEMENT

Section 1: Employer agrees that all conditions of employment pertaining to wages, hours of work, and general working conditions, which are mandatory subjects of bargaining, shall be maintained at not less than the highest minimum standards in effect at the time of the signing of this Agreement unless otherwise agreed to at the course of negotiations.

ARTICLE XV - DAMAGE OR DESTRUCTION TO EMPLOYEES' PERSONAL PROPERTY

Section 1: The County shall pay for all employees' personal items damaged or destroyed while such employees are on active duty and the items are damaged or destroyed in the course of the employees carrying out their assigned duties. The County may satisfy its obligation under this provision by purchasing insurance for the same. If payment for such items is made by or on behalf of the county and, at some later date, due to Court action or any other cause, an award for damages is made directly to the employee, such award shall be turned over to the County in an amount not to exceed the amount paid by or on behalf of the County. Replacement for ordinary wear and tear of the uniforms is not to be included in this provision.

Section 2: The County's liability under Section 1 above shall be limited to payment for damage or destruction to uniforms and/or eye glasses (including contact lenses), dentures and hearing

aids unless the employee has filed with the Sheriff or, his/her designee, prior to the damage or destruction in question, an inventory, describing in detail the items of personal property and/or effects carried by the employee while on duty and the value of such items. In any event, the limit of the Employer's liability under this Article shall be limited to a payment not to exceed two hundred dollars (\$200.00) paid to any one employee for all damage arising from one incident for damage or destruction of such property other than uniform or *eye* glasses (including contact lenses), dentures and hearing aids. The employee shall first seek reimbursement through the District Attorney's office where restitution is applicable.

a. Employees claiming damage must submit a detailed report outlining the circumstances surrounding the damage prior to receiving reimbursement.

ARTICLE XVI - DISCIPLINE AND DISCHARGE

Section 1: Employees shall not be disciplined, suspended, demoted, or discharged without just cause. Written notification containing the charges causing the discipline shall be served on the employee within twenty-four (24) hours of the time the discipline is imposed. Service may be accomplished by mailing such notice, by first class mail, to the last known address of the employee in question.

Section 2: If the disciplined employee and the Association determine that it is appropriate to implement the grievance procedure to determine the propriety of the discipline imposed, the grievance procedure provided for in this Agreement shall be used. Any employee wishing to so implement the grievance procedure to take issue with the discipline imposed must, prior to implementing the grievance procedure, waive any right he/she may have to pursue redress from the discipline under Section 59.26 of the Wisconsin Statutes. Such waiver shall be in writing and shall be delivered in person or by certified mail to the Sheriff or his/her designee prior to the commencement of the grievance procedure. A suspension pending an investigation or disposition of charges shall be with pay.

Section 3: If an employee is under investigation or is subject to interrogation or interview for any reason which could reasonably lead to that employee's discipline, the interrogation or interview shall occur as follows:

1. The employee under investigation or to be interviewed shall be informed of the nature of the investigation prior to any interview or interrogation.

2. At the request of the employee involved, the employee may be represented by a Union representative who may be present at all times during the interrogation or during any interview of that employee.

Section 4: All warning notices shall be removed from the employee's file after eighteen (18) months from the date since warnings or reprimands were issued, but only if no further warnings or reprimands were given said employee during the eighteen (18) months in question.

ARTICLE XVII - STEWARDS

Section 1: An employee designated by the Association to adjust grievances or serve on the Bargaining Committee shall be allowed reasonable time for such duties without a reduction in pay. Said number of stewards not to exceed more than two (2) for purposes of reimbursement of wages.

ARTICLE XVIII - LEAVES OF ABSENCE

Section 1 - Sick Leave: Inability to work because of proven sickness or injury shall not result in the loss of seniority rights.

Section 2 - Elective Office Leave: Any employee requesting a non-paid leave of absence to be a candidate for elective office of Sheriff and to hold the elective office of Sheriff shall be granted a leave as long as the employee holds the elective office. At the expiration of such term of office, the employee may be returned to his/her former classification at the prevailing salary rate with seniority rights that the employee held at the time of taking the elective office.

Section 3 - Illness and Disability: A period of up to but not more than one (1) year, if needed, shall be granted as leave of absence due to personal illness or for disability due to injury provided a physician's certificate is furnished from time to time to substantiate the need for continuing the leave. Additional time may be extended in such cases by mutual agreement of the employee and the Personnel Director.

Seniority shall continue to accrue during leaves of absence under this Section for a period of up to one (1) year.

In cases of extended medical leaves of absence, under this Section, the County may fill such vacancies with part-time or temporary employees for periods not to exceed one (1) year.

Section 4 - General/Personal Leave: In addition to the other specific leave provisions of this Agreement, employees may request leaves for other personal reasons consistent with this Section.

Application for leave of absence shall be made to the Sheriff or his/her designee. The granting of such leaves and the length of time for such leaves shall be contingent upon reasons for the request. The Sheriff may grant leaves of absence of fourteen (14) calendar days or less without

further authorization. Leaves of absence of more than fourteen (14) calendar days shall be submitted to the Personnel Director with a copy to the Sheriff. A leave of absence under this section shall be without pay. Fringe benefits shall accrue for leaves of fourteen (14) calendar days or less. Fringe benefits shall not accrue for leaves in excess of fourteen (14) calendar days. A leave of absence may not be granted for the purpose of taking other employment; however, the term "other employment" shall not include election to federal, state, county or municipal offices or Association duties.

Section 5 - Health Insurance: The County's contribution toward health insurance premiums shall continue to be paid by the County for the first (1st month of leave beyond state and/or federal family and medical leave, for an employee on a leave of absence if that employee worked for at least 85 hours during the previous month. If the time worked is less than 85 hours, the County shall not pay any of the premiums. An employee on a leave of absence may elect to continue with the County's health insurance program, provided that the employee pays the full premium each month. (This provision only applies where an employee is on a leave without pay status. If an employee is utilizing accrued time off such as vacation, compensatory time, sick leave, etc., then that employee is not considered on leave without pay and, accordingly, the County's contribution continues as it does for a working employee) The provisions of this section, regarding health insurance contributions in cases of certain leaves absence, shall only apply to leaves not already covered by Article VII, Section 1.

ARTICLE XIX - MISCELLANEOUS

Section 1: Employees will be reimbursed for meals and other actual expenses incurred outside of the County in accordance with Section 19 (Conventions, Seminars, Training & Tour Reimbursement) Chapter 8: Budgeting and Accounting Policies of Adams County.

ARTICLE XX - DURATION

Section 1: This Agreement shall become effective as of January 1, 2008, and shall remain in full force and effect until and including December 31, 2010, and shall be automatically renewed from year to year thereafter, unless negotiations are initiated by either party prior to September 1st of any effective year of this Agreement thereafter. Only Article VI, Section 1, the wage schedule, shall be retroactive.

All terms and conditions of this Agreement shall remain in full force and effective until a successor Agreement is executed; provided that, this provision shall not result in a contract duration greater than that allowed by law.

ARTICLE XXI - NO STRIKE AGREEMENT

Section 1 - Strike Prohibited: Neither the Association nor any of its officers, agents, or County employees will instigate, promote, encourage, sponsor, engage in, or condone any strike, picket, slowdown, concerted work stoppage, sympathy strike, or any other intentional interruption of work during the term of this Agreement.

Section 2 - Association Action: Upon notification by the County to the Association that certain of its members are engaged in a violation of this provision, the Association shall immediately in writing, order such members to return to work, provide the County with a copy of such order, and a responsible official of the Association shall publicly order them to return to work.

In the event that a strike or other violation not authorized by the Association occurs, the Association agrees to take all, reasonable, effective, and affirmative action to secure the members' return to work as promptly as possible. Failure of the Association to issue the orders and take the action required herein shall be considered in determining whether or not the Association caused or authorized the strike.

ARTICLE XXII - SAVINGS CLAUSE

Section 1: If any Article or Section of this Agreement or any Addenda thereto shall be held invalid by operation of law or by a tribunal of competent jurisdiction, or if compliance with or enforcement of any Article or Section should be restrained by such tribunal, the remainder of this Agreement and Addenda shall not be affected thereby. The parties shall enter into collective bargaining in order to achieve a mutually satisfactory replacement for such invalidated provision(s).

ARTICLE XXIII - DRUG TESTING POLICY

Section 1: Effective July 1, 1993, all employees covered under this Agreement will comply with the Drug Testing Policy of the Adams County Sheriff's Department.

IN WITNESS WHEREOF, the parties hereto have executed
this Agreement on this _____ day of _____, 2009.

**ADAMS COUNTY
EXECUTIVE COMMITTEE**

**LOCAL 414, WIS.
PROFESSIONAL POLICE
ASSOCIATION**

Appendix "A"

Local 414

Initial Clothing Allowance

The Sheriff's Department determines the vendor and what type of garment the vendor supplies for initial issue for uniformed jail officers. The initial issue must be maintained by the employee and kept in a serviceable condition.

Three (3) Pants
Four (4) Shirts
One (1) Jacket
One (1) Tie

2 Long Sleeve; 2 Short Sleeve
1 Jacket all season

SIDE AGREEMENT

THIS AGREEMENT entered into by and between the ADAMS COUNTY EXECUTIVE COMMITTEE OF THE ADAMS COUNTY BOARD OF SUPERVISORS, hereinafter referred to as the 'County', and the ADAMS COUNTY SHERIFF'S DEPARTMENT EMPLOYEES, WISCONSIN PROFESSIONAL POLICE ASSOCIATION, UNION LOCAL 414, hereinafter referred to as the 'Union'.

Whereas, the Union and the County are in agreement that it is mutually desirous to examine and test alternative potential schedules to maximize employee time within the jail division, improve efficiency and effectiveness of the jail division personnel, and improve employee morale by providing a more desirable schedule; and

Whereas, the employees of the classification "Jail Sergeant" and "Jail Officer" have discussed with management and administration their desire to try a modified schedule;

Therefore, the following is agreed to: that the employees of the classification of Jail Sergeant and Jail Officer shall work a 12-hour work day and different on-off day rotation than exists in the current agreement Article VI, Section 3 (overtime definition).

The members of the Jail Sergeant and Jail Officer classifications:

- a. shall work the following work schedule: (3on-2off-2on-3off);
- b. agree to work periods, as defined by s. 7(k) of the Fair Labor Standards Act of twenty (20) days;
- c. shall have define a regular 'work-day' to consist of twelve (12) hours, which shall be paid at the 'straight-time' rate;
- d. shall receive twelve (12) hours of pay at the straight time rate for any holiday as defined by Article VI, Section 5; Employees required to work on the defined holidays shall be paid one and one-half (1½) times their hourly rate for all such time worked;
- e. shall have the following vacation schedule apply:
 1. 51 hours after the completion of one (1) year of service;
 2. 102 hours after completion of two (2) years of service, and in each anniversary year thereafter;
 3. 153 hours after completion of seven (7) years of service, and in each anniversary year thereafter;
 4. 204 hours after completion of sixteen (16) years of service, and in each anniversary year thereafter;

- f. shall be allowed to accrue up to a maximum of sixty (60) hours of compensatory time, to be utilized as outlined in Article VI, Section 3 of the current bargaining agreement;
- g. sick-time accrual will be modified to reflect the change in workday from 8 to 12 hours.

This shall commence on January 1, 2008.

In addition, all parties agree that all terms to this agreement are non-precedent setting as they may relate to any interpretation or application of the bargaining agreement for any other purpose.

In addition, either party may terminate this agreement with notice given at least one shift bid period prior to the termination date of the agreement

Dated this _____ day of _____, _____.

ADAMS COUNTY EXECUTIVE COMMITTEE

LOCAL 414, WPPA UNION

**Resolution to Approve Out-Of-State Travel
to Promote Adams County Recreation Facilities**

INTRODUCED BY: Resource and Recreation Committee.

INTENT & SYNOPSIS: To approve the Parks/Recreation Department attendance at out-of-state tourism/sport show. Show will take place at Tinley Park, IL, February 7 & 8, 2009.

FISCAL NOTE: No additional funds are requested. Lodging and meal expenses will be expended from 2009 tourism account 100 # 41 56170. Booth space registration is \$175.00.

WHEREAS: Adams County Parks/Recreation Department for the past fourteen (14) years has attended tourism/sport shows to promote Adams County's recreational facilities and encourage visitors to come and visit Adams County; and

WHEREAS: Adams County Parks/Recreation Department works closely with the Adams County Chamber of Commerce attending tourism/sport shows, distributing county maps, visitor guides, parks brochures, snowmobile and ATV trail maps, and real estate guides to the general public; and

WHEREAS: The attendance at tourism and sport shows brings tourist dollars into the County for County recreational facilities, as well as County businesses. As evidence, Adams County had the highest percentage increase in tourism/visitor dollars of **any County** in the State of Wisconsin in 2007.

NOW, THEREFORE BE IT RESOLVED by the Adams County Board of Supervisors that the County Parks/Recreation Department is hereby approved to attend the Tinley Park tourism/sport show in Tinley Park, Illinois on February 7 & 8, 2009.

Dated this 20th day of January, 2009.

Joe Stuckel

David Renner

Larry Hartley

Frank Dehnbower

Theresa Lischer

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 20th day of January 2009.
Tabled _____

County Clerk

County Board Chair

Resolution No. _____ - 2009

Resolution to approve Out- of – State Travel

INTRODUCED BY: Supervisor Cindy Loken

INTENT & SYNOPSIS: To approve Investigator Todd Laudert to travel to Washington D.C. from February 7, 2009 to February 12, 2009.

FISCAL NOTE: No additional funds are requested as all meals lodging and transportation costs are to be covered by the NNOAC (Wisconsin Narcotics Officer Association Coalition). Investigator Laudert only requests that his normal wages be paid for February 9, February 10, February 11, February 12, 2009.

WHEREAS: Investigator Laudert is the current president of the NNOAC (Wisconsin Narcotics Officer Association Coalition) and is going to meet with Congressman and Senators from Wisconsin to ensure that they vote to continue grant funding; and

WHEREAS: That without grants the Drug Task Forces in the State of Wisconsin along with other states would not be able to function. This funding is crucial to the Drug Task Force in order to continue with their mission to combat illegal drug use.

NOW, THEREFORE BE IT RESOLVED by the Adams County Board of Supervisors that Investigator Todd Laudert from the Adams County Sheriff's Department is hereby approved to go to Washington D.C. to lobby for continued grant funding for local Drug Task Forces.

Dated this 20th day of January, 2009.

Adopted _____

Defeated _____ by the Adams County Board of Supervisors this 20th day of January, 2009

Tabled _____

County Clerk

County Board Chair

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Comprehensive Zoning Ordinance as Ordinance No. 46-2006 on September 19, 2006, which was effective upon publication on September 27, 2006, and which was approved by the town board of the Town of New Haven on October 19, 2006, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On November 24, 2008, Curtis Vanderbilt, owner, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a portion of a parcel of land in the Town of New Haven, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on January 7, 2009. The Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

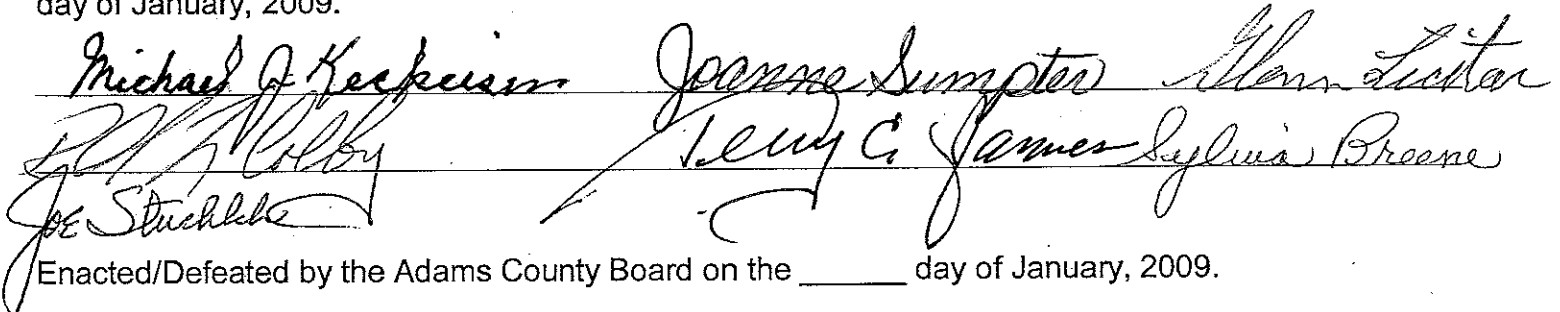
The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Comprehensive Zoning Ordinance, Ordinance No. 46-2006 and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District.

Property (8 acres) located in the NW ¼, NE ¼, Section 2, Township 14 North, Range 7 East, Town of New Haven, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of January, 2009.

Recommended for enactment by the Adams County Planning and Development Committee on this 7th day of January, 2009.



Enacted/Defeated by the Adams County Board on the _____ day of January, 2009.

Cindy Phillippi, County Clerk

Al Sebastiani, Board Chair



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
January 7, 2009 – Room A260 -Courthouse
Friendship, WI 53934 –9:00 A.M.

Curtis E. Vanderbilt – Rezoning Request from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District of the Adams County Comprehensive Zoning Ordinance to create an eight (8) acre parcel located in the NW ¼, NE ¼, Section 2, Township 14 North, Range 7 East, at 3621 2nd Court, Town of New Haven, Adams County, Wisconsin.

Appearing for with testimony: Curtis Vanderbilt, owner.

Appearing against: None.

Correspondence: Notification from the Town Board of New Haven that they met on November 20, 2008 and do not object to the zoning change. Note from the New Haven Plan Commission with no objections. Notification from Will Stites, DNR with no objection.

Disposition: Richard Colby made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Joanne Sumpter seconded the motion. Roll Call Vote: 7-Yes. Motion carried.

VANDERBILT LANDS

PROPOSED PARCEL 1

35.4 ACRES±

CSM # 3261

22-23-10

22-23

362

600

PROPOSED PARCEL 2

8.0 ACRES±

725'

344±
344±

2ND COURT



Wisconsin Dells - Baraboo

GASSER

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 46-2006 on September 19, 2006, which was effective upon publication on September 27, 2006, and which was approved by the town board of Easton on November 20, 2006, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On November 12, 2008, Shirley Wiese & Jeanette Kurth petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a portion of two parcels of land (9 acres) in the Town of Easton, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on January 7, 2009, and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance to the Adams County Board of Supervisors; now, therefore,

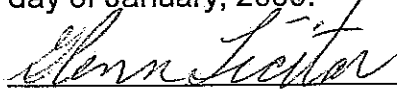
The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 46-2006, and the corresponding zoning maps are hereby amended to reflect that the following described portion of two parcels (9 acres) be changed from an A1 & A1-15 Exclusive Agricultural District to an R-2 Rural Residential District.

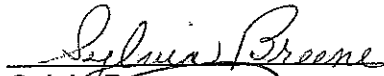
Property located in the NE ¼, SW ¼, & NW ¼, SE ¼, Section 31, Township, 16 North, Range 6 East at 1329 Evergreen Drive, Town of Easton, Adams County, Wisconsin.

Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of January, 2009.

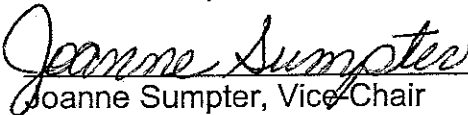
Recommended for enactment by the Adams County Planning and Development Committee on this 7th day of January, 2009.



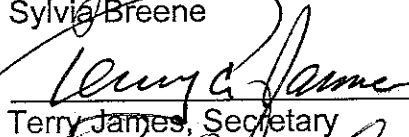
Glenn Licitar, Chair



Sylvia Breene



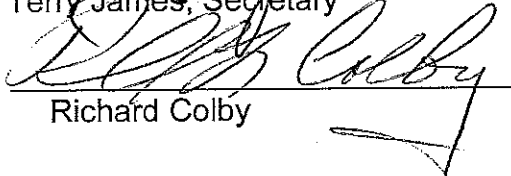
Joanne Sumpter, Vice-Chair



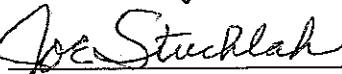
Terry James, Secretary



Michael Keckeisen



Richard Colby



Joe Stuchlak

Enacted/Defeated by the Adams County Board on the _____ day of January, 2009.

Cindy Phillippi, County Clerk

Al Sebastiani, Board Chair



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE

January 7, 2009 – Room A260 -Courthouse
Friendship, WI 53934 – 9:00 A.M.

Shirley A. Wiese/Jeanette E. Kurth – Rezoning request of a portion of two (2) parcels from an A-1 and A-1 (15) Exclusive Agriculture Districts of the Adams County Comprehensive Zoning Ordinance to an Rural Residential District to create a nine (9) acre parcel on properties located in the NE ¼, SW ¼, & NW ¼, SE ¼, Section 31, Township, 16 North, Range 6 East at 1329 Evergreen Drive, Town of Easton, Adams County, Wisconsin.

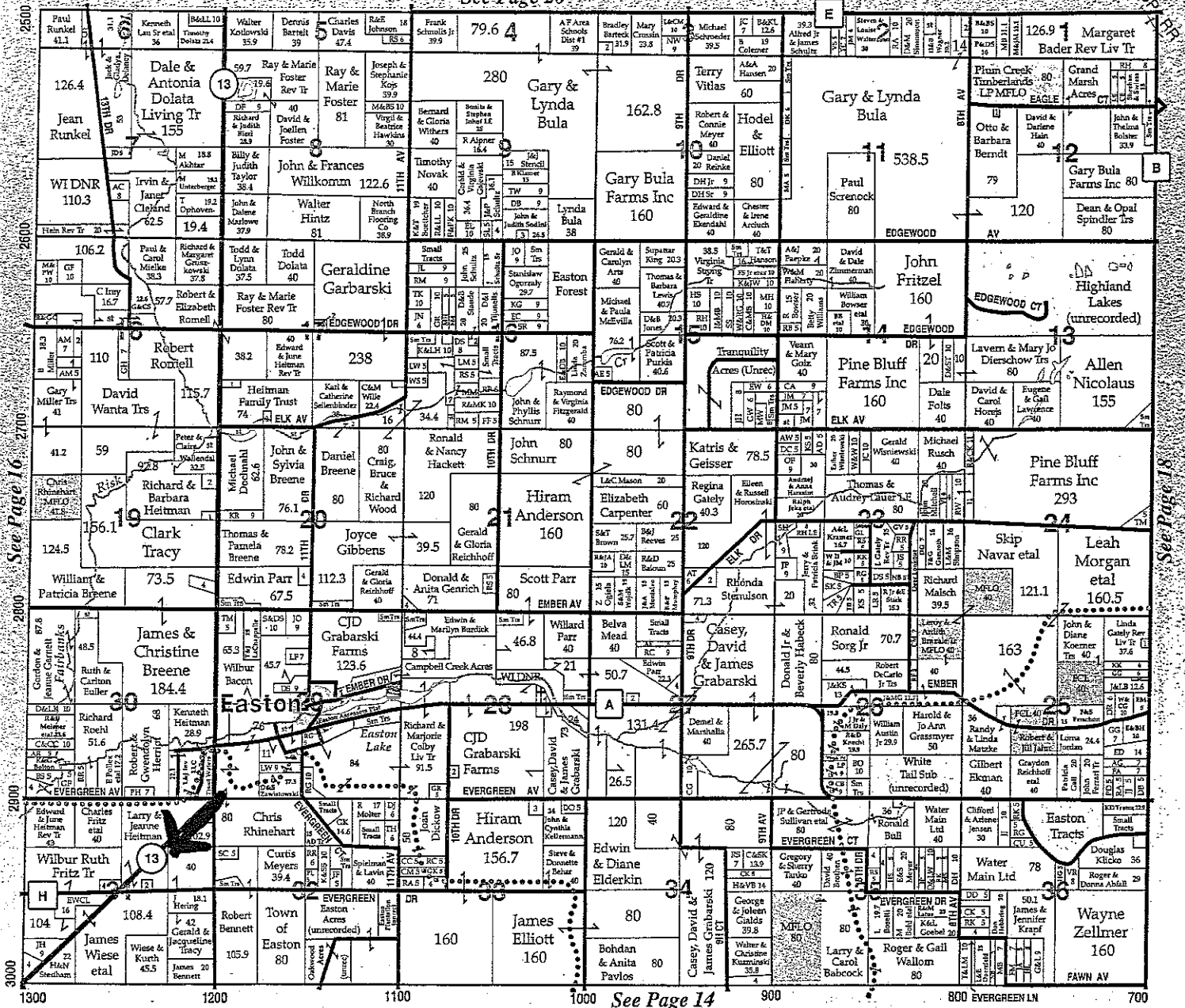
Appearing for with testimony: Greg Rhinehart representing Shirley Wiese & Jeanette Kurth.

No one appearing against:

Correspondence: Notification from Easton Town Board that they met on December 15, 2008 with no objections to the rezoning request. Notification from Ron Chamberlain, Highway Commissioner with no objections.

Disposition: Joe Stuchlak made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Terry James seconded the motion. Roll Call Vote: 7-Yes. Motion carried.

See Page 20



See Page 14

Thank You



The staff at CCI would like to thank the sponsor and the advertisers featured in this publication as well as everyone else who gave their time and energy to assist in this project.

Aaron Ba, Aaron Br, Ace Brenda, Charlene, Darlene, Lynn, Farrah, Faith, Gary, Geri, Jeff, E, Gene, Joanne, Josh, Justin, Nate, Ned, Patrick, Paul, and Sherry, Sylvia

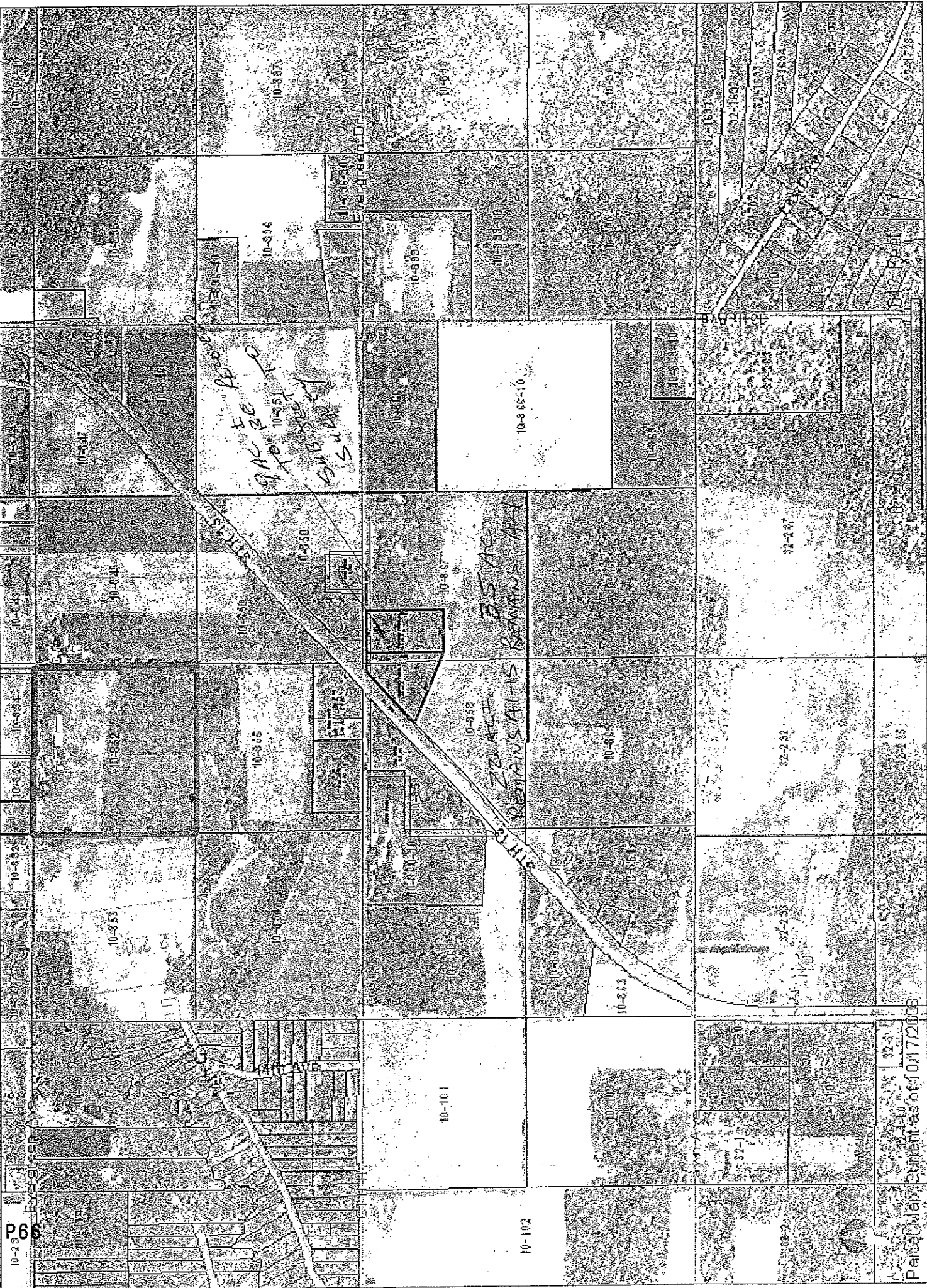
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WESTFIELD WISCONSIN

Plains, WI



ORDINANCE NO. 63 -2009

Adams County Tobacco Use Ordinance in County Buildings, Facilities and on County Property

The County Board of Supervisors of Adams County, Wisconsin hereby ordains as follows:

Sec. 1.01. Governing Law.

Wis. Stats. §101.123(2)(c) Authorization, statement of purpose, title.

- (a) Authorization. This article is adopted under the authority granted to the County by Wis. Stats. §101.123.
- (b) Statement of purpose. The County Board recognizes that use of tobacco products is a health hazard to individuals, both directly through deliberate use of tobacco products, and indirectly through the Environmental Protection Agency identified risks of environmental tobacco smoke (a.k.a. side stream smoke, secondhand smoke). Use of smokeless tobacco contributes to littering and cleanliness problems.
- (c) Title. This article may be known as the Adams County Tobacco Use Ordinance in County Buildings, Facilities and Property.

Sec. 2.01. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- a) *County facility* means any building (including any enclosed, indoor area) and grounds owned or leased by the County.
- b) *County vehicle* includes all motorized vehicles, trailers, or attachments thereto, owned or leased by the County.
- c) *Tobacco Products* means inhaling, exhaling, burning, absorbing, lighting or carrying a lighted cigarette, cigar, pipe (or any other lighted smoking equipment) and the chewing, spitting, or oral placement of any chew, snuff, or smokeless tobacco.
- d) *Entrance* means a doorway which gives direct access to a building from a contiguous street, plaza, sidewalk or parking lot. It includes windows, and building ventilation systems.
- e) *Person in charge* means the person who ultimately controls, governs or directs the activities aboard a County vehicle or within a place where smoking is regulated under this Ordinance, regardless of the person's status as an owner or lessee.

- f) *Office* means any area, whether publicly or privately owned or occupied, that serves as a place of work at which the principal activities consists of professional, clerical or administrative services.

Sec. 3.01. **Intent & Purpose.**

The Adams County Board hereby finds that:

- a) Reports from the Surgeon General and Environmental Protection Agency have shown that breathing side stream or secondhand smoke is a significant health hazard to nonsmokers, particularly children, elderly people, individuals with cardiovascular disease, and individuals with impaired respiratory function, including asthmatics and those with obstructive airway disease.
- b) Numerous scientific studies have found that tobacco smoke is a major contributor to air pollution.
- c) Air Pollution caused by smoking is an offensive annoyance and irritant. Smoking results in serious and significant physical discomfort to nonsmokers.
- d) Use of tobacco products creates a littering and cleanliness problem.
- e) Effects of tobacco use contribute greatly to the cost of health care and insurance costs to employers, employees and residents of Adams County.
- f) The American with Disabilities Act (ADA) requires that disabled people have full and equal access to public buildings including local buildings. The ADA recognizes severe respiratory conditions, such as asthma and chronic obstructive disease (COPD) as a disability.

4.01 **Prohibition of use of tobacco products.** It shall be unlawful for any person to smoke or use tobacco products beginning March 1, 2009 in any County building, facility, and on County owned or leased property, including County owned vehicles.

4.02 **Exceptions.** Smoking shall be allowed in the following areas:

- a) Only within fenced-in food stands located at the Adams County Fairgrounds that serve alcohol during County sponsored events.
- b) Only more than thirty (30) feet from all County Park buildings, facilities, and children's play areas.

5.01 **Investigation.** County Health Officer or designee and the County Sheriff's Department or designee is authorized to investigate any violation of this section. Enforcement may be by citation pursuant to Wisconsin Statutes.

5.02 **Enforcement.** The Adams County Sheriff's Department, after receipt of a complaint, may enforce the provisions herein. The Corporation Counsel shall, upon receipt of a complaint from the Sheriff's Department, institute appropriate legal proceedings against the alleged offender.

5.03 **Penalty.** (a) Any person who violates this Ordinance may be cited for a forfeiture offense, a minimum of \$100.00, but not more than \$250.00.

Recommended for enactment by the Adams County Health and Human Services
Committee on this 9th day of January 2009.

Alan [Signature]

Karl B. King

Patricia B. Townsend

Cynthia Loken

Joanne Sumpter

Jack Allen
Maureen Bruce

Passed and adopted by The Adams County Board in Adams County, Wisconsin, this
____ day of _____, 2009.

Al Sebastiani, County Board Chair

Cindy Phillippi, County Board Clerk

PROTECTION AND SAFETY OF PUBLIC ROADWAYS FROM PRIVATELY OWNED IRRIGATION SYSTEMS.

THE BOARD OF SUPERVISORS OF ADAMS COUNTY DOES ORDAIN AS FOLLOWS:

SECTION I. AUTHORITY

Pursuant to the authority of Chapters 134, 139, and Subchapter IX of Chapter 254 of Wisconsin State Statutes, the Adams County Board of Supervisors does hereby establish the following regulations concerning the operation of irrigation systems for the purpose of maintaining the highest degree of safety possible on all highways.

SECTION II. DEFINITIONS

(1) "Highway" means all public ways and thoroughfares and bridges on the same. It includes the entire width between the boundary lines of every way open to the use of the public as a matter of right for the purposes of vehicular travel. It includes those roads or driveways in the state, county or municipal parks and in state forests which have been opened to the use of the public for the purpose of vehicular travel and roads or driveways upon the grounds of institutions under the jurisdiction of the county board of supervisors, but does not include private roads or driveways.

(2) "Irrigation System" means any mechanical device, whether stationary or mobile, used for the purpose of land irrigation. Examples include, but are not limited to, center pivot, linear movement, traveling gun, solid set, and permanent set irrigation systems.

SECTION III. RESTRICTIONS ON IRRIGATION SYSTEMS

No person shall operate an irrigation system in such a manner that the irrigation system deposits water or any other substance onto a highway so as to make any portion of the highway potentially hazardous to vehicular or pedestrian traffic.

SECTION IV. PENALTIES

Any person found to be in violation of this Ordinance is subject to a forfeiture of:

(a) Not more than \$100 if the person has not committed a previous violation within 12 months of the violation; or

(b) Not less than \$100 nor more than \$500 if the person has committed a previous violation within 12 months of the violation.

SECTION V. SEVERABILITY AND REPEAL

(1) Each section, paragraph, sentence, clause, word and provision of this Ordinance is servable, and if any provisions shall be held unconstitutional or invalid for any reason, such decisions shall not affect the remainder of the Ordinance nor any part thereof other than affected by such decision.

(2) Adams County Ordinance No. 4-1994 is hereby repealed and replaced by this ordinance.

SECTION VI. EFFECTIVE DATE

Following passage and publication by the Adams County Board of Supervisors this Ordinance shall be in full force and effect.

Dated this 8TH day of JANUARY, 2009.

Submitted for enactment by the Adams County Public Works Committee.

<u>Garry Babcock</u>	<u>Dean R Morgan</u>
<u>Florence Johnson</u>	<u>David Renner</u>
<u>Michael J Keckisen</u>	

Enacted _____
Defeated _____ by the Adams County Board of Supervisors this _____ day of _____, 2009.

County Clerk

County Board Chairman

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Comprehensive Zoning Ordinance as Ordinance No. 46-2006 on September 19, 2006, which was effective upon publication on September 27, 2006, and which was approved by the town board of the Town of Dell Prairie on November 14, 2006, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On November 17, 2008, Thomas & Rose Marie Siriann petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land (39.572 acres) in the Town of Dell Prairie, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on January 7, 2009, and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends denial of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

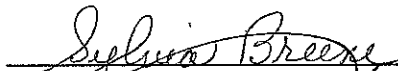
Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 46-2006, and the corresponding zoning maps are hereby not amended to reflect that the following described property be changed from an A1 Exclusive Agricultural District to an A-3 Secondary Agriculture District (26 acres) and an R-3 Mobile Home Park Residential District (13.57 acres).

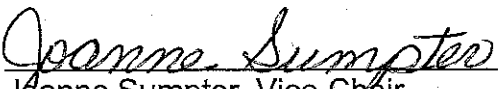
Property located in the SW ¼, SW ¼, Section 11, Township 14 North, Range 6 East, Lot 3 of CSM 2045 on 9th Avenue, Town of Dell Prairie, Adams County, Wisconsin.

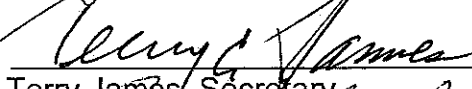
Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of January, 2009.

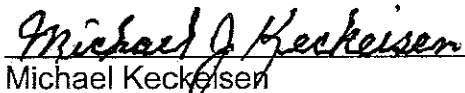
Recommended for denial by the Adams County Planning and Development Committee on this 7th day of January, 2009.


Glenn Licitar, Chair

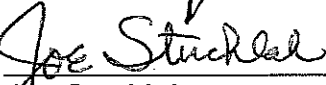

Sylvia Breene


Joanne Sumpter, Vice-Chair


Terry James, Secretary


Michael Keckeisen


Richard Colby


Joe Stuchlak

Enacted/Defeated by the Adams County Board on the _____ day of January, 2009.

Cindy Phillippi, County Clerk

Al Sebastiani, Board Chair



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE
January 7, 2009 – Room A260 -Courthouse
Friendship, WI 53934 – 9:00 A.M.

Thomas D. & R. Marie Siriann – Rezoning Request from an A-1 Exclusive Agriculture District to an A-3 Secondary Agriculture District (26 acres) and an R-3 Mobile Home Park Residential District (13.57 acres) of the Adams County Comprehensive Zoning Ordinance to allow residential and mobile home park use on property located in the SW ¼, SW ¼, Section 11, Township 14 North, Range 6 East, Lot 3 of CSM 2045 on 9th Avenue, Town of Dell Prairie, Adams County, Wisconsin.

Appearing for with testimony: Greg Rhinehart representing Thomas & Rose Marie Siriann.

Appearing against with testimony: Lawrence Harvey & Thomas Raess did not want possible expansion of the mobile home park.

Appearing against without testimony: Martha Raess.

Correspondence: Notification from the Town Board of Dell Prairie that they met on September 11, 2008 and had no objections.

Disposition: Mike Keckeisen made a motion to recommend denial of the zoning change, on the above-described property, to the County Board for final action. Joe Stuchlak seconded the motion. Roll Call Vote: 7-Yes. Motion to deny carried.

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8-326-25

8-379-10

A1 TO R3
TO BE COMBINED WITH
PART OF PARCEL 8-379-10

8-381

A1 TO A3

A1 TO A3

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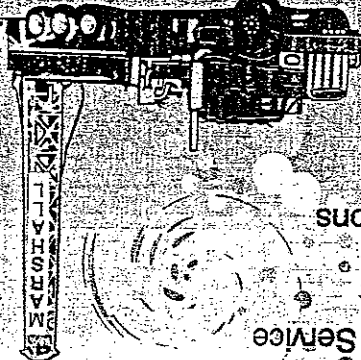
Well Wanted - Well Drilled - Well Satisfied

Terry L. Marshall - Owner

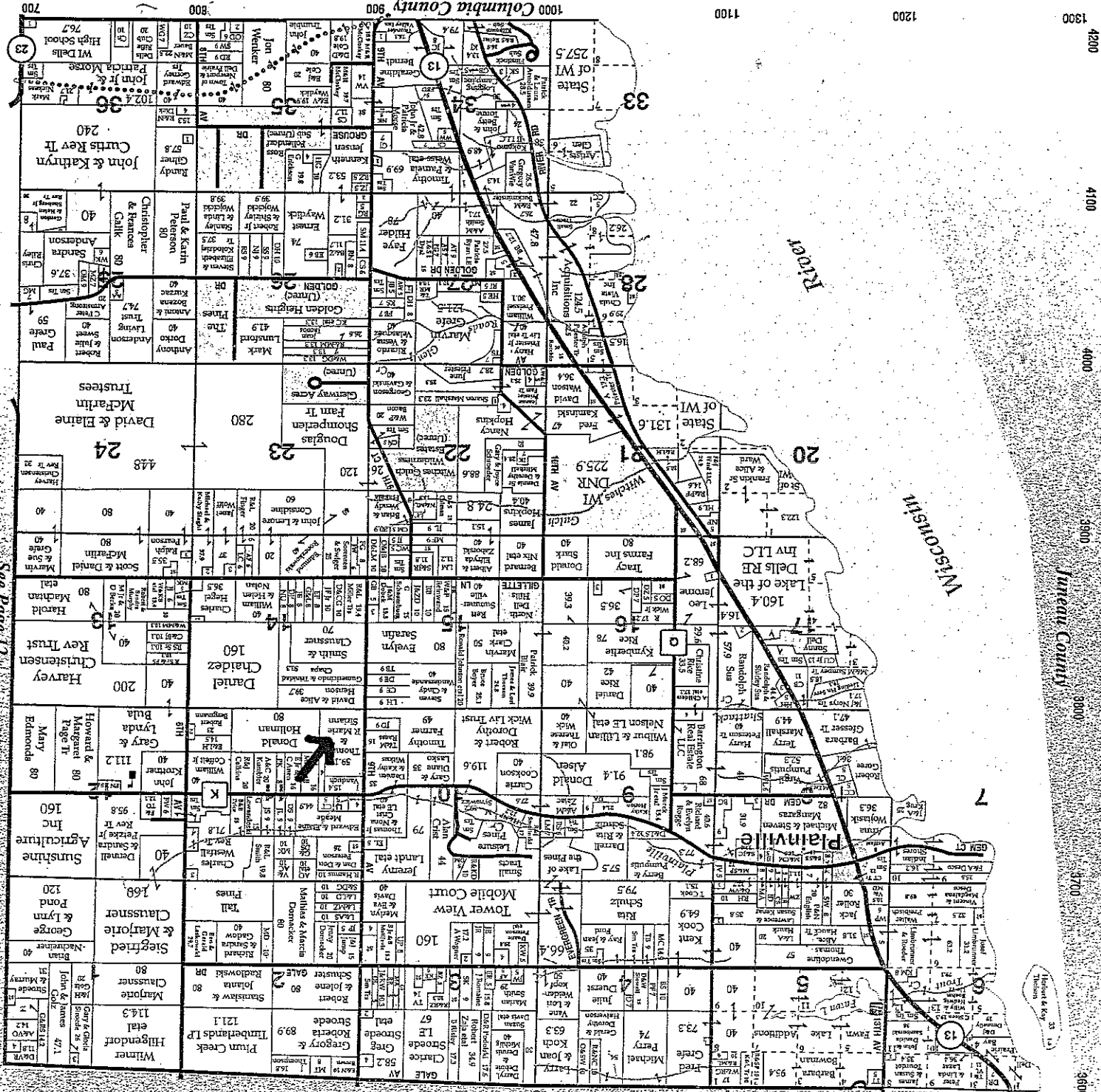
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Adams, WI



See Page 12

T-14N - R-6E

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1. Bell Prairie (W)

See Page 14

Administrative and Finance Meeting Minutes
December 12, 2008
9:00 a.m.

Called to order by Sebastiani at 9:20 a.m.
Present Kirslenlohr, Ward. Excused West, Klingforth.

Motioned by Ward/Kirslenlohr to approve the agenda. Motion carried by unanimous voice vote.
Motioned by Kirslenlohr/Sebastiani to approve the November 14th, 2008 minutes with needed corrections. Renner should be Kirslenlohr. Motion carried by unanimous voice vote.

Motioned by Kirslenlohr/Ward to approve the check register. Motion carried by unanimous voice vote.

Motioned by Kirslenlohr/Ward to approve cash report. Motion carried by unanimous voice vote.

Motioned by Kirslenlohr/Ward to approve going with Municipay Credit Card Company for the county.
Motion carried by unanimous voice vote.

Motioned by Ward/Kirsenlohr to recess for lunch at 12:00 p.m. Motion carried by unanimous voice vote.

Called back to order at 1:20 p.m. Ward, Kirslenlohr, Sebastiani present. Excused West, Klingforth.

Motioned by Ward/Kirslenlohr to discontinue United Way payroll deduction and discuss possible alternate method of support. Motion carried by unanimous voice vote.

Committee signed joint resolution on manure waste.

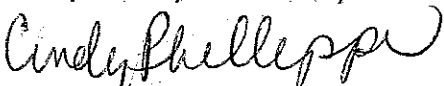
Upcoming agenda items to include:

- report on overtime and comp time by department comparing 07 to 08 years
- update sheet on carry over accounts 2007 figures
- update sheet on carry over accounts for 2008 by March/April

Set next meeting date for January 15, 2009 at 9 a.m.

Motioned by Kirslenlohr/Sebastiani to adjourn at 1:50 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary, These minutes have not been approved.

Ad Hoc General Administrative and Policies Committee Meeting Minutes
January 8, 2009
4:30 p.m.

Called to order by Cindy Phillippi, Adams County Clerk at 4:35 p.m.

The meeting was properly announced. Roll call was taken. Ward, West, England, Sumpter, Stuchlak present. Also present were Jack Albert, Corporation Counsel; Barb Petkovsek, Administrative Coordinator/Director of Finance; Cindy Phillippi, Adams County Clerk.

Phillippi opened nominations for Chair. Motioned by Ward/Sumpter to elect Stuchlak as Chair. There were no further nominations. Motion to elect Stuchlak carried by unanimous voice vote.

Chairman Stuchlak opened nominations for Vice Chair. Motioned by Ward/Sumpter to elect West as Vice Chair. There were no further nominations. Motion to elect West as Vice Chair carried by unanimous voice vote.

Chairman Stuchlak opened nominations for Recording Secretary. Motioned by Sumpter/Ward to elect Phillippi as Recording Secretary. There were no further nominations. Motion to elect Phillippi as Recording Secretary carried by unanimous voice vote.

Motioned by West/Ward to approve the agenda as presented. Motion carried by unanimous voice vote.

Discussion on the approach for review of Adams County General Administrative Policies took place. The committee will work by chapters. Their goal will be to submit a list of their changes to Phillippi, in writing or via email, one week prior to the next meeting. The recommended changes will be distributed to each committee member to review prior to meeting. This information will be forwarded to department heads at the same time.

If there are sections that are specifically governed by a committee, the committee will have an opportunity to review the recommendations. For example, the section of the policy related to technology would be reviewed by the Administrative and Finance Committee.

Albert explained that sections such as FSLA, FMLA, EOC, etc will be reviewed by an outside agency to make sure we are completely in compliance with these laws.

It was determined the committee will try to meet twice a month on the 2nd and 4th Tuesdays at 4:00 p.m.; however, this is subject to change. The next meeting date will be January 27th at 4:00 p.m.

The committee will work on Chapters 1 and 2 for the next meeting and have recommended changes to Phillippi by January 20.

Motioned by West/Sumpter to adjourn at 5:05 p.m. until January 27th at 4:00 p.m.

Respectfully submitted,

Cindy Phillippi
Recording Secretary

These minutes have not been approved.

ADAMS COUNTY BOARD OF SUPERVISORS MEETING MINUTES

December 16, 2008, 6:00 p.m.

The Adams County Board of Supervisors meeting was called to order by Chairperson Sebastiani at 6:02 p.m.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02-Diane England; Dist. #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Joe Stuchlak; Dist. #08-Frances Dehmlow; Dist. #09-Pat Townsend; Dist. #11-Gary Hartley; Dist. #12-Florence Johnson; Dist. #13-Michael Keckeisen; Dist. #14-Bev Ward; Dist. #15-David Renner; Dist. #16-John West; Dist. #17-Joyce Kirslenohr; Dist. #18-Terry James; Dist. #19-Karl Klingforth; Dist. #20-Cynthia Loken. Excused, Dist. #10-Joanne Sumpter.

Motioned by Ward/Renner approve the agenda with deviating after Correspondence to Denial #3 and Ordinance #22 and then return to Appointments. Motion carried by unanimous voice vote.

Motioned by Townsend/Johnson to approve the November 18, 2008 County Board Minutes, with a correction on time from 9 a.m. to 6 p.m. Motion carried by unanimous voice vote.

Denials:

Den. #3: Motioned by Ward/Licitar to enact Den. #3 to rezone a portion of a parcel of land in the Town of Big Flats, owner Donald Regnier, the shoreland protection ordinance is not amended to reflect that the following property be changed from a Conservancy District to a Recreational/Residential District. SE ¼, SW ¼, Section 36, Township 19 North, Range 6 East, at 774 Chicago Avenue. Motion to enact Den. #3 carried by roll call vote, 16 yes, 2 no, 1 abstaining, 1 excused. Voting no, Kirslenohr, Loken. Abstaining, West. Excused, Sumpter.

Public Participation: Donald Regnier spoke regarding Den #3 and disbursed pictures.

Ordinances:

Ord. #22: Motioned by Ward/Townsend to enact Ord. #22 to rezone two parcels of land in the Town of Jackson, owners Majestic Pines Retreat, LLC, property (57.21 acres) at 3007 2nd Avenue located in Pt. of the NE ¼, NW ¼, Section 1 and the NE ¼, NE ¼, Section 2, Township 15 North, Range 7 East, Lot 1 of CSM #1150, previously described property is changed from an A-1 Exclusive Agricultural District and an A-3 Secondary Agricultural District to an R-2 Rural Residential District. Motion to enact Ord. #22 failed by roll call vote, 9 yes, 10 no, 1 excused. Voting yes, Babcock, England, Hartley, James, Klingforth, Kotlowski, Licitar, Loken, Sebastiani. Excused, Sumpter.

Appointments: Motioned by Loken/Renner to reappoint Pat Townsend to the (SCL) South Central Library System for a 3 year term. Motion carried by unanimous voice vote. Motioned by West/Townsend to reappoint James Kreten and Mary Nelson to the Library Board. Motion carried by unanimous voice vote. Motioned by Loken/Ward to nominate Sarah Manternach to the (ACRIC) Board of Directors. Motion carried by unanimous voice vote.

Recess: Motioned by West/Johnson to recess at 6:55 p.m. Motion carried by unanimous voice vote.

Reconvene: Meeting reconvened at 7:10 p.m. Roll call, 19 present, 1 excused. Excused, Sumpter.

Reports and Presentations:

- a. Administrative Coordinator/Director of Finance gave a report.
- b. Department – Planning & Zoning:

- Planning & Development Committee has recommended the Adams County Board discontinue the Farmland Preservation Program under Exclusive Agricultural zoning.

This needs to be approved or denied by County Board. The board unanimously consented this should come back to the board in a Resolution and/or Ordinance format for action at next month's board meeting.

c. Miscellaneous - Discuss and/or act on conflicting committee meeting dates. The board unanimously consented that Barb Petkovsek and Cindy Phillippi will meet and discuss possible dates for committee meetings.

Resolutions:

Res. #66: Motioned by Loken/Klingforth to adopt Res. #66 to retain Ayres Associates to complete a space and facilities needs study and to use money from the sale of the former Highway Shop to fund the project. Motioned by Loken/Klingforth to amend Res. #66 fiscal note and now therefore be it resolved to read \$45,800 instead of \$48,500. Motion to amend Res. #66 carried by roll call vote, 19 yes, 1 excused. Excused, Sumpter. Motion to adopt Res. #66 carried by roll call vote, 19 yes, 1 excused. Excused, Sumpter.

Res. #67: Motioned by Licitar/Keckeisen to adopt Res. #67 to rescind Res. #76-1999 establishing a non-lapsing account for the Adams County Animal Manure Storage Management ordinance program. Motion to adopt Res. #67 carried by roll call vote, 18 yes, 1 no, 1 excused. Voting no, Kirsentoehr. Excused, Sumpter.

Res. #68: Motioned by Klingforth/Townsend to adopt Res. #68 to approve hiring Charles Price for the position of Director of the Department of Health & Human Services, at a salary of \$68,993.60 (Grade 17, Step 4) plus benefits, and on April 1, 2009, a COLA increase of 5.8% will be applied (\$72,987.20 salary), per the existing wage scale. Vacation will be based upon Mr. Price's present vacation benefit. Motion to adopt Res. #68 carried by roll call vote, 19 yes, 1 excused. Excused, Sumpter.

Motioned by Loken/Hartley to approve claims. Motion carried by unanimous voice vote.

Motioned by Johnson/Ward to approve per diem and mileage. Motion carried by unanimous voice vote.

Motioned by Johnson/Loken to have the Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Set meeting date for January 20, 2009 at 6:00 p.m.

Motioned by West/Klingforth to adjourn at 8:15 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Adams County Clerk, These minutes have not been approved.

ADAMS COUNTY LANDFILL ADVISORY COMMITTEE

**MONDAY, DECEMBER 15, 2008, 7:00 P.M.
STRONGS PRAIRIE TOWN HALL**

Members Present: Dennis Erickson, St. Pr. Town Chair
Myrna Diemert, Solid Waste Director
Nancy Wical, Town Supervisor/Citizen Member

Members Excused: Bernie Bays, Preston Township Representative

Others Present: Hank Koch, Foth Infrastructures
Florence Johnson, PW Committee Member
Dave Renner, PW Committee Member
Larry Babcock, PW Committee Member
Mike Keckeisen, PW Committee Member
Lori Henthorne, Strongs Prairie Clerk

CALL TO ORDER, ROLL CALL & APPROVAL OF AGENDA: The meeting of the Solid Waste Advisory Committee was called to order by Chairperson, Dennis Erickson at 7:00 P.M.. All Committee members present except Bays who was excused.

There were no additions or changes to the agenda. *Motion by Wical, second by Diemert, to approve the agenda as presented. All in favor. Motion carried.*

MINUTES: Ms. Diemert presented the minutes of the May 19, 2008 Advisory Committee Meeting. *Motion by Wical, second by Erickson, to approve the minutes of the December 17, 2007 Advisory Committee Meeting as presented. All in favor. Motion carried.*

UPDATE ON OPERATIONS/SITE REPORT: Ms. Diemert then reported on the following items for June 2008 through December 2008.

RECYCLING: Recycling markets have deteriorated significantly over the past few months. They went from all-time highs to all-time lows within 30 days and

now it is almost impossible to move anything unless you have long term relationships with brokers. Adams County has chosen to stockpile as much as we can until prices come up. Some Counties can not stockpile since they have local agreements against storing materials outside. For 2008 we will be very close to hitting our budgeted amounts for revenues. The DNR is predicting that the markets will turn around in mid-2009 so we should be able to move our stockpiled materials and still be OK for 2009. The DNR has also agreed to give exemptions for some of the regulations. If markets don't improve we will be forced to charge townships & customers for recyclables brought in. Scrap metals, tires, appliances, fluorescent bulbs, glass aggregate, batteries, and waste oil/antifreeze are being shipped regularly. Recycling volumes are still exceeding required amounts and the reject materials are still very low.

REVENUES & TIPPAGE: Garbage tippage for 2008 is slightly lower than last year by approximately 2.89%. Of this, the "free" tippage to Strongs Prairie has decreased significantly from 1,218.32 tons in 2007 to 588.2 tons in 2008.

Since last year we had 194 new over-the-scale customers using our landfill compared to 347 the year prior. This translates to \$11,640 in annual revenues if all were paying customers and only use the landfill one time per month and pay the minimum of \$5 per visit.

The business/residential dumpster service is still going very well and we are getting new customers each month. Since last year we've added 183 new customers (\$44,317). This service currently brings in approximately \$500,000 annually. Each month new customers add additional revenue to the Department with very little added expense as the trucks are already driving on the roads. We did, however, have to purchase several small and compactor units to service these new customers. 2008 saw less growth than 2007 due to the influx of customers in 2007 when Waste Management pulled out of the County in October. In 2007 we saw 341 new collection service accounts. We have lost a few customers due to the 2009 price increases, but we are hoping that these customers will be back when the economy recovers.

The Town of Jackson, Village of Friendship, and City of Adams contracted curbside pickup is going very well.

Since the beginning of the year there were 3,374 large roll-off containers leased

out to residential & business customers which is up from 1028 last year. Revenues seen from this service was \$223,201.00, which is up from \$64,082.75 in 2007. This figure does not count the trash & garbage in these containers **that was previously being taken out of county.**

Equipment leased out since the last report brought in an additional revenues of \$113,091.41 (\$98,472.45 last year).

INSPECTIONS: All landfill related inspections passed without violations or citations issued. Groundwater monitoring again showed road salts in some wells, some of which are not down-gradient to the landfill and could be normal groundwater fluctuations and/or road run-off. None showed hazardous chemicals from the landfill.

All fire department, scale, and fuel system mandatory inspections passed without any violations, problems or citations. No other areas of concern were found or violations noted.

LANDFILL IMPROVEMENTS: No major improvements were made to landfill buildings or grounds.

LANDFILL CONSTRUCTION UPDATE: A waste volume & compaction calculations were done showing improved compaction rates in the landfill. Preliminary work on Cell #4 sub-base was also done with clearing, grubbing & grading taking place. The leachate manhole and lines were installed for Cell #4 and a new roadway was constructed into Cell #3 in preparation for Cell #4 Construction.

CONSIDERATIONS TO STRONGS PRAIRIE: Since the first of the year, the citizens of Strongs Prairie have received the following at no charge:

2008

588.2 tons of garbage, worth \$27,704.22

66.53 tons of brush worth \$2,328.55

15.08 tons of yard waste worth \$452.40

Total consideration since the first of the year to Strongs Prairie as host community for 2008 is **\$30,485.17.**

2007

1218.32 tons of garbage, worth \$48,732.80

(the County also paid the Town's share of Recycling Surcharge fees to the DNR in the amount of \$3,654.96)

90.08 tons of brush worth \$2,765.50

15.07 tons of yard waste worth \$376.75

Total consideration since the first of the year to Strongs Prairie as host community for 2007 is **\$51,732.80**.

2006

962.54 tons of garbage, worth \$38,501.60

121.03 tons of brush worth \$4,236.05

18.12 tons of yard waste worth \$453.00

Total consideration since the first of the year to Strongs Prairie as host community for 2006 is **\$43,190.65**.

OTHER SPECIAL EVENTS: A Household & Ag Hazardous Waste Clean-Sweep, appliance roundup, and a tire roundup was held on Saturday, June 14th. Hazardous Waste disposal was free to the citizens through a DATCP Grant, and the appliances and tires will be half price. We also held a pharmaceutical collection that same day.

OTHER: The County budget for 2009 has been approved. The SW tax levy portion has decreased by \$11,790.00 from the 2008 Budget.

Of the \$2,080,879.00 SW Budget for 2009:

\$333,113 is on the tax levy which is 1.938% of the total County Tax Levy (down from 2.223% in 2008. SW Debt is 0% of the total County Debt;

\$150,044 is recycling grants;

\$1,597,722 revenues from customers and sale of processed recyclables.

CONTINUED DISCUSSIONS ON DEVELOPING A REGIONAL LANDFILL:

Hank Koch, Foth Infrastructures, gave a presentation on the benefits of creating a regional landfill to include a portion of Juneau Counties waste. This will be placed on the Strongs Prairie Township annual meeting agenda for April 14th at 7:00 PM.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: Continued discussions on creating a regionalized landfill.

NEXT MEETING & ADJOURN: The next meeting date was set for May 17, 2009 for the regular Advisory Committee meeting. *Motion by Wical, second by Diemert, to adjourn the meeting. All in favor. Meeting adjourned at 8:45 P.M.*

RESPECTFULLY SUBMITTED,

MYRNA DIEMERT, SW DIRECTOR/RECYCLING COORDINATOR



MEETING MINUTES

Central Wisconsin Community Action Council, Inc. Board Meeting Proceedings

Meeting Date: October 22, 2008

Place: CWCAC, Inc. Headquarters
1000 Highway 13
Wisconsin Dells, WI 53965

Board Members:

Present: Fran Dehmlow, Bill Gomoll, Ross Swinehart, John Atkinson, John Stevenson, Joe Garvin, Muriel Harper, Joan Koscal, Evans Littlegeorge, Charlie Krupa, John Earl, Joan Fordham, and Kristine Koenecke

Absent: Scott Beard and Jim Layman

Unexcused Absence: None

Staff Present: Fred Hebert, Donna Lynch, Kari Labansky, Craig Gaetzke, Susan Tucker, Lisa Williams, Connie Niblo, and Greg Tatu

Guests: None

Discussion Items

1. Motion was made by John Stevenson to adopt the agenda. Seconded by Joan Koscal. Passed unanimously. MOTION CARRIED.

Motion was made by Ross Swinehart to adopt the meeting minutes of October 22, 2008 with one revision noted under the Budget & Finance Report on page 5, second sentence, paragraph 2 which needs to specify "net assets"; it will now read "The Comparative Balance Sheet ending June 20th reflects net assets in the amount of \$5,203,310.07". Seconded by Joan Koscal. Passed unanimously. MOTION CARRIED.

2. President's Comments

John Earl commented on how busy the agency is with many different projects. Our new HOME Project, Kirk-Wood Apartments in Adams is progressing well. Applications are being reviewed for disbursement of the \$500,000 Emergency Community Development Block Grant to provide disaster relief to flood victims in each of our five Counties. We are looking at the Village of Rock Springs in Sauk County for our next HOME Project.

3. Executive Director's Report

Fred reported that our \$99,000 Revolving Loan Fund is going well with loan assistance being provided to five or six small businesses. This fund is committed to remain at the MVP Business Center to continue small business development. After Advisory Committee review, \$350,000 of the \$500,000 USDA Emergency CDBG has been loaned out; \$250,000 to Glenville Timberwrights in Baraboo, \$100,000 to Projects Unlimited in Beaver Dam, and we are reviewing two additional applications for the remaining \$150,000. Fred thanked the managers for the great job they do for the agency. We are not sure what affect the Presidential Election will have on CAP agency funding which is critical in providing support for each of our agency programs. Fred will be meeting with managers regarding development of a formal Agency Disaster Plan. Two CAP agency directors will be retiring; Jerome Drahos from Indianhead after 40 years and Karl Pnazek from CAP Services after 33 years. The WISCAP Quarterly Meeting will take place in Green Lake on November 4th - 6th. Applications for our next HOME project are due December 1st; we are pursuing location of a suitable property in the Rock Springs area. We will continue receiving funding from four of our five Counties in the coming year; Adams, Columbia, Juneau, and Sauk. Suggestions were made to contact local County Health Departments to find out information and procedures for immunizations and flu pandemic plans.

Motion was made by Bill Gomoll to adopt the Executive Directors Report. Seconded by Joan Koscal. Passed unanimously.
MOTION CARRIED.

4. Budget & Finance Report

Kari Labansky presented the 2009 Projected Budget including the Company Wide overview and unit detail information. The budget is reviewed with Fred and the Managers several times before presentation to the full board. A few changes in this years' budget include ending of the New Networks Grant, Sauk W-2, and Adams WHEAP Program. CSBG dollars will be used to offset losses from programs to avoid using corporate or unrestricted money to pay for those losses in the coming year. Kari commented that most staff should be aware that increases for 2009 may or not be available depending on each unit's availability of funding. A nine percent rate increase has been built in for 2009 health insurance. Board members commended Kari on the great job she did in putting together the 2009 Projected Budget.

Craig Gaetzke reported that guidelines for the WHEAP Program are provided by the State so there aren't too many changes from year to year. Big dollar items Weatherization is looking at for 2009 include replacing one large truck and buying two generators. We have only had one Car Loan Program default which may be recovered by a tax refund intercept through the Human Services Department. Tax refund intercepts are also done through the County Clerk of Courts offices.

Susan Tucker reported that SHP is the only budget that remains unchanged from year to year; she does have leeway to distribute lease dollars between the Counties. ESG and Safety Gap budgets are renewed annually. We submit a consolidated ESG application with other agencies and in the past three years have received about 90% of requested funding. FEMA and United Way funding goes directly back out for client services.

Lisa Williams reported that we receive \$50,538 to be the Emergency Feeding Organization for the 15 pantries that we order commodities for. We don't expect any increases at the end of the 2009 EFO contract. We receive \$60,000 a year in WHEDA funding for administration of 121 Section "8" vouchers. There has been an increase in the number of clients using the food pantries.

John Earl commented how dependent the agency is on grants to keep programs available and how important it is we keep these programs going for the clients we serve.

Motion was made by Joan Koscal to accept the October 22, 2008 Budget & Finance Report including the 2009 Projected Budget as presented. Seconded by Ross Swinehart. Passed unanimously.
MOTION CARRIED.

Committee Reports

a. Building Committee

The Building Committee Reports of September 26, 2008 and October 10, 2008 were distributed in the board packets prior to the meeting.

Highlights of the September 26th report include: The meeting was called to order and agenda unanimously approved by motion. The minutes of the August 15, 2008 meeting were unanimously approved by motion. Fred reported the Village of Rock Springs in Sauk County is interested in pursuing affordable housing for their community. After discussion, motion was unanimously passed to approve a six-unit affordable apartment building in Rock Springs as our next affordable apartment project. Committee members recommended not pursuing purchase of a low-income apartment building, Maple Ridge Apartments in Reedsburg. The Grand Opening of Kirk-Wood Apartments is scheduled for November 14th. Openings are still available at Wyona Lake Apartments.

Highlights of the October 10th report include: The meeting was called to order and agenda unanimously approved by motion. The minutes of the September 26, 2008 meeting were unanimously approved by motion. Fred is working with a Long Range Recovery Team and FEMA to locate suitable property in Rock Springs for our next affordable housing

project. Housing geographic distribution throughout each of our Counties was reviewed. Solar information from JC's Heating & Electric was reviewed for Kirk-Wood Apartments with a 15 year payback identified. The Satisfaction of Lien was received from USDA for Wyona Lake Apartments. The Title Commitment from Grand Marsh State Bank has been received for Kirk-Wood Apartments. Information was provided on a new Neighborhood Stabilization Program in which we would purchase foreclosed or abandoned homes and rehabilitate them to either sell or rent out. Fred commented that if a suitable property is not located in Rock Springs we may move the project to Necedah. John Earl encouraged board members to attend the Kirk-Wood Apartments Grand Opening.

Motion was made by Ross Swinehart to accept the Building Committee Reports of September 26, 2008 and October 10, 2008. Seconded by Joan Fordham. Passed unanimously. **MOTION CARRIED.**

b. *Client Services Committee*

Kristine Koenecke gave the Client Services Committee Report of October 22, 2008. The agenda and minutes of the August 27, 2008 meeting were approved by unanimous motion.

Lisa Williams presented an overview of the Food Pantry and Section "8" Programs. The Emergency Food Assistance Program (TEFAP) covers eight Counties and within those Counties we have 15 food pantries. The food pantries do operate at a deficit but it has traditionally been the mission of the agency to support them because of the great need. The Section "8" (Housing Choice Voucher Program) is a long-term rental assistance program where we provide vouchers to clients in four Counties; Adams, Columbia, Rusk, and Taylor. There is always a waiting list for this program; it serves over 70% elderly/disabled and 30% working poor populations. It is a very necessary program which allows income eligible clients to stay in apartments which have been through a series of various inspections.

Craig Gaetzke presented an overview of the Wisconsin Employment & Transportation Assistance Program (WETAP) which consists of three components; a transportation shuttle; Car Loan Program; and Mobility Coordinator, Robin Skala in Adams County. We are the third party administrator for the Adams County Transit System Program; they do pickups in the Adams County area and shuttle to the Dells area three times a day at prescheduled destinations. In 2006 the average number of people using the shuttle was between 10-15; in April and June of 2008, the average number was between 31-35. In June 2008 there were 430 paid trips and only one free pass.

Kristine commented on the great job Lisa and Craig did in presenting their programs. The Committee was successful in reviewing all programs they had scheduled for 2008. The schedule for the December

meeting will include ideas of what they want to accomplish for 2009. Kristine invited all board members to attend.

Motion was made by John Stevenson to accept the Client Services Committee Report of October 22, 2008. Seconded by Bill Gomoll. Passed unanimously. MOTION CARRIED.

c. EPF Committee

The EPF Committee Reports of September 26, 2008 and October 10, 2008 were distributed in board packets prior to the meeting.

Highlights of the September 26th report include: The meeting was called to order and agenda approved by unanimous motion. The minutes of the August 15, 2008 meeting were approved by unanimous motion. Personnel issues were reviewed. With funding at the Baraboo Job Center and MVP Building ending on December 31, 2008, we continue to seek position funding for Chuck Moran and John Hay. An employee team has been formed to manage CDBG Emergency Assistance Program funding for Adams, Juneau, and Sauk Counties. Marie Rosas has been hired as a Program Assistant in Beaver Dam and will also assist with the Adult Family Home Program. Adams has assumed management of their WHEAP program but is still contracting with us for staff services; Chris Klug has moved her office into Adams Health & Human Services. Connie Niblo will continue working 25 hours per week in Accounting for Kari Labansky after the grant expires at the MVP Building. Kari Labansky is in the process of preparing 2009 budgets; no finance report at this time. Committee members requested EPF and Building Committee Reports be distributed in board meeting packets prior to the full board meeting. One loan was approved out of the \$500,000 Revolving Loan Fund in the amount of \$250,000 for Glenville Timberwrights. Board goals were discussed.

Highlights of the October 10th report include: The meeting was called to order and agenda approved by unanimous motion. The minutes of the September 26, 2008 meeting were approved by unanimous motion. Kari presented the August and September 2008 Financial Statements. Personnel issues were reviewed. Fred commented that Donna Lynch's duties have expanded to include grant writing and providing support to agency offices in each of our Counties. Lili Cifuentes has assumed more hours to assist Donna. Motion was unanimously approved to reclassify Donna Lynch's position title as Executive Assistant/Internal Operations Manager. Since DVR will only contract with us on a month-to-month basis Chuck Moran will not provide front desk assistance at the Sauk Job Center after October 31st, he will be assuming Jobs & Business Development. We are working with Experience Works to find a person to fill the Sauk Job Center front desk position. The grant at the MVP Building ends on December 31st. We will maintain an office there and are only required to pay for phone and computer hookups. The \$99,000 Revolving Loan Fund Grant will remain at the MVP Building. A team has been assigned to run

our CDBG Emergency Assistance Programs for Sauk, Juneau, and Adams. Muriel Harper gave a National Disaster Report on her recent work with the Red Cross in Houston after Hurricane Ike. Board goals were reviewed for presentation at the next full board meeting.

Motion was made by Ross Swinehart to accept the EPF Committee reports of September 26, 2008 and October 10, 2008. Seconded by Bill Gomoll. Passed unanimously. MOTION CARRIED.

4. Program Reports

- a. Weatherization Report
- b. Homeless Report
- c. Hunger Reduction Report
- d. Employment & Training Report
- e. Business Development Report

Manager Reports were distributed in the Board Meeting Packets for board member review prior to the meeting. Craig Gaetzke reported that we are ahead of schedule with 45 weatherization completions for the months of July and August. He shared an email of thanks from a family who received RHP assistance. We continue to pursue the WHEAP Contract for Columbia County. The State mandated that weatherization applications are now generated by the list of Fuel Assistance Program high energy users; however we are able to provide services to 10% of total applicants outside of the high energy user list. Susan Tucker reported that the Emergency Rental Assistance Funds are almost exhausted for the year. Clients are being referred to other collaborative sources. In August we had no clients in New Beginnings Homeless Shelter however due to the situation we did put a client up in a hotel. Lisa Williams reminded everyone of the Holiday Train on Wednesday, December 10th with festivities beginning at 4:30 and train arriving at 6:30.

Motion was made by Bill Gomoll to accept the Weatherization, Homeless, Hunger Reduction, Employment & Training, and Business Development Program Reports of October 22, 2008. Seconded by Joan Koscal. Passed unanimously. MOTION CARRIED.

7. Old Business

John Earl commented that we were able to provide former board member, Ila Prindle with a much needed ramp in front of her house. She sent a note expressing her thanks and gratitude.

8. New Business

Motion was made by John Stevenson to pass the EPF Committee recommendation of Board Goals including 1) Operating budget of

\$10,000,000 2) Increase net assets by 10% per year for the next 10 years and 3) Initiate and develop two social enterprises that will employ 10 eligible participants; with the addition of timeframe date 2009 - 2014. With no further discussion, seconded by Joan Fordham. Passed unanimously. MOTION CARRIED.

9. Next Meeting

Wednesday, December 17, 2008 at 10:30 a.m.

10. Adjourn

Joan Fordham made a motion to adjourn. Seconded by Muriel Harper. Passed unanimously. MOTION CARRIED.

Executive Committee Minutes
Monday, December 1, 2008
12:30 p.m. - Conference Room A260

Chairman Sebastiani called the meeting to order at 12:30 p.m. Members present: Bev Ward, David Renner, Cindy Loken, Diane England and Al Sebastiani. Others present were: Barb Petkovsek - Administrative Coordinator/Director of Finance, Jack Albert - Corporation Counsel/Personnel Director, Mary Faherty - Interim Health & Human Services Director and Patricia Townsend - Health & Human Services Board Chair.

Meeting was properly announced.

Motion by Renner/England to approve the agenda. **Motion carried.**

Motion by Ward/Townsend to convene in closed session per §19.85(1)(c), Wis. Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Interview candidates for Director of Health & Human Services Dept. Update on negotiations. **Motion carried** unanimously by roll call voice vote.

Motion by Loken/England to reconvene in open session per § 19.85(2), Wis. Stat., to consider an vote on appropriate matters. **Motion carried** unanimously by roll call voice vote.

Motion by Renner/England to adjourn at 8:20 p.m.

Respectfully submitted,



Cynthia Loken
County Board Supervisor/Executive Committee Member

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Executive Committee Minutes
Monday, December 8, 2008
Conference Room A260 - 8:00 a.m.

Meeting called to order by Chairman Al Sebastiani at 8:05 a.m. Members present: Cindy Loken, David Renner, Diane England, Bev Ward and Al Sebastiani. Others present: Barb Petkovsek - Administrative Coordinator/Director of Finance, Jack Albert - Corporation Counsel/Personnel Director, Wendy Pierce - Fiscal & Support Services Manager (H&HS), and Jane Gervais.

Motion by Loken/England to approve the October 21 & November 10, 2008 minutes. **Motion carried.**

No public participation or correspondence.

Discuss and/or act on resolution amending Chapter 10, Section 2 of the Personnel & General Administrative Policies - Employee Recognition Policy. Discussion was held regarding certificates be given to recognize employees for their years of service to the County. **Motion by Renner/Loken** to adopt recognition policy as Barb Petkovsek presented, by giving certificates to employees to recognize them for their years of service to the County.

Veterans In-service Day was discussed.

Discuss and/or act on revised Clerk/Receptionist job descriptions at Health & Human Services Department. Wendy Pierce explained that the typing requirement was not necessary for the position. **Motion by Loken/England** to approve the revised job description. **Motion carried.**

Discuss and/or act on residency requirement. Residency for Sheriff's Department employees was discussed by Sheriff Darrell Renner and Chief Deputy David July. Discussion was held.

Discuss and/or act on offering Boston Mutual Whole Life Insurance as a voluntary option for employees. Representative from Boston Mutual Whole Life Insurance Company gave a presentation on offering voluntary life insurance to employees. Discussion was held by Committee. **Motion by Loken/England** that Adams County offer the Boston Mutual Insurance to employees in March 2009. **Motion carried.**

Discuss non-represented 2009 increase. Discussion was held regarding the 2009 increase of 5.8% and the Carlson Dettmann wage scale.

Chair Sebastiani called for a five-minute break at 9:20 a.m.

Motion by Ward/England to convene in closed session per §19.85(1)(c) & (1)(g), Wis. Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become

involved: Conduct second Interviews for the Director of Health & Human Services Department. Update on negotiations. **Motion carried** unanimously by roll call voice vote.

Motion by Loken/Renner to reconvene in open session per § 19.85(2), Wis. Stat., to consider and vote on appropriate matters. **Motion carried** unanimously by roll call voice vote.

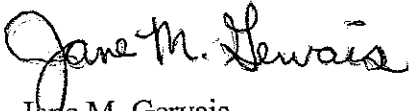
Motion by Loken/Ward to approve voucher reports for Administrative Coordinator/Director of Finance, Maintenance, GIS and Corporation Counsel/Personnel Departments. **Motion carried.**

Action items for next meeting: Non-represented 2009 increase.

Next meeting date is scheduled for January 12, 2008, at 9:00 a.m.

Motion by Renner/Ward to adjourn at 12:35 p.m.. **Motion carried.**

Respectfully submitted,

A handwritten signature in cursive script, reading "Jane M. Gervais".

Jane M. Gervais
Recording Secretary
Paralegal/Personnel Assistant

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Golden Sands Resource Conservation & Development Council, Inc.

Wildlife Committee Minutes

November 20, 2008

Portage County Courthouse Annex

Stevens Point, WI 54481

Call to Order: The meeting was called to order by Bruce Bushweiler at 9:30 a.m.

Attendance: Sharon Schwab, Bill Clendenning, Debra Hunt, Bill Ebert, Bruce Bushweiler

Introductions: Committee members introduced themselves and indicated who they are affiliated with.

Approve Minutes: The minutes of the September 18, 2008 meeting were approved as amended on a Clendenning/Bushweiler motion. Motion carried.

Project Status Review:

Sharon:

Sharon provided a written "Activity Report" (enclosed) Sharon indicated she is working 10 to 15 hours per week. Highlights include a change of venue for the 2009 Prairie Chicken Festival, assistance with grant writing from Tara Stormoen, the possibility of securing a large (1,400 acres) GRP, and two grant proposals to new grantors. The 2009 Prairie Chicken Festival is scheduled for April 17-19.

Jodi H. provided a written report:

- Frog ID packets – UWSP Work Study student is compiling a list of schools and mailing addresses to offer the CD to area classrooms. The timeline is to have the CDs in teacher's hands at the beginning of spring.
- Bluebird houses – a few have been sold and the order form has been redone to include the two different sale items
- Bat houses – all gone, but if we can find someone willing to donate or discount wood the Stevens Point Boy Scout Troop is willing to do construction
- Waupaca County Conservation Field Day – Success! Kids & adults all had a wonderful time. A write-up in the Iola-Scandinavia newspaper was distributed.

Bill indicated the plywood is needed to build bat houses. Bill C. will contact New Page Paper about providing plywood that they currently discard.

A Clendenning/Bushweiler motion to approve new measures for the Glacier Lake Nature Odyssey and retention of a grant writer passed unanimously. Bruce will provide to the full Council.

Bill C. requested that the committee support a letter of opposition for the sale of any Wood County owned Forest Land for the purpose of expanding cranberry production. The committee agreed and will ask the full council for support.

The meeting adjourned at 10:15 a.m.

Golden Sands Resource, Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
November 20, 2008
Portage Couthouse Annex, Stevens Point, Wisconsin

Attendees: Al Barden (member-at-large); George Bartels (Wood County Wildlife Advisory Committee); Merlin Becker (member-at-large); Julie Bieser (NHI); Bob Brilowski (Portage); Bruce Bushweiler (Waupaca); Bill Clendenning (Wood); Bill Ebert (Golden Sands); Reesa Evans (Adams); Jodi Hermesen (Golden Sands); Ed Hernandez (Waushara); Debra Hunt (Golden Sands); Terry James (Adams); Greg Lowe (Juneau); Hugh O'Donnell (Wood); Donald Peterson (Waupaca); William Peterson (Portage County); Joe Piechowski (Wood); Sharon Schwab (Golden Sands); Jerry Storke (Wood).

Call to Order: The meeting was called to order by Chair O'Donnell at 10:35 a.m.

Introductions: At the request of O'Donnell, everyone attending verbally identified himself or herself and named the organization and/or county being represented.

Approval of Minutes: Motion made by Bill Clendenning, seconded by Joe Piechowski, to accept the minutes of the September 2008 meeting as written, despite some typographical errors. Motion passed unanimously.

Treasurer's Report: Jodi Hermesen gave the treasurer's reports for activities since the last meeting and passed out copies. Motion made to accept the report as presented made by Bill Clendenning and seconded by Terry James. Motion carried unanimously.

Old Business: State RC & D Issues

Hugh stated that there wasn't really anything new on the state RC & D. Our council sold 40 to 50 Packer tickets for the raffle. Bill Ebert reported that the state conference next year is in the Lumberjack RC & D region, but neither dates nor locations have yet been announced.

NEW BUSINESS:

Committee Reports:

Personnel/Finance Committee Report: Debra Hunt reported on the Personnel/Finance meeting held this morning. Minutes from September 2008 were approved by the committee. Jodi passed out the proposed dismissal and disciplinary changes for the personnel handbook. These changes were approved by the committee. She also gave the treasurer's report, which was approved by the committee. A discussion about seeking alternate sources of funding, such as from private foundations, was held. Jodi will see what she can find out about such resources. A proposed employee evaluation form was passed out. Committee members made some suggestions about additional information on this form and the procedures to use. It was decided that evaluations will be considered complete upon receipt of the employee's response. Committee members will forward possible job report forms to Jodi for review at the next meeting. This will allow for better tracking of annual accomplishments for each employee. Meeting adjourned at 9:18 a.m.

Forestry Committee Report: Greg Lowe reported on the forestry committee meeting. All the demonstration forest signs are finished and several have been put up already. A photo of the one on Merlin Becker's property was passed around. Greg will look into the cost of putting a sign of some kind on Krueger land to honor the legacy John Krueger left. He also plans to put photos in each county paper, once signs are up. Jodi is checking out three different types of tree shelters and will report the results to the Forestry Committee so it can decide which kind(s) to sell in the future. About 4000 Forestry Placemats are left for sale at 1 cent each. The placemats will probably be redone for printing next year. The Fern Island work days in October went well. The plan is that these days will continue to be an annual event. Oak wilt signs have now been taken down. The committee wants to add information about the Emerald Ash Borer to these signs was considered, but aren't sure about funds available for this addition. The Forestry Committee also wants to look into buckthorn educational material.

Water Committee Report: Paul Skawinski reported on his projects for the summer. In Portage County, 24 of 26 signs have been distributed to lake groups about AIS issues. He completed visual surveys on 15 waterbodies, finding various invasives on several of the. Some are new discoveries. He also conducted 3 workshops on monitoring in Waushara County and an aquatic plant seminar at Helen Lake. In December, there will be a meeting about the McDill Pond Management Plan. Paul has also written some articles on AIS issues that will be distributed to lake organizations and local newspapers. Steve Bradley indicated that the nutrient management educator position is going well and that there is now a backlog of interested farmers who want to meet with the educator. The grant funding his position will probably be run through UWSP, starting this month, to allow the educator to accumulate state retirement benefits to add to those he already has. DelMonte started pumping its cooling water to irrigated fields in the recharge area for the Little Plover River. It is hoped that will help in maintaining river levels. The plan is that DelMonte will pump 68 million gallons of cooling water next year to the same area. Waushara County Land & Water Conservation Committee members have increased their attendance at watershed and lake organization meetings. This will help educate the committee members on what is going on with the watersheds and lakes. Staff members are now giving monthly reports about their activities to provide the committee members with more information. The county plans to continue AIS mapping next year, using the GIS facilities of the county, if available. Ed's department is planning on apply for a shore protection grant in May 2009 for cost-sharing on shoreland projects, targeting areas not traditionally acceptable for DATCP cost-share funding. Work started two days ago on a big manure pit in Waushara County. The big issues in Adams County right now are the recently-passed amendment to the county shoreland zoning ordinance and payment for Easton Dam repairs & related activities. There have been many meetings on both issues. Jodi Hermesen filed a written summary of her recent activities. The Friends of the Little Plover River group continue to be active and are working with the Village of Whiting to raises awareness of Little Plover River water issues. They have also started planning for the 2009 Appreciation Day. She has had several inquiries about the Groundwater Infiltrates Waupaca program from teacher. A similar program is going on in Waushara County. They are hoping to get more teacher participation the coming school year. The Groundwater Infiltrates Portage program is going well. Teacher lists have been refined and brochures will be going out soon. The only new project right now is to approve continuation of the nutrient management educator position through 6/30/11, consistent with the recent grant awarded. On motion of Joe, seconded by Ed, the motion was passed unanimously

Wildlife Committee Report: Bruce Bushweiler passed out some copies of Sharon Schwab's written report on her work in the past few months and copies of the Central Wisconsin Grasslands Conservation Program newsletter. Sharon is still looking for funding for next year's Prairie Chicken Festival. He also passed out copies of the Ozaukee County Trailside Birding Guide as an example of projects that could be undertaken. Bluebird houses, assembled or unassembled, as still for sale. Jodi has order blanks. The

Outdoor Day in Waupaca went well. The Wildlife Committee approved two new projects for the council to consider: hiring a part-time grant writer and involvement in the glacial lake nature odyssey.

Reports Approved: Motion made to accept committee reports made by Terry James and seconded by Al Barden. Motion carried unanimously.

New Projects for Approval:

Bill Clendenning asked the council to write a letter opposing Wood County's plan to sell 10,000 acres of forested land to be cut, then turned into cranberry bogs. Discussion was had in the council. Motion made by Bill Clendenning, seconded by Terry James, to send such a letter. Motion unanimously passed. A letter will be drafted for Hugh to sign and then sent to several organizations involved in the potential sale.

The only other new projects for approval were those already presented by the water and wildlife committees.

Project Approval: Motion made by Bill Clendenning, seconded by Joe Piechowski, to approve all the new projects. Motion passed unanimously.

Staff Updates: Jodi passed out a Guidebook for RC & D Directors on Sustainability and Fundraising published by the National Association of Resource Conservation & Development Councils. Additional copies are available from Jodi.

Project Updates: Bill Ebert and the council went through the list of open projects and decided whether to keep them open or cancel them. In some instances, projects were completed, so could also be removed from the list of active projects. The following projects were cancelled: 326; 428; 463; 464; 499; 517. The following projects have been completed: 437; 484; 489; 495; 510; 520; 523; 524; 525; 526; 538. These projects remain open: 297; 343; 407; 408; 441; 456; 458; 462; 487; 492; 493; 500; 501; 504; 514; 519; 521; 522; 527; 530; 533; 534; 536; 537; 539; 542; 543; 544; 545; 546; 547; 548; 549; 550. Bill also reported that rain barrel sales were going well. There will be two more workshops about retrofitting garbage cans.

Agency Updates: None;

Other Reports: Merlin Becker suggested making the demonstration forest signs "theft-proof" by using stainless steels bolts and washers.

Next Meeting: The next meeting is set for January 15, 2009.

Adjournment: Motion made by Bill Don Peterson, seconded by Terry James, to adjourn. Motion passed unanimously. Meeting adjourned at 11:25 a.m.

Respectfully submitted,

Reesa Evans
Secretary, Golden Sands RC & D

GOLDEN SANDS RESOURCES CONSERVATION & DEVELOPMENT COUNCIL, INC.
Forestry Committee Minutes
Thursday, November 20, 2008
Portage County Courthouse Annex
Stevens Point, WI 54481

Call to order: The meeting was called to order by Greg Lowe at 9:30 am

Attendance: Greg Lowe, Hugh O'Donnell, Bill Peterson, Don Peterson, Jodi Hermesen, Jerry Storke, Al Barden, Merlin Becker, George Bartels

Introduction: Committee members introduced themselves and indicated who they are affiliated with.

Approve Minutes: Motion by DP/AB to approve the minutes of the last meeting with the date changed to September 18, 2008. Motion carried.

Project Status Reviews

Jodi Hermesen reported on the following projects.

Demo Forest: Jodi reported that the Demo Forest Signs are all done. Just need to be picked up and installed on landowner's property. We need to contact Marquette to find out where they want to put their sign and a possible dedication program for John Kruger.

Tree Shelters: Jodi reported that she has begun looking at different companies, Plantra, Tree Sentry, and treessentials (our current supplier). All three companies have very different designs. Depending on the deals I can make, maybe Golden Sands will offer multiple brands.

Placemats: there are still placemats to be sold. The potential for creating new placemats was discussed.

Fern Island Invasive Species Project:

New Project: Possible new projects were discussed; Buckthorn education and Highway Department education on how to identify invasive species.

Adjourn: Motion by (AB/MB) to adjourn. Motion carried. Meeting adjourned at 10:30 am.

Golden Sands Resource, Conservation & Development Council, Inc.
Water Committee Meeting Minutes
November 20, 2008
Portage Courthouse Annex, Stevens Point, Wisconsin

Call to Order: Reesa Evans, acting for Steve Bradley, called the meeting to order at 9:37 a.m.

Attendance: Steve Bradley (for a short time); Robert Brilowski; Reesa Evans; Ed Hernandez; Terry James; Joe Piechowski; Paul Skawinski (for a short time)

Minutes Approved: Minutes approved unanimously on motion by Bradley and seconded by Piechowski.

Project Updates: Paul Skawinski reported on his projects for the summer. In Portage County, 24 of 26 signs have been distributed to lake groups about AIS issues. He completed visual surveys on 15 waterbodies, finding Eurasian Watermilfoil on eight of them. Two of these are new reports. 5 lakes had Curly-Leaf Pondweed. 7 lakes had banded mystery snails and 4 had Chinese mystery snails. All the snail reports are new this year. He also conducted 3 workshops on monitoring in Waushara County and an aquatic plant seminar at Helen Lake. In December, there will be a meeting about the McDill Pond Management Plan. McDill Pond was drawn down 12 feet this fall for Eurasian Watermilfoil control. Paul has also written some articles on AIS issues that will be distributed to lake organization newsletters and local newspapers.

Steve indicated that the nutrient management educator position is going well and that there is now a backlog of interested farmers who want to meet with the educator. The grant funding his position will probably be run through UWSP, starting this month, to allow the educator to accumulate state retirement benefits to add to those he already has. There were low flows again this year in parts of the Little Plover River; the Little Plover Workgroup will continue to work on those issues. DelMonte started pumping its cooling water to irrigated fields in the recharge area for the Little Plover River. It is hoped that will help in maintaining river levels. The plan is that DelMonte will pump 68 million gallons of cooling water next year to the same area.

Ed, with some assistance from Joe, reported that Waushara County Land & Water Conservation Committee members have increased their attendance at watershed and lake organization meetings. This will help educate the committee members on what is going on with the watersheds and lakes. Staff members are now giving monthly reports about their activities to provide the committee members with more information. The county plans to continue AIS mapping next year, using the GIS facilities of the county, if available. Ed's department is planning on applying for a lake protection grant in May 2009 for cost-sharing on shoreland projects, targeting areas not traditionally acceptable for DATCP cost-share funding. Work started two days ago on a large manure pit in Waushara County.

Terry and Reesa talked about what has been happening in Adams County. The big issues there right now are the recently-passed amendments to the county shoreland zoning ordinance and payment for Easton Dam repairs & related activities. There have been many meetings on both issues.

Jodi Hermesen filed a written summary of her recent activities. The Friends of the Little Plover River group continue to be active and are working with the Village of Whiting to raise awareness of Little Plover River water issues. They have also started planning for the 2009 Appreciation Day. She has had several inquiries about the Groundwater Infiltrates Waupaca program from teachers. The anticipated budget for that program is \$448.29. A similar program is going on in Waushara County with a budget of \$127.80. They are hoping to get more teacher participation the coming school year. The Groundwater Infiltrates Portage program is going well. Teacher lists have been refined and brochures will be going out soon. Anticipated budget is \$397.98.

New Project: The only new project right now is to approve continuation of the nutrient management educator position through 6/30/11, consistent with the recent grant awarded. On motion of Piechowski, seconded by Hernandez, the motion was passed unanimously.

Other Business: None

Adjournment: Upon motion by James and second by Hernandez, the committee meeting was adjourned 10:18 a.m.

Respectfully submitted, Reesa Evans, Standing in for Steve Bradley

Golden Sands Resource, Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
November 20, 2008
Portage Courthouse Annex, Stevens Point, Wisconsin

Call to Order: Joe Piechowski, Chair of the Personnel Committee, called the meeting to order at 8:45 a.m.

Attendance: Hugh O'Donnell; Steve Bradley; Robert Brilowski; Reesa Evans; Jodi Hermesen; Debra Hunt; Joe Piechowski.

Minutes Approved: Minutes approved unanimously on motion by O'Donnell and seconded by Brilowski.

Personnel Handbook Update: Discussion of the personnel handbook resulted in the revised policy for Employee Discipline and Dismissal being approved Motion by Brilowski and seconded by O'Donnell. Training expense and reimbursement policy for RC&D employees will be updated by Debra and brought to the next meeting for review

Treasurer's Report Approved: motion to approve by O'Donnell and seconded by Piechowski, to approve treasurer's report. Motion passed unanimously.

The policy for mileage reimbursement to council members will be clarified by Jodi using the IRS mileage rate. She will bring suggested new policy to the next meeting.

Funding: it was suggested the council might want to explore foundation and trust opportunities for funding as some other RC&D councils in the state have done successfully.

Employee Evaluations: we will continue working on form to include annual accomplishments and to limit the comments section. We will also create project update form for presentation at the next council meeting.

Adjournment: Upon motion by O'Donnell and second by Brilowski, the committee meeting was adjourned at 9:30 a.m.

Submitted by:

Debra Hunt
Contract Administrator

Health & Human Services Board

Meeting Minutes of December 12, 2008

Call to Order – The meeting was called to order at 9:02 am by Chairperson Pat Townsend.

Roll Call – Board members present: Diane England, Cindy Loken, Pat Townsend, Jack Allen, Karl Klingforth, Teresa Harvey-Beversdorf, Joanne Sumpter and Maureen Bruce. Excused: Dr. Hatton

Staff present: Mary Farhety, Sandra Wormet, Phil Robinson, Linda McFarlin, Diane Osborn, Wendy Pierce, Mandy Stanley, Ron Johnson and Carol Johnson.

Approval of Agenda and Compliance with Open Meetings Law – The meeting was properly noticed. Motion to approve the agenda by Jack Allen, 2nd by Karl Klingforth. Motion carried by UVV (unanimous voice vote).

Approval of Minutes from November 14 & 18, 2008 HHSB meeting – Motion to approve minutes by Karl Klingforth, 2nd by Teresa Harvey-Beversdorf. Motion carried by UVV.

Public Participation – none

Correspondence – none

Chairperson's Report The position of HHS Director has been offered to a candidate and the deadline for acceptance is December 19th.

Veterans Service – Motion to approve VSO vouchers, financial report, the Veterans Service Officer's report and calendar by Joanne Sumpter, 2nd by Karl Klingforth. Motion carried by UVV.

HHSB

Financial Report – motion to approve HHS vouchers and Financial Report by Karl Klingforth, 2nd by Maureen Bruce. Motion carried by UVV.

Thrift Store financial report was provided.

Conference & Workshop Requests – the two requests had been approved in the 2008 budget

Reports

Staff – written reports were provided

Review and approval for refilling the LTS Case manager position - Motion by Maureen Bruce, 2nd by Joanne Sumpter to refill the LTS Case Manger position. Motion carried by UVV.

Review and approve Tobacco Ordinance – after reviewing the ordinance the Board decided they would like some changes made before taking it to the County Board. No action taken.

Review and approval of refilling the Intake/Access Specialist position – Motion by Jack Allen, 2nd by Diane England to approve refilling the Intake/Access Specialist position. Motion carried by UVV.

Board Education –Autism was the topic for this month. Phil Robinson began the presentation and others in the group added information as it pertained to their services.

Directors Report – Mary gave the Board her update on HHS activities

Confirm Next Meeting Date – January 9th at 9 am.

Adjournment – Chairperson Townsend asked if there was any further business to consider. Hearing none, she declared the meeting adjourned at 11:40 am.

Minutes submitted by Cindy Loken

THESE MINUTES HAVE NOT YET BEEN APPROVED BY THE COMMITTEE

Health & Human Services Board

Meeting Minutes of January 9, 2009

Call to Order – The meeting was called to order at 9:02 am by Chairperson Pat Townsend.

Roll Call – Board members present: Diane England, Cindy Loken, Pat Townsend, Jack Allen, Karl Klingforth, Joanne Sumpter and Maureen Bruce. Excused: Dr. Hatton and Teresa Harvey-Beversdorf.

Staff present: Sandra Wormet, Phil Robinson, Linda McFarlin, Diane Osborn, Wendy Pierce, Mandy Stanley, Ron Johnson and Carol Johnson.

Approval of Agenda and Compliance with Open Meetings Law – The meeting was properly noticed. Motion to approve the agenda by Joanne Sumpter, 2nd by Karl Klingforth. Motion carried by UVV (unanimous voice vote).

Approval of Minutes from December 12, 2008 HHSB meeting – Motion to approve minutes by Karl Klingforth, 2nd by Jack Allen. Motion carried by UVV.

Public Participation - Robin Skala was present to make the committee aware that the mobile food pantry is looking for a place to operate out of. Discussion included what the group provides for the community, the building needs and some possible sites to be checked into.

Correspondence – none

Veterans Service – Motion to approve VSO vouchers, financial report, the Veterans Service Officer's report and calendar by Cindy Loken, 2nd by Joanne Sumpter. Motion carried by UVV.

HHSB

Financial Report – motion to approve HHS vouchers and Financial Report by Joanne Sumpter, 2nd by Maureen Bruce. Motion carried by UVV.

Thrift Store financial report – a partial report was provided as not all information was available

Conference & Workshop Requests – none

Reports

Staff – written reports were provided

Review and approval of Tobacco Free Resolution - Motion by Jack Allen, 2nd by Joanne Sumpter to approve the resolution and send it to the full County Board, to be effective March 1, 2009. Motion carried by UVV.

Confirm Next Meeting Date – Friday, February 13th at 9 am.

Adjournment – Chairperson Townsend asked if there was any further business to consider. Hearing none, she declared the meeting adjourned at 10:50 am.

Minutes submitted by Cindy Loken

DECEMBER 2008 DIRECTOR'S REPORT

ITEM	CHECKING	SAVINGS	DONATION	CURR MO
BALANCE FORWARD NOVEMBER	750.43	23352.50	904.83	
NOVEMBER INCOME (deposited in Dec)				
CHECKING ACCOUNT DEPOSIT	300.00			
Transferred from savings				
SAVINGS ACCOUNT DEPOSIT		904.69		
Interest (add'l .02 missed last mo included)	0.25	31.51	0.25	
DONATION ACCOUNT DEPOSIT			4.69	
TOTAL	1050.68	24288.70	909.77	
DECEMBER EXPENDITURES				
Waunakee PL (damaged bk) (12/5)	-22.00			
Belleville PL (Lost ILL PB) (12/5)	-9.99			
A-F Co Market (kitchen supp) (12/9)	-30.56			
Pamida (process supp) (12/9)	-18.98			
Planert Creek Press (bk) (12/9)	-15.00			
Ad Co Lib (donation adjust) (12/10)	-12.05			
A-F Co Market (kitchen supp) (12/16)	-29.21			
US Post Office (lls postage) (12/16)	-22.85			
Great Glacier of WI (water) (12/17)	-13.90			
Ad Co Chamb of Comm (gift certs) (12/11)		-105.00		
Ad Co Lib (donation adjust) (12/22)			-42.50	
TOTAL (DECEMBER BALANCE FWD)	876.14	24183.70	867.27	
DECEMBER CASH INCOME				
FINES				371.40
BK SALE				61.48
LIBRARY CARDS				32.00
PASSTHRUS (Non-Income)				45.84
FEES (& postage)				165.20
LOST/DAMAGED				116.00
DONATIONS & GRANTS				11.28
COPIES				219.45
TOTAL DECEMBER CASH INCOME				1022.65
ACTIVITIES & CIRCULATION				
Reference Questions	629			
Interlibrary Loan Requests	978			
Interlibrary Loan Checkouts	1965			
Total Circulation	8256			
Interlibrary Photocopies	58			
Interlibrary Loans Out of System	76			
Microfilm Used in House	49			
Typewriter Users	3			
Stereo Users	4			
Library Material Copies (b&w - color)	1344			
New Borrowers	33			
Total Volunteer Hours	110			
Computer Users	1352			

DECEMBER 2008 CASH INCOME REPORT

DATE	FINES	BK SALE	LIB CARDS	PASSTHRUS (NON-INCOME)	FEES (fax, postage etc)	LOST/DMG	DONATIONS (or GRANT)	COPIES	TOTAL
1	18.25	1.00	4.00	-40.00	15.25	2.00	1.00	11.35	12.85
2	24.65	2.00			24.00		0.90	7.95	59.50
3	9.00	1.00	2.00		2.00	18.00		3.15	35.15
4	12.25	2.00	2.00		10.50		0.55	10.35	37.65
5	20.90	1.50	2.00		12.00		0.10	7.90	44.40
6	17.30	2.00					0.30	8.10	27.70
7	0.00							0.00	0.00
8	14.85	5.50	6.00		3.00	47.00	0.15	30.55	107.05
9	6.50				6.25			2.25	15.00
10	36.70	22.48			10.00			4.05	73.23
11	22.90				6.00	20.00		3.45	52.35
12	20.10	6.50	4.00		5.00	1.00		7.15	43.75
13	0.00	1.50	4.00				0.40	3.00	8.90
14	0.00							0.00	0.00
15	21.40	3.00			5.25		4.61	6.20	40.46
16	16.60				19.25		0.15	10.80	46.80
17	5.50	1.00	2.00		3.50		0.45	11.70	24.15
18	22.40				6.20			7.55	36.15
19	10.75	1.00	4.00		13.00		1.01	3.70	33.46
20	0.00	0.50			3.00			7.50	11.00
21	0.00							0.00	0.00
22	1.95	0.50			2.00		0.50	6.80	11.75
23	23.70	0.50	2.00					21.05	47.25
24	0.00							0.00	0.00
25	0.00							0.00	0.00
26	8.90						0.96	23.40	33.26
27	13.80	0.50						1.35	15.65
28	0.00							0.00	0.00
29	23.40	3.50			11.00	28.00		9.05	74.95
30	14.60	4.50			4.00		0.20	7.35	30.65
31	5.00	1.00		85.84	4.00			3.75	99.59
TOTAL	371.40	61.48	32.00	45.84	165.20	116.00	11.28	219.45	1022.65

DECEMBER 2008 CASH INCOME REPORT

[illegible]

PLANNING & DEVELOPMENT COMMITTEE MEETING
DATE: October 13, 2008 TIME: 9:00a.m. PLACE: Room A231

Present: All members present.

Call to Order: Chair Licitar called the meeting to order at 9:04 a.m.

Approve Agenda: Motion made by Colby and seconded by Sumpter. The agenda was approved unanimously.

Approval of Minutes: Motion made by Colby and seconded by Sumpter. The minutes of the August 11, 2008, Planning & Development Committee meeting were approved unanimously.

Update on Premier Resort Tax: Barb Petkovsek was unable to attend the meeting, so she provided an e-mail update stating that she's currently working on it and needs to bring it before Legislature when they meet in January. Discussion occurred regarding sales tax. Murphy will look into Vernon County Dams and contact Julie Lassa about sales tax funding and policy.

Discussion and possible action on funding sources for Land Survey assoc. with dams, Easton Dam breach and Camelot water flow control structure repair: Gatterman informed the committee of a -\$49,000 balance. Discussion occurred. The committee came to a consensus that the Administration & Finance Committee should be informed of the negative balance and wait until year-end to move forward and The Land & Water Conservation Staff will draft a dam funding policy for the next meeting. Motion by Sumpter and seconded by James to create a resolution to transfer \$49,000 from 100E4456185 to 100E4756110. Motion approved unanimously.

REGISTER OF DEEDS

Jodi Helgeson was excused from the meeting due to her commitment to another event. The committee received a letter from her stating the Department of Revenue is updating to fully electronic transfer forms instead of paper returns. It also stated that State Vital Records ID requirements are being changed for issuing certified copies.

Motion by James and seconded by Stuchlak to approve the Register of Deeds report as presented in writing. The report was approved unanimously.

LAND & WATER CONSERVATION

Martz Waste Storage System Cost Share: Kay Olson-Martz addressed the committee explaining how important agriculture is to Adams County. Murphy provided background information on funding. Kay Olson-Martz asked the committee to provide 90% cost share for the expansion of their Animal Waste Storage System per the design by Gatterman. Motion by Keckeisen and seconded by Sumpter to provide 90% cost share of total project

the balance of cost share to equal

cost (not to exceed \$90,000) for the Martz Animal Waste Storage System. The committee approved the cost share unanimously.

WDNR Gypsy Moth Suppression Program Reimbursement: The committee was provided the cost share information including how much each participant from the spring 2008 spray would receive in reimbursement. A motion was made by James and seconded by to reimburse the Town of Preston and Carla Burns and to deposit the balance into LWCD Revenue account. The committee approved the motion unanimously.

Wildlife Abatement and Claims Program: Barry Benson reported on why the program is important and answered the committees' questions regarding the program. A motion was made by Keckeisen and seconded by Stuchlak to participate in the Wildlife Abatement Claims Program. The committee approved the motion unanimously. It was decided that the Cooperative Service Agreement would be taken to the Corporate Counsel for approval then be brought to the next committee meeting for committee signatures. Benson reviewed 2009 Budget. It was decided to bring to next meeting for committee approval.

Motion by Keckeisen and seconded by James for a 5-minute break.

WDNR: No report

NRCS: No report

Central Wisconsin Windshed Partners report: No report

Staff Reports: Each staff member reviewed their activities and answered any committee questions. Committee instructed Murphy to develop riparian buffer restoration designs for all county owned shorelands in 2009.

North Central Land and Water Cons Assoc report: Motion by James and seconded by Keckeisen to have Joanne Sumpter act as the voting proxy for the 55th WLWCA Annual Meeting. The committee approved the motion unanimously.

Golden Sand Resource, Conservation and Development report: Stuchlak & James reported.

USDA Farm Services Agency report: No report

LWCD 2009 budget: Report given by Murphy. Manure Storage fund is not currently in the budget and will need replenishing. It was stated that in the resolution it requires a \$100,000 balance, and should therefore be in the budget. A letter will be written by Murphy and signed by Licitar to inform the Finance Committee of this issue, and will also be presented to the Finance Director.

Terry Anderson Animal Waste Storage System Abandonment Cost Share: Terry Anderson requested a 90% cost share to abandon his manure pit due to economic hardship. Motion by James and seconded by Sumpter for 90% cost share for Terry Anderson's project. The cost share was approved unanimously.

Dock Addresses: The committee came to a consensus that there is no need for current action plan.

Transferring Nutrient Management Funds to Rock County: Sibilsky explained Adams LWCD received \$40,000 from DATCP to allocate cost share to Adams County agricultural producers. Sibilsky stated LWCD was able to allocate \$18,400. The remaining \$21,600 would have to be returned to DATCP or another County. Sibilsky explained Rock County requested the \$21,600 so Adams LWCD entered into an agreement to transfer the money to Rock County. Sibilsky reviewed the agreement which has been reviewed by Corp Counsel and signed by Administrative Coordinator.

Lake Protection Grant Cost Share Contracts: Motion by Colby and seconded by Keckeisen to approve Kohlhardt for Lake Protection Grant Cost Share. The motion was approved unanimously. Murphy informed the committee Simmons' buffer had partially failed due to technical failure and the owner needed cost share to repair it. Motion by James and seconded by Stuchlak to allocate the \$1963.50 from 100E4456185999 to repair Simmons' buffer. The motion was approved unanimously.

Soil and Water Resource Management Cost Share Contracts: Sibilsky reviewed Prince cost share contract for nutrient management plan and Telow for stream bank protection. Motion by Colby and seconded by Keckeisen to approve both cost share contracts. The motion was approved unanimously.

Travel and Training Requests: Evans presented a resolution to attend a conference in Canada. Evans has paid everything out of pocket and only requests one night's lodging from the budget (\$169). Motion by Sumpter and seconded by Stuchlak to approve resolution. The motion was approved unanimously. Gatterman requested permission to attend an ESRI session in Brookfield, WI on October 14, 2008. The training is free and would only require gas. Motion by Colby and seconded by Keckeisen to approve Gatterman's travel request. The request was approved unanimously.

Communications: Gatterman made a short report about Lake Camelot. Murphy reported on letter to DATCP regarding 2009 Staff allocation plan.

Closed Session: Motion by James and seconded by Sumpter at 1:00 p.m. to move into closed session per § 19.85(1)(c), Wis. Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Discuss performance of County Con. Motion by James and seconded by Sumpter reconvene in open session per § 19.85(2), Wis. Stat., to consider and vote on appropriate matters. Motion carried at 1:15 p.m.

Keckeisen left the meeting at 1:15 p.m.

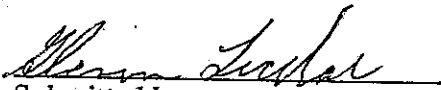
Financial Report: Murphy reviewed financial reports.

October Agenda Items:

- Cooperative Service Agreement
- 2009 Wildlife Abatement Budget
- DATCP Allocation Plan
- Resolution to transfer money from SWRMP to Dam Maintenance.

Next Meeting: Monday, November 10, 2008 at 9:00 a.m.

Motion to adjourn by James and seconded by Sumpter at 1:33 p.m. The vote was unanimous.



Submitted by:

Glenn Licitar

Planning & Development Committee Chair

PLANNING & DEVELOPMENT COMMITTEE MEETING

DATE: November 10, 2008 **TIME:** 9:00a.m. **PLACE:** Room A231

Present: All present except Keckeisen who was excused from the meeting due to illness.

Call to Order: Chair Licitar called the meeting to order at 9:01 a.m.

Was the meeting properly announced? Yes

Approve Agenda: Motion made by Sumpter and seconded by James. The agenda was approved unanimously.

Approval of Minutes: Motion made by James and seconded by Stuchlak. The minutes of the October 13, 2008, Planning & Development Committee meeting were approved, as revised, unanimously.

LAND & WATER CONSERVATION

Wildlife Abatement and Claims Program: Motion by Colby and seconded by Sumpter to approve the Wildlife Abatement and Claims Program Cooperative Service Agreement for 2009. The motion was passed unanimously and the Agreement was signed by Chair Licitar. Barry Benson reviewed the 2009 Adams WDACP Preliminary Budget. Motion by Colby and seconded by Stuchlak to approve the budget as presented. The motion was passed unanimously and signed by Chair Licitar.

WDNR: No report

NRCS: Michelle Komiskey introduced herself to the committee as the new District Conservationist in the Westfield NRCS office. She reported on the standings of EQIP (Environmental Quality Incentives Program) and WHIP (Wildlife Habitat Incentives Program).

Central Wisconsin Windshed Partners report: No report (no meeting)

North Central Land and Water Cons Assoc report: Murphy reported that Sumpter is unable to attend or act as the voting proxy at the 55th Annual WLWCA Conference. A motion was made by James and seconded by Stuchlak that Keckeisen be the Adams County Representative and act as the voting proxy at the annual WLWCA conference. Motion was passed unanimously. Murphy reported on the happenings at the NCLWCA business meeting held in Wausau on October 30, 2008. Brownell reported on how Adams County did at the Area Level Poster and Speaking Contest.

Golden Sand Resource, Conservation and Development report: No report (no meeting)

USDA Farm Services Agency report: Colby reported.

Snow Plowing on Lower Camelot Dam: Murphy informed the committee of the request by Town of Rome to create an evacuation route on the Lower Camelot Dam. The committee requested further information to prevent any negative outcomes (don't jeopardize lives or the dam). A motion was made by Sumpter and seconded by James to have LWCD continue their investigation and evaluation of the situation with Ayres Associates, not to exceed \$1,000 in engineering fees. The motion was passed unanimously.

Funding Policy for Adams County Dams: Murphy reported that he had no draft due to the amount of variables that were possible. Murphy distributed information that he had received. Vernon County passed a referendum to raise taxes .5% for dam repairs and public safety. Murphy said it would take Vernon County 2 years to follow the proper channels to create state law. The committee requested LWCD to invite Barb Petkovsek, Tom Feller, Marlin Schneider, and Julie Lassa to December P&D Committee meeting to aid in the discussion of funding for public safety of dams.

Motion by Sumpter and seconded by James for a 10 minute break at 10:21am.

Meeting called back to order by Chair Licitar at 10:33am.

Easton Dam Reconstruction and Lake Improvement Plan: Motion by James and seconded by Stuchlak to facilitate a meeting involving the Adams County Board Chair, Adams County Administrative Coordinator/Director of Finance, Adams County Corporation Counsel, Easton Lake District Chair and legal counsel, the Town of East Board Chair and legal counsel, WDNR Dam Safety Engineer, WDNR Water Regulatory Specialist, Patrick Gatterman, and P&D Committee. If named people cannot attend then they can designate a representative. Motion passed unanimously. Discussion occurred on all items included in the draft plan. Representatives from the Easton Lake District and Adams County Lake Alliance participated in the discussion. The Committee requested Murphy look further into the road construction costs and lake bed dredging. The committee came to a consensus that 2 years should be added to the deadlines listed in the draft and Murphy revise draft to reflect agreed upon items. Motion by James and seconded by Colby to spend up to \$20,000 to soil test Easton Lake bed to determine the amounts of toxins in the lake in a timely fashion, with sample points to be determined by LWCD & lake residents. Motion passed unanimously.

Animal Waste Storage Funding: Murphy reported \$30,000 was budgeted for 2009 with the intent of the Executive/Finance Committee to revise policy prior to January 1, 2009 that requires Adams County to maintain a \$100,000 balance beginning each year.

Money Transfer from SWRMP to Dam Maintenance: Murphy reported Executive/Finance Committee approved and transferred \$49,000 from SWRMP carryover to Dam Maintenance account.

2009 DATCP Staff Allocation Plan: Moved to December Meeting.

Travel and Training Requests: Motion by Colby and seconded by James to approve the request by Murphy to allow Chris Murphy & Chuck Sibilsky to attend a Nutrient Management Plan workshop in Marshfield with the cost of \$70 for registration. Motion was passed unanimously.

Communications: Motion by Sumpter and seconded by Colby to accept the Martz & Crystal Brook Woods cost-share contracts. James voted against the motion, motion passed.

Financial Report: No action this meeting

December Agenda Items:

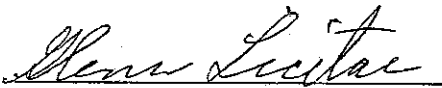
- Crop Prices from Barry Benson
- Review Resolutions for WLWCA Annual Conference
- 2009 DATCP Staff Allocation Plan
- October's Financial Report

Next Meeting:

Meeting with Finance Committee: Friday, November 21, 2008 at 9:00am.

LWCD Meeting: Tuesday, December 9, 2008 at 9:00am.

Motion to adjourn by Stuchlak and seconded by Colby at 1:00 p.m. The vote was unanimous.



Submitted by:

Glenn Licitar

Planning & Development Committee Chair

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE

MEETING: December 3, 2008 at 9:00 A.M.

ROOM A260 – COURTHOUSE

FRIENDSHIP, WISCONSIN

At 9:00 A.M. Vice-Chair Joanne Sumpter called the Adams County Planning & Development Committee meeting to order with the following members present: Terry James, Secretary; Sylvia Breene; Richard Colby; Mike Keckeisen and Joe Stuchlak. Others present were: Phil McLaughlin, Zoning Administrator; Cathy Allen, Recording Secretary; Greg Rhinehart, County Surveyor. Was this meeting properly announced? Phil McLaughlin stated that it was.

Public Hearings: Donald Regnier – Tabled Rezoning request of a portion of a parcel (1 Acre) from a Conservancy District to a Recreational/Residential District of the Adams County Shoreland Protection Zoning Ordinance for possible future cabin site on property located in the SE ¼, SW ¼, Section 36, Township 19 North, Range 6 East, at 774 Chicago Avenue, Town of Big Flats, Adams County, Wisconsin. Mike Keckeisen made a motion to deny the request on the above described property and forward that recommendation to the County Board for final action. Mr. Keckeisen feels that Conservancy regulations and consistency must be followed. Joe Stuchlak seconded the motion. Roll Call Vote: 4-Yes. 2-No (Sumpter, Colby). 1-Absent (Licitar). Motion carried. Majestic Pines Retreat LLC. – Rezoning Request of 60.235 acres from an A1 Exclusive Agricultural District and an A3 Secondary Agricultural District to an R2 Rural Residential District of the Adams County Comprehensive Zoning Ordinance to allow a single family subdivision with a Conditional Use Permit under Section 5-6.03(C) to allow daily/weekly rental of the existing dwelling at 3007 2nd Avenue located in Pt. of the NE ¼, NW ¼, Section 1 and the NE ¼, NE ¼, Section 2, Township 15 North, Range 7 East, Lot 1 of CSM #1150, Town of Jackson, Adams County, Wisconsin.

Glenn Licitar joined the meeting at 9:40 A.M.

Chris Murphy joined the meeting at 10:22 A.M.

Richard Colby made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Joanne Sumpter seconded the motion. Roll Call Vote: 5-Yes. 2-No (Keckeisen, Stuchlak). Motion carried.

Terry James made a motion to deny the Conditional Use Permit request for daily/weekly rental of the existing dwelling in an A-1 District and suggested that the petitioner reapply upon approval from the County Board for the rezoning to an R-2 District. Sylvia Breene seconded the motion. Roll Call Vote: 4-Yes. 3-No (Licitar, Sumpter, Colby). Motion carried.

Discussion was held upon petitioner's objection to the denial. The Committee was in agreement that the denial stands.

Chairman Licitar adjourned the Public Hearing portion of the meeting and asked if the business portion had been properly noticed. Mr. McLaughlin stated that it was.

Joanne Sumpter made a motion to recess. Mike Keckeisen seconded the motion. All in favor. Motion carried.

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
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RECESS: 11:20 A.M.
RECONVENE: 12:15 P.M.

Chairman Glenn Licitar called the meeting to order at 12:15. Richard Colby was excused.

Terry James made a motion to approve the business agenda. Joe Stuchlak seconded the motion. All in favor. Motion carried.

Greg Rhinehart, County Surveyor, presented the Surveyor's report for the month of November to the Committee for review and approval. Mike Keckeisen made a motion to approve the Surveyor's report as presented. Joanne Sumpter seconded the motion. All in favor. Motion carried.

Phil McLaughlin requested that the Committee consider withdrawing the County from the Farmland Preservation Program under Exclusive Agriculture Zoning. He went on to explain the requirements that DATCAP places on the County for recertification of the Farmland Preservation and Exclusive Agriculture Zoning which allows farmers to receive tax credits under the program. Mr. McLaughlin also stated that there are only four participants under this program currently that would be affected by the decision, and that they would have the option of retaining tax credits through a Farmland Preservation Agreement through the Land & Water Conservation Department.

Richard Colby joined the meeting at 12:29 P.M.

Mike Keckeisen made a motion for Phil McLaughlin to proceed with plans to withdraw from the Farmland Preservation Program under exclusive agriculture zoning. Terry James seconded the motion. All in favor. Motion carried.

Discussion was held regarding revisions to wording in the Adams County Shoreland Protection Ordinance.

Joe Stuchlak suggested using 33% of the actual setback from primary structures as a required buffer.

John Beale from Sandstone Realty expressed his objection to placing any more requirements or restrictions on waterfront properties.

Discussion followed.

Section 6-1.06 Terry James made a motion to keep the italicized wording and add "If less than a 35' buffer is to be established, it shall be 33% of the distance from the Ordinary High Water Mark to the primary structure for buffer measurement and these will all be implemented by September 30, 2013, unless prior to that date, NR115 requires less for compliance. Richard Colby seconded the motion. All in favor. Motion carried.

Terry James made a motion to accept 4-2.01 and 4-2.02 as follows:

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
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4-2.01 No more than thirty (30) percent of the length of this strip shall be clear-cut to the depth of the strip.

4-2.02 Cutting or removal of this thirty (30) percent shall not create a clear cut opening in this strip greater than thirty (30) feet wide for every one hundred (100) feet of shoreline. In all cases, clear cut openings shall not exceed thirty (30) feet in width at any one (1) location and when the length of shoreline allows, there shall be a minimum of thirty-five (35) feet between clear cut openings.

Joanne Sumpter seconded the motion. All in favor. Motion carried.

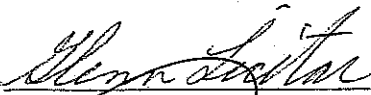
Terry James made a motion change Section 4-2.03 to read "In the remaining seventy (70) percent length of this strip natural existing vegetation shall be preserved for natural beauty and to control erosion as specified in Section 6-1.06. Maintenance of grasses may be trimmed to a height of no less than twelve (12) inches." Joanne Sumpter seconded the motion as long as the words "natural existing" is also removed. All in favor. Motion carried.

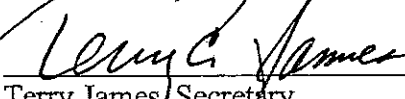
Phil McLaughlin presented the Financial Report for the month of October and the Comp-Time Report for the month of November to the Committee for review. Richard Colby made a motion to approve the Financial and Comp-Time Reports as presented. Joanne Sumpter seconded the motion. All in favor. Motion carried.

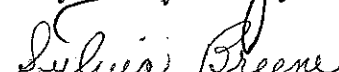
Correspondence: None.

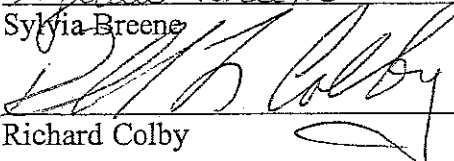
Joanne Sumpter made a motion to adjourn until the next regularly scheduled meeting on January 7, 2008. Joe Stuchlak seconded the motion. All in favor. Motion carried.

ADJOURNED: 2:40 P.M.


Glenn Licitar, Chair

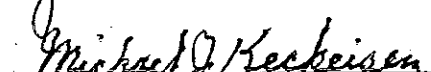

Terry James, Secretary



Sylvia Breene


Richard Colby


Joanne Sumpter, Vice-Chair


Joe Stuchlak


Mike Keckeisen


Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

PLANNING & DEVELOPMENT COMMITTEE MEETING

DATE: December 9, 2008 TIME: 9:00a.m. PLACE: Room A231

Present: All present

Call to Order: Chair Licitar called the meeting to order at 9:04 a.m.

Was the meeting properly announced? Yes

Approve Agenda: Motion made by James and seconded by Breene. The agenda was approved unanimously.

Approval of Minutes: Motion made by Colby and seconded by Stuchlak. The minutes of the November 10, 2008, Planning & Development Committee meeting and the November 21, 2008, Joint Planning & Development and Finance Committee meeting were approved unanimously.

REGISTER OF DEEDS: Helgeson reported that JoAnn Reichoff will be retiring on January 2, 2009, and due to the volume of work in the office, they would like the position filled as soon as possible. Motion by James and seconded by Stuchlak to approve the report and fulfill Helgeson's wish to fill the position in a timely manner. The motion was passed unanimously.

LAND & WATER CONSERVATION

Resolution for Animal Manure Storage Program: Jack Albert presented the committee with a revised resolution. The question was raised regarding obtaining verification of funding received by the landowners from other governmental entities. Discussion regarding privacy issues and open record laws as to how to obtain information of funding occurred. Laverne Fisher restated the original intent of Resolution 76-1999 was 70% not to exceed \$49,000 no matter how much the entire system costs. Barb Petkovsek questioned if the wording in the revised resolution should clarify the number of times a person can request a cost-share from the county. Jack Albert made the point that the resolution couldn't be completely enforced as the complete funding isn't available for 2009 (\$40,000 out of \$49,000). Motion by Keckeisen and seconded by Sumpter to draft a resolution to rescind Resolution 76-1999 as of December 31, 2008, and present it to the county board, and postpone further discussion/action on subsequent cost-share items. Roll Call Vote: Colby -- No, Stuchlak -- No, Breene -- Yes, Licitar -- Yes, James -- Yes, Sumpter -- Yes, Keckeisen -- Yes. Motion passed.

Funding Policy for Adams County Dams: Representative Marlin Schneider mentioned the restriction on budgeting, especially when it comes to funding dams. Without new taxes, even the current items can't be funded. Barb Petkovsek updated the committee on the Premier Resort Tax stating that there is supposed to be a meeting with Senator Julie Lassa for the Premier Resort Tax sometime in January. Motion by James and seconded

by Sumpter to continue the Adams County current policy of paying 100% of repairs & maintenance dams after grants and federal funding are used. Motion passed unanimously.

Wildlife Abatement and Claims Program: Benson reviewed Crop Price Proposal. Motion by James and seconded by Stuchlak to accept the proposal after changing Corn to \$4.00/bushel and Soybeans to \$10.50/bushel. The motion was passed unanimously and the proposal was signed by Chair Licitar.

WDNR: No report

NRCS: No report

Central Wisconsin Windshed Partners: Shannon Rohde reported on the year's activities. He said CWWP planted 17.4 miles of windbreaks in 2008 (over 3 miles in Adams County). They also planted an additional 18,000 trees (15,000 in Adams County). Shannon said there is a lot of interest shown for 2009 and the Highway Department is trying to implement more living snow fences in Adams County.

Motion by Stuchlak and seconded by Sumpter to take a break at 11:35 a.m.

Meeting called to order by Chair Licitar at 11:45 a.m.

North Central Land and Water Conservation Association: Murphy presented seven resolutions to the committee that will be voted upon at the 55th Annual WLWCA Conference. Motion by James and seconded by Colby to vote to approve all seven resolutions at the annual conference. Motion passed unanimously.

Golden Sand Resource, Conservation and Development: James reported that interest in Rain Barrels has been growing.

USDA Farm Services Agency: Colby reported.

2009 DATCP Staff Allocation Plan: Murphy reported a gain from DATCP for 2009 at this time, although it's not enough to cover the staff funding needed. Murphy reported that \$6,000 could be lost from the DATCP money. Discussion occurred about future staff funding.

Cost-share Contracts: Discussion occurred regarding cancelling cost-share contracts that were approved but haven't begun and use SWRMP funds to help fund the Olson-Martz project. Consensus of committee is to maximize SWRMP funds for Olson-Martz project.

Communications: Murphy presented the committee with an e-mail received from Patrick Gatterman regarding the status of the Camelot Dam actuator. Murphy also presented an e-mail received from Ayres Associates regarding the snow plowing situation on Lower Camelot Dam. The committee was also informed that Conservation Lobby Day

will be on February 25, 2009. Stuchlak informed the committee that the dead plant debris removal on Easton Lake bed will begin in spring.

Financial Report: Discussion occurred about when LWCD receives the financial report and how things can better be relayed at meetings. Motion by James and seconded by Colby to postpone review of financial report until next meeting. Motion passed unanimously.

January Agenda Items:

- Possibility of Calendar and/or more meeting/training requests from Dept Heads
- Snow Plowing on Lower Camelot Dam

Next Meeting:

Closed session with Corporate Counsel: December 17, 2008 at 9:00 a.m.

January LWCD Meeting: Monday, January 12, 2009 at 9:00 a.m.

Motion to adjourn by James and seconded by Colby at 1:40 p.m. The vote was unanimous.



Submitted by:

Glenn Licitar

Planning & Development Committee Chair

PLANNING & DEVELOPMENT COMMITTEE MEETING

DATE: December 17, 2008

TIME: 9:00a.m.

PLACE: Room A231

Present: Sumpter was excused; Sebastiani sat in as voting member. All others present.

Call to Order: Chair Licitar called the meeting to order at 9:03 a.m.

Was the meeting properly announced? Yes

Approve Agenda: Motion made by Colby and seconded by Stuchlak. The agenda was approved unanimously.

Closed Session: Motion by Keckeisen and seconded by Stuchlak at 9:06 a.m. to move into closed session per Wis. Stat 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved - Adams County Animal Manure Storage Management non-lapsing account, landowner funding. The Committee will then reconvene in open session per Wis. Stat 19.85(2) to consider and vote on appropriate matters. Roll call vote – Motion passed unanimously.

Motion by Keckeisen and seconded by Colby to reconvene in open session. Roll call vote – Motion passed unanimously.

Motion by Colby and seconded by James to reconfirm \$94,850 from Adams County to Kay & Earl Martz for Animal Waste Storage. Motion passed unanimously.

Motion by Colby and seconded by Stuchlak that funding for Martz Animal Waste Storage project shall maximize available SWRMP funds with the balance coming from Animal Waste Storage account. Motion passed unanimously.

Chuck Pfeiffer request for assistance: Motion by Keckeisen and seconded by Stuchlak to provide assistance for facilitating investigation process & lead the planning process. James voted against the motion. Motion passed.

Motion by Keckeisen and seconded by Breene to recess at 11:30 a.m. Motion passed unanimously.

Meeting called back to order by Chair Licitar at 11:34 a.m.

Barb Petkovsek and Jack Albert joined meeting. Discussion regarding Animal Waste Storage Account occurred. Consensus of Planning & Development Committee, Petkovsek, and Albert that Animal Waste Storage account and associated funds will remain in 2009 budget.

Keckeisen excused at 11:58 a.m.

November Financial Report: Murphy reported LWCD & LWRM Account should end the year positive.

Motion to adjourn by Colby and seconded by James at 12:05 p.m. The vote was unanimous.



Submitted by:

Glenn Licitar

Planning & Development Committee Chair

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE

MEETING: January 7, 2009 at 9:00 A.M.

ROOM A260 – COURTHOUSE

FRIENDSHIP, WISCONSIN

At 9:00 A.M. Chairman Glenn Licitar called the Adams County Planning & Development Committee meeting to order with the following members present: Joanne Sumpter, Vice-Chair; Terry James, Secretary; Sylvia Breene; Richard Colby; Mike Keckeisen and Joe Stuchlak. Others present were: Phil McLaughlin, Zoning Administrator; Cathy Allen, Recording Secretary; Greg Rhinehart, County Surveyor. Was this meeting properly announced? Phil McLaughlin stated that it was.

Public Hearings: Curtis Vanderbilt – Rezoning request of a portion of a parcel from an A-1 Exclusive Agriculture District to an A-3 Secondary Agriculture District of the Adams County Comprehensive Zoning Ordinance to allow eight (8) acres to be split off from the 43.45 acres on property located in the NW ¼, NE ¼, Section 2, Township, 14 North, Range 7 East, at 3621 2nd Court, Town of New Haven, Adams County, Wisconsin. Richard Colby made a motion to recommend enactment of the zoning change, on the above described property and forward that recommendation to the County Board for final action. Joanne Sumpter seconded the motion. Roll Call Vote: 7-Yes. Motion carried. Richard & Mary Ann Feilbach – Conditional Use Permit request under Section 5-6.03(A) of the Adams County Comprehensive Zoning Ordinance to allow the replacement of a single wide manufactured home with a 1995 (16 x 80) manufactured home in an R1 Single Family Residential District on property located in Pt. of Gov't Lot 1, Section 34, Township, 15 North, Range 7 East, Lot 2 of CSM #463 at 377 Fur Drive, Town of Jackson, Adams County, Wisconsin. Joanne Sumpter made a motion to grant the Conditional Use Permit for the above described property. Joe Stuchlak seconded the motion. Roll Call Vote: 7-Yes. Motion carried. Roger & Mary Beth Hilliard – Conditional Use Permit request under Section 5-3.03(A) (1) of the Adams County Comprehensive Zoning Ordinance to allow approximately six (6) public barn dances a year in an A-1 Exclusive Agricultural/A-3 Secondary Agriculture Districts at 3524 1st Drive in Section 36, Township 15 North, Range 7 East, Town of Jackson, Adams County, Wisconsin. Joanne Sumpter made a motion to grant the Conditional Use Permit for the above described property. Joe Stuchlak seconded the motion. Roll Call Vote: 7-Yes. Motion carried. Thomas D. & R. Marie Siriann – Rezoning Request from an A-1 Exclusive Agriculture District to an A-3 Secondary Agriculture District (26 acres) and an R-3 Mobile Home Park Residential District (13.57 acres) of the Adams County Comprehensive Zoning Ordinance to allow residential and mobile home park use on property located in the SW ¼, SW ¼, Section 11, Township 14 North, Range 6 East, Lot 3 of CSM 2045 on 9th Avenue, Town of Dell Prairie, Adams County, Wisconsin. Mike Keckeisen made a motion to deny the request for the zoning change, on the above described property and forward that recommendation to the County Board for final action. Joe Stuchlak seconded the motion. Roll Call Vote: 7-Yes. Motion to deny carried. Shirley A. Wiese/Jeannette E. Kurth – Rezoning request of a portion of two (2) parcels from an A-1 and A-1 (15) Exclusive Agriculture Districts of the Adams County Comprehensive Zoning Ordinance to an R-2 Rural Residential District to create a nine (9) acre parcel on properties located in the NE ¼, SW ¼, & NW ¼, SE ¼, Section 31, Township, 16 North, Range 6 East at 1329 Evergreen Drive, Town of Easton, Adams County, Wisconsin. Joe Stuchlak made a motion to recommend enactment of the zoning change, on the above described property and forward that recommendation to the County Board for final action. Terry James seconded the motion. Roll Call Vote: 7-Yes. Motion carried.

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MONTHLY MEETING:
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Chairman Licitar adjourned the Public Hearing portion of the meeting.

Joanne Sumpter made a motion to recess. Mike Keckeisen seconded the motion. All in favor. Motion carried.

RECESS: 10:40 A.M.
RECONVENE: 10:52 A.M.

Chairman Glenn Licitar asked if the business portion of the meeting had been properly noticed. Mr. McLaughlin stated that it was.

Terry James made a motion to approve the business agenda. Joe Stuchlak seconded the motion. All in favor. Motion carried.

Phil McLaughlin presented the minutes from the December 3, 3008 Planning & Development meeting to the Committee for review and approval. Richard Colby made a motion to approve the minutes as presented. Joanne Sumpter seconded the motion. All in favor. Motion carried.

Greg Rhinehart, County Surveyor, presented the Surveyor's report for the month of December to the Committee for review and approval. Mike Keckeisen made a motion to approve the Surveyor's report as presented. Joanne Sumpter seconded the motion. All in favor. Motion carried.

Phil McLaughlin presented a Resolution from the Town of New Chester with a request to change the name of High Street to 6th Drive. The Committee confirmed with Sue Theisen, Real Property Lister that the change would follow the grid. Ms. Theisen stated that the request was already approved by the Committee several months ago and that the Resolution was to make it legal. Richard Colby made a motion to approve the Resolution so that the Township could get it recorded with the Register of Deeds. Joanne Sumpter seconded the motion. All in favor. Motion carried.

Phil McLaughlin presented the Committee with a Resolution to discontinue the Farmland Preservation Program under Exclusive Agricultural Zoning. He went on to explain the requirements that DATCP places on the County for recertification of the Farmland Preservation and Exclusive Agriculture Zoning which allows farmers to receive tax credits under the program. Mr. McLaughlin also stated that there are only four participants under this program currently that would be affected by the decision, and that they would have the option of retaining tax credits through a Farmland Preservation Agreement through the Land & Water Conservation Department. Discussion was held. Mr. McLaughlin asked the Committee members to read the A1 Exclusive Agriculture section in the County Zoning Ordinance. Terry James made a motion to delay action on the decision to discontinue the Program until February, so that the Committee could familiarize themselves with it. Mike Keckeisen seconded the motion. All in favor. Motion carried.

Jim Abbs requested to be heard regarding possible action on the Adams County Shoreland Protection Ordinance, as he had to leave for an appointment. Chairman Licitar gave his approval. Mr. Abbs

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
MONTHLY MEETING:
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suggested that the County inform waterfront property owners, Lake Associations and realtors of the requirements of the Ordinance by providing several informational sessions. The Committee concurred.

Mike Keckeisen made a motion to take a short recess. Joanne Sumpter seconded the motion. All in favor. Motion carried.

RECESS: 11:55 A.M.
RECONVENE: 12:05 P.M.

Phil McLaughlin provided the Committee with a copy of the Adams County Shoreland Protection Ordinance which included their recommended amendments. Discussion was held. It was the consensus of the Committee that the current printout is acceptable. Joanne Sumpter made a motion to end the discussion. Mike Keckeisen seconded the motion. All in favor. Motion carried.

Joanne Sumpter made a motion to accept the Ordinance with corrections previously agreed upon, with grammatical corrections as suggested by Corporation Counsel and schedule for Public Hearing at the February 4, 2009 Planning & Development Committee Meeting. Terry James seconded the motion. All in favor. Motion carried.

The Committee agreed that a Permit Application of some sort will be required to be submitted to the Planning & Zoning Department, along with a plan approved by the Land & Water Conservation Department for buffer installation, restoration, manipulation, etc., but there will not be a permit fee.

Terry James made a motion to recess for lunch. Joanne Sumpter seconded the motion. All in favor. Motion carried.

RECESS: 12:55 P.M.
RECONVENE: 1:48

Discussion was held regarding items to be considered when making a decision to approve or deny a rezoning request under the Adams County Shoreline Protection Ordinance. The Committee directed Mr. McLaughlin to compile a list for them to refer to when needed. Joanne Sumpter made a motion to require a soil test be submitted to the Planning & Zoning Department prior to, or along with any application for a Conservancy or Shoreland/Wetland Rezoning. Terry James seconded the motion. All in favor. Motion carried. Mike Keckeisen stated that he would check with Corporation Counsel about getting Realtors licensed in Adams County and report back to the rest of the Committee at the February meeting.

Discussion was held regarding the Planning & Zoning Fee Schedule proposal. Terry James made a motion to table the subject until the February 4, 2009 meeting. Richard Colby seconded the motion. All in favor. Motion carried.

Richard Colby was excused at 2:50 P.M.

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Discussion was held as to setting time limits for citizen's comments at the Public Hearings. Joanne Sumpter made a motion to set the time at five (5) minutes. Terry James suggested that three (3) minutes should be sufficient, especially if there are a significant number of people present. Joanne Sumpter amended her motion to three (3) minutes. All in favor. (Colby absent). Motion carried.

New procedure for issuing Citations was rescheduled to the February meeting date.

Phil McLaughlin presented the Financial Report for the month of November and the Comp-Time Report for the month of December to the Committee for review. Mike Keckeisen made a motion to approve the Financial and Comp-Time Reports as presented. Terry James seconded the motion. All in favor. (Colby absent) Motion carried.

Correspondence: None.

Mike Keckeisen made a motion to adjourn until the next regularly scheduled meeting on February 4, 2009. Joe Stuchlak seconded the motion. All in favor. Motion carried.

ADJOURNED: 3:15 P.M.

Glenn Licitar, Chair

Joanne Sumpter, Vice-Chair

Terry James, Secretary

Joe Stuchlak

Sylvia Breene

Mike Keckeisen

Richard Colby



Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

PLANNING & DEVELOPMENT COMMITTEE MEETING
DATE: January 12, 2009 TIME: 9:00a.m. PLACE: Room A231

Present: All present

Call to Order: Chair Licitar called the meeting to order at 9:02 a.m.

Was the meeting properly announced? Yes

Approve Agenda: Motion made by James and seconded by Sumpter. The agenda was approved unanimously.

Approval of Minutes: Motion made by Colby and seconded by Breene. The minutes of the December 9, 2008, and the December 17, 2008, Planning & Development Committee meetings were approved unanimously.

REGISTER OF DEEDS: Helgeson reported that JoAnn Reichoff has retired and they are in the process of filling the open Deputy position. Helgeson also reported that sales are looking up and their office has been receiving more documents than in the past few months.

LAND & WATER CONSERVATION

Wildlife Abatement and Claims Program: No Report

WDNR Report: Nina Stensberg reported that the nursery has good inventory this year, but low sales. There is a 1,000 tree minimum purchase. March 1st is the normal order deadline, but things may run out before then.

NRCS: No Report

Tri-Lakes Dam Agreement: Changes were drafted into the agreement as follows:
Page 2, item 2 – “Inspect dam and dam structures. ~~A minimum of three (3) times a week~~ for; wildlife damage, settlements, sinkholes, seeps, turbid discharge, structural cracking, foundation movement, erosion, depressions, boils, fence damage, and vandalism.

NRCS: No report

Central Wisconsin Windshed Partners: Shannon Rohde reported on the year's activities. He said CWWP planted 17.4 miles of windbreaks in 2008 (over 3 miles in Adams County). They also planted an additional 18,000 trees (15,000 in Adams County). Shannon said there is a lot of interest shown for 2009 and the Highway Department is trying to implement more living snow fences in Adams County.

Motion by Stuchlak and seconded by Sumpter to take a break at 11:35 a.m.

Meeting called to order by Chair Licitar at 11:45 a.m.

North Central Land and Water Conservation Association: Murphy presented seven resolutions to the committee that will be voted upon at the 55th Annual WLWCA Conference. Motion by James and seconded by Colby to vote to approve all seven resolutions at the annual conference. Motion passed unanimously.

Golden Sand Resource, Conservation and Development: James reported that interest in Rain Barrels has been growing.

USDA Farm Services Agency: Colby reported.

2009 DATCP Staff Allocation Plan: Murphy reported a gain from DATCP for 2009 at this time, although it's not enough to cover the staff funding needed. Murphy reported that \$6,000 could be lost from the DATCP money. Discussion occurred about future staff funding.

Cost-share Contracts: Discussion occurred regarding cancelling cost-share contracts that were approved but haven't begun and use SWRMP funds to help fund the Olson-Martz project. Consensus of committee is to maximize SWRMP funds for Olson-Martz project.

Communications: Murphy presented the committee with an e-mail received from Patrick Gatterman regarding the status of the Camelot Dam actuator. Murphy also presented an e-mail received from Ayres Associates regarding the snow plowing situation on Lower Camelot Dam. The committee was also informed that Conservation Lobby Day will be on February 25, 2009. Stuchlak informed the committee that the dead plant debris removal on Easton Lake bed will begin in spring.

Financial Report: Discussion occurred about when LWCD receives the financial report and how things can better be relayed at meetings. Motion by James and seconded by Colby to postpone review of financial report until next meeting. Motion passed unanimously.

January Agenda Items:

- Possibility of Calendar and/or more meeting/training requests from Dept Heads
- Snow Plowing on Lower Camelot Dam

Next Meeting:

Closed session with Corporate Counsel: December 17, 2008 at 9:00 a.m.

January LWCD Meeting: Monday, January 12, 2009 at 9:00 a.m.

Motion to adjourn by James and seconded by Colby at 1:40 p.m. The vote was unanimous.

Submitted by:

Glenn Licitar

Planning & Development Committee Chair

**JOINT PLANNING & DEVELOPMENT COMMITTEE & FINANCE COMMITTEE
MEETING**

DATE: November 21, 2008 TIME: 9:00 a.m. PLACE: Room A231

Call to order: The meeting was called to order at 9:06 a.m. by Chair Licitar.

Roll Call: All present except for John West.

Was the meeting properly announced? Yes

Approve Agenda: Motion by Klingforth and seconded by Breene to approve the agenda. The motion was passed unanimously.

Discussion and possible action on Easton Dam Reconstruction and Lake Improvement Plan:

Murphy distributed a flow chart stating the steps that need to be taken to get the project moving. He also distributed a list of estimated costs involved in the projects. Stuchlak stated that he would act as the Town of Easton representative. There were six members of the Easton Lake District present.

A discussion began about the possibility of a hydroelectric production addition to the dam. Gatterman stated that it would be approximately \$50,000 for the actual hydro to be installed in the dam (materials and labor), and approximately \$15,000 for the redesign of the dam to include the hydro. At current electric rates, it could generate \$5,000 in revenue annually. He said that it could go the micro hydro route, which would have to possibly be shut down in the winter, lowering the revenue. There is a potential for a "green power" grant, but probably wouldn't be available to the County until 2010. A suggestion was made by the Easton Lake District to get the dam moving along, and retrofit the hydro if desired later.

Discussion occurred regarding the parcel to be purchased (10-1327) and the parcel that may be donated by the Town of Easton (10-1328). Stuchlak stated that he planned to make a motion for the Town of Easton to donate Parcel 10-1328 & cover the costs (up to \$20,000) of the reconstruction of 11th Drive at the December Easton Town meeting.

Murphy stated that the dredging costs were based on best case scenario. There is the possibility of additional cost to haul and spread the soil. While the dredging is not required by the WDNR at this point, it would be good for the morphology and rehabilitation of the lake. Murphy informed both committees that due to current conditions, it's impossible to get the soil samples at this time and will hopefully become possible if the soil freezes in the near future.

Ward suggested that it be researched to get one bond for the entire cost instead of one for each entity to save fees.

Motion by Keckeisen and seconded by Sebastiani for a 10 minute break at 10:25 a.m.

Meeting called back to order by Chair Licitar at 10:35 a.m.

Motion by Keckeisen and seconded by Sebastiani to deviate from the agenda and move from the Easton Dam discussion to discuss Resolution 76-1999 for no more than 20 minutes. Motion passed unanimously.

Discussion and possible action on Resolution 76-1999: Correspondence from Mary Jocham read by Chair Licitar stated the resolution "should remain for the sole purpose of its original intent and for no

other purpose other than stated." Murphy stated that due to the one storage system being installed, the balance of the account will be \$40,000 in 2009. The 2009 budget put \$20,000 in the Animal Waste Management Ordinance program. Lavern Fisher stated that when the resolution was originally written, it was intended that the cap be set at 70% of \$70,000 no matter how much the system actually costs. That would entitle each storage system to \$49,000. Kay Olson-Martz stated that she thought the balance of \$100,000 would be maintained each year no matter what the cost share for projects. Corporation Counsel stated that the wording in the resolution says "a beginning balance of \$100,000" in the year 2005 and beyond. Motion by Sebastiani and seconded by James to revise Resolution 76-1999 and let it be reviewed by the people who helped write the original resolution before it gets taken to the County Board. The resolution would go through the Planning & Development and Finance committees and be written by Corporation Counsel. The motion passed unanimously.

Motion by Keckeisen and seconded by Ward to return to the Easton Dam discussion. Motion passed unanimously.

Discussion and possible action on Easton Dam Reconstruction and Lake Improvement Plan:

Jim Abbs stressed the importance of water quality for public use of the lake. The committees decided to read through each item on the draft and discuss, amend and/or agree upon it by the three entities represented.

#1: The financial end will need to be discussed by Finance to determine where the money will come from to fund the County's parts of the project. Item agreed upon by all three entities.

#2: Item agreed upon by all three entities.

#3: Item agreed upon by all three entities.

#4: The Easton Lake District strongly agreed that the management plan needs to be redone to include the aquatic plant management. Item agreed upon by all three entities.

#5: Motion by Ward and seconded by Sebastiani to leave the \$539,522 as the estimate for the dam reconstruction and have Murphy & Gatterman further research the costs for the hydro and bring the information to the committees. James and Kirslenlohr voted against the motion, motion passed. Item agreed upon by all three entities.

#6: Item agreed upon by all three entities.

#7: Motion by Sebastiani and seconded by James to strike the estimated cost out of the agreement. Motion passed unanimously. Town of Easton disagreed with item, Lake District and Committees agreed with item.

#8: The Lake District disagreed with the item due to lack of cost information. Murphy said the District needs to look into cost information by contacting the WDNR for methods of plant removal, but LWCD will help them. Item agreed upon by Committees and Town of Easton.

#9: Item agreed upon by all three entities.

#10: Item agreed upon by all three entities.

#11: Item agreed upon by all three entities.

#12: Motion by Keckeisen and seconded by James to amend item as follows: "Adams County shall inventory landowners within Easton Lake Watershed to determine if unfiltered stormwater runoff to state waters, gully erosion from stormwater, cropland erosion, manure runoff into state waters, nutrient management implementation, and proper manure storage exists and request immediate corrective action starting January 2, 2011 to December 31, 2012 providing cost sharing is offered." Motion passed unanimously. Item agreed upon by all three entities.

#13: Motion by Ward and seconded by Keckeisen to amend item as follows: "Adams County shall provide assistance for sampling the lake bed soil, pay 100% of soil testing costs and provide assistance to complete WDNR permit application for the purpose of dredging the east portion of Easton Lake. Assistance and soil tests shall be completed by December 31, 2009 as soon as conditions allow. Total Estimated Cost is \$7,400." Motion passed unanimously. Item agreed upon by all three entities.

#14: Motion by Ward and seconded by Klingforth to amend item as follows: "If feasible as determined by the Easton Lake District, the lake district shall apply for a WDNR permit and pay 100% of lakebed hydraulic dredging cost upon receiving the results of the testing named in item 13. Dredging shall be completed by December 31, 2011." Motion passed unanimously. Item agreed upon by all three entities.

Motion by James and seconded by Ward to have a meeting between the Adams County Board Chair, Adams County Administrative Coordinator/Director of Finance, Adams County Corporation Counsel, Easton Lake District Chair and legal counsel, the Town of East Board Chair and legal counsel, WDNR Dam Safety Engineer, and WDNR Water Regulatory Specialist to discuss the agreement as amended by the committees. Motion passed unanimously.

Motion by James and seconded by Sumpter to adjourn meeting. Motion passed unanimously.

Meeting adjourned at 12:25 p.m.



Submitted by:

Glenn Licitar

Planning & Development Committee Chair

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING
MINUTES - DECEMBER 10, 2008**

DATE: December 10, 2008 TIME: 9:00 a.m. PLACE: A260
Adams County Courthouse 400 Main Street Friendship, WI 53934

MEMBERS PRESENT: Al Sebastiani, Florence Johnson, Jerry Kotlowski, Terry James

EXCUSED ABSENT: Cindy Loken

OTHERS PRESENT: Sheriff Renner, Chief July, Captain Beckman, Nick Segina, Deb Barnes, Terry Warner, Jane Grabarski, Dee Helmrick, Shirli Suchomel

1. Call to Order – At 9:00 a.m. Chair Sebastiani called the meeting to order.
2. Was the meeting properly announced? – Yes.
3. Roll call: Sebastiani, Johnson, Kotlowski, James present. Cindy Loken excused absent.
4. Approve the Agenda – **MOTION** by Kotlowski/James to approve the December 10, 2008 meeting agenda. MC/Unan.
5. **MOTION** by James/Kotlowski to approve the minutes from November 12, 2008, Public Safety & Judiciary Committee meeting. MC/Unan.

Coroner's Report – not present

Family Court Commissioner – not present

Child Support – not present

Clerk of Circuit Court – not present

Register in Probate – not present

District Attorney – not present

Emergency Management – Jane Grabarski distributed the monthly Communications Project progress report. The Highway tower site is near 100% completion, as is the Dell Prairie tower. Big Flats, Strong's Prairie, and Richfield contracts are ready for signature. US Cellular has to replace the Jackson tower in the industrial park for structural issues, and it will be a 2009 project. When it is constructed Grabarski will pursue obtaining a US Cellular contract. Negotiations continue for use of the WISDOT tower in Rome on Adams County land. Level B Hazmat team still has no contract; Juneau County's Corp Counsel has had the contract for six weeks now. Committee asked Grabarski to seek Corp Counsel Albert's help with this. The CDBG grant is taking applications for emergency house repairs. Pre-Disaster Mitigation's second meeting is December 15 on the vulnerabilities particular to Adams County. So far Adams County has received \$262,776.00 in FEMA Disaster grant money and \$94,400.00 is still coming. Projects yet to be reimbursed include Dell Prairie, Land and Water, Easton, Highway, and ACEC. Grabarski reported that her office is busy with all the paperwork. An increase in EPCRA fees is coming, which helps pay for Emergency Management salaries. **MOTION** by Kotlowski/James to approve the vouchers as presented. MC/Unan.

Coroner – Nick Segina arrived at the meeting reporting that Coroner Scheel was not present due to post surgery recovery. He stated there were six deaths in November, most of which required an autopsy and this exceeded the budget. Increases in the cremation and death certificate fees have been well received and there have been no issues over the increase. One deputy coroner will attend a conference at a cost of \$225.00. A voucher was submitted for Medical Examiner Association dues for 2009, and one for property bags to keep necessary equipment in the vehicles that transport bodies. **MOTION** by James/Johnson to approve the Coroner's vouchers. MC/Unan.

Clerk of Court – Dee Helmrick stated that the Community Service Report was submitted to Committee members in their mailboxes prior to the meeting along with the Summary Report of Expense Vouchers.

PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING
MINUTES - DECEMBER 10, 2008

She stated that the carpeting project in her office has been delayed to 2009. The cost of moving the furniture and files was too great, and now they are considering carpet tiles or rubber tiles instead.

Sheriff's Department – Sheriff Renner reported that interviews for the Road Officer eligibility list are being conducted December 15 and 16. The Lieutenant interview is December 30. Project Lifesaver forms and contracts for use by clients are now at Department of Health & Human Services. Several clients are interested in obtaining the Project Lifesaver devices. Lisa Etheridge received two devices with two extra to have on hand and more will be ordered. Sheriff met with Ed Baron to discuss trainees for Animal Control Officer. Sheriff has made contact with potential candidates; the main issue is the number of hours allowed. He may advertise for an on-call Animal Control Officer. The Wisconsin State Sheriffs and Deputy Sheriffs Association meeting will be at Chula Vista on the Monday after Superbowl. Sheriff invited committee members to attend any of the sessions they feel would be beneficial. The conference is two and a half days long and it fulfills the yearly mandatory 24-hour training criteria for officers. Supervisor Johnson requested to see the agenda. Sheriff Renner explained a situation where a large cat followed a citizen to his door and when he called the Sheriff's Department a DNR worker from the Wisconsin Dells area responded and stated it was a large bob-tailed cat. Ed Baron picked it up and delivered it to the Shelter where it was determined to be a lynx. The Shelter gave it to the State for genetic testing.

Chief July stated he sent out inquiries across the state about contracted animal pickup and found that no one statewide is aware of any private contractors that pick up animals. Methods of animal pickup vary widely from the subcontracting of other government agencies, hiring constables, leaving it to Townships, and referring pickups to the Health Department. Locally Animal License fees are divided equally among the Townships to handle strays. Johnson inquired where citation fees go and Chief responded that if found guilty, the fees go to Clerk of Court.

Nick Segina returned to the meeting to invite Committee members to attend autopsies, to ride along on Coroner's calls, and to attend any training they would like.

Register in Probate – Terry Warner reported a shortfall in her budgeted postage line item due to the juvenile cases doubling, but reported that her budgeted supplies line item will balance the postage. Videoconferencing project hit a snag when the T1 carrier stated we don't have enough band width to sustain videoconferencing. No cost estimate has been received as yet to get the system running. The money for the project will roll over into 2009, per the Finance Director. Warner stated the project is at a standstill until Marquette-Adams knows if it will work and then provide the figures for the upgrade and the monthly fee. Warner still wants to proceed with the digital audio recording system in Courtroom B at an estimated cost of \$7,000.00 to \$8,000.00. Al Sebastiani will make calls to pursue starting this project. Warner reported that because they can bill the County, Guardian ad Litem attorneys charge only \$70.00/hr, where the normal fees run between \$125.00 and \$150.00/hr.

Sheriff's Department (continued) - Captain Beckman stated Huber averaged 16 inmates for the month of November. Electronic Monitoring is doing well and disbursed \$46,654.22 in income so far. One of the monitors has a new real-time blood alcohol tester on it, where the person tested is on camera as they blow into the monitor. This is a new program and the Captain anticipates that the Judge and the District Attorney may request this on several Electronic Monitoring candidates. The cost for this system is \$140.00 per week, paid in advance by the applicant. November's medical billing was based upon a count of 56 inmates. Jail overtime report reflects two pay periods, regardless what month the weeks were in. Overtime from October 26 through November 22, was \$2,698.32 at \$26.00/hr. With shift

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING
MINUTES - DECEMBER 10, 2008**

differentials added, the final reported amount was \$2,722.00 and this was earned filling court appearances, vacation time, comp time, and floating holidays maintaining "3 per shift." Jail culinary vendor Consolidated Management's district coordinator met with Captain Beckman, and a pay-per-meal plan may be more beneficial to the County than the current stair-step fee method figured by population. Maintenance is getting parts for the sink problems. Safekeeper income is \$66,052.00 so far this year with no contracts; all Safekeepers are taken as they come. The original expected revenue of \$40,000.00 is now exceeded and the excess revenue goes into General Fund. The Commissary fund is made up of booking fees, inmate drug charges, electronic monitoring charges, Huber fees, and inmate medical co-pays. To date \$100,186.00 was collected and \$127,774.00 was disbursed. Unpaid inmate charges stay on jail records until they are paid. Six inmates graduated the MSTC GED program. Johnson asked if the Huber showers were repaired. Captain responded that the Huber showers were a project for 2009 that subsequently got removed from the budget. It may come up in the Space Needs study of all county facilities to go before County Board. There were no squad car accidents to report since the November meeting. Insurance Recovery is budget line item 100R18 48400 where the collected insurance money is kept when bills get paid out of the Sheriff's Department budget for squad car repairs. Captain reported that Shirli Suchomel pioneered this recovery line a few years ago and ensures that the reimbursements are placed back into the Departments budget. Captain will ask the Treasurer whether car/deer crashes are charged a deductible.

Deb Barnes joined the meeting and submitted her monthly report for the files.

Supervisor James inquired whether advertising has been done for the Sheriff's Department Administrative Assistant/Secretary position. Chief July stated it went to Carlton-Detman last week and there is a hold on advertising until it is back, maybe before the end of the year. Information will be forwarded to Corp Counsel for advertising.

MOTION by Kotlowski/James to convene in closed session per Wis Stats 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Discuss personnel matters; and Wis Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Discuss contract negotiations for Local 414. ROLL CALL VOTE: Johnson: Yes. James: Yes. Sebastiani: Yes. Kotlowski: Yes. Shirli Suchomel and Captain Beckman left the meeting which closed at 10:31 a.m.

Per Chair Sebastiani, **MOTION** by James/Kotlowski to reconvene in open session per Wis. Stat 19.85(2) to consider and vote on appropriate matters. ROLL CALL VOTE: Johnson: Yes. James: Yes. Sebastiani: Yes. Kotlowski: Yes. Meeting opened at 10:50 a.m.

Committee set the next Public Safety and Judiciary Meeting for January 14, 2009, 9:00 a.m.

MOTION by Kotlowski/Johnson to adjourn the meeting. MC/Unan. Meeting ended at 10:51 a.m.

Submitted by Deputy Sheriff Shirli Suchomel, Acting Secretary
These minutes are not yet approved by Public Safety & Judiciary Committee (12/16/08)

ADAMS COUNTY PUBLIC WORKS COMMITTEE

**THURSDAY, DECEMBER 11, 2008, AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Dean Morgan, Vice-Chairperson
David Renner, Secretary
Florence Johnson
Al Sebastiani ~ Sitting in for Keckeisen

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner and Shannon Riley

MEMBERS ABSENT: Larry Babcock and Michael Keckeisen ~Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Vice-Chairperson – Dean Morgan at 9:00 A.M., on Thursday, December 11, 2008.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: MORGAN, RENNER, JOHNSON AND SEBASTIANI ~ SITTING IN FOR KECKEISEN. MEMBERS ABSENT: BABCOCK AND KECKEISEN ~ EXCUSED

APPROVAL OF AGENDA: *Motion by Renner to approve the Agenda as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETINGS (NOVEMBER 20, 2008 REGULAR MONTHLY MEETING): *Motion by Johnson to approve the Minutes as printed of the Adams County Public Works Committee Meeting for November 20, 2008, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public Participation was requested for the following Agenda item:

- GENERAL ENGINEERING CONTRACT

GENERAL ENGINEERING CONTRACT: Shannon Riley from Earth Tech AECOM made a brief presentation on behalf of Earth Tech AECOM, which is the company that currently has the General Engineering Contract for the Highway Department. Highway Commissioner received a letter from Ayres Associates and TEC expressing their interest to submit a quote for the Highway Department General Engineering Contract. *Motion by Renner to request quotes for the General Engineering Contract for the Highway Department, second by Sebastiani. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

SEVEN SISTERS RADIO TOWER: Public Works Committee and Highway Commissioner discussed the use and lease requirements for the Seven Sisters Radio Tower. A Resolution will be drafted and presented to the Public Works Committee at the January 2009 Meeting concerning the Seven Sisters Radio Tower.

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
DECEMBER 11, 2008 ~ 9:00 A.M.**

REAL ESTATE ACQUISITIONS CTH "Z" (STH 21 TO CTH "F"): *Motion by Renner to approve offering prices on Parcels: 17B, 17E & 110 as presented for the County Road "Z" Project from State Road 21 to County Road "F", second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REAL ESTATE CONTRACT ~ OXFORD PIT ~ CONSIDER CONTRACT EXTENSION & PRICE REDUCTION: *Motion by Morgan to renew for one year the Real Estate Contract with Whitemarsh Realty for selling the Oxford Pit Property, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Renner to reduce the asking price for the Oxford Pit Property to \$159,500.00, second by Sebastiani. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

ORDER TO COUNTY TO CONVEY HIGHWAY RIGHT-OF-WAY TITLE TO STATE ~ QUIT CLAIM DEED ~ STH 13 & STH 21: *Motion by Johnson to approve conveying highway right-of-way title to the State by Quit Claim Deed, reference the document presented to the Public Works Committee for State Road 13 and State Road 21; second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON STATE D.O.T. RMA (ROUTINE MAINTENANCE AGREEMENTS): *Motion by Johnson to postpone signing the 2009 State Department of Transportation Routine Maintenance Agreement, until the new language that is in the agreement is review and approved and to send a letter of intent to the Wis. D.O.T. to continue providing services under the current Routine Maintenance Agreement, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

2009 COMPOSITE RATE AGREEMENT: *Motion by Renner to approve using Composite Rates as set by State D.O.T. for the 2009 Winter Maintenance for plow trucks, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW MSTC MECHANIC TRAINING: *Motion by Sebastiani to continue to support the MSTC (Mid-State Technical College) mechanic training, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

NUMBER OF WCHA CONFERENCES: The Public Works Committee and the Highway Commission discussed the number of WCHA Conferences and the Conference contents.

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- As required by the FHWA the new retro reflective clothing is acquired and in place.
- Snow has again been above normal and as of 12/9/08 the current winter maintenance budget is -\$346,264.36.
- We have commencing brushing operations on CTH Z and CTH J.
- We will be commencing crack filling operations as weather permits.

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
DECEMBER 11, 2008 ~ 9:00 A.M.**

FINANCIAL REPORT: *Motion by Renner to approve the November 2008 Financial Report as audited, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Renner to transfer \$179,958.08 out of the Gravel Pit Account and \$346,041.92 out of the Machinery Account and put into: CTHS Maintenance Account \$526,000.00, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED*

VOUCHERS: The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the December 1, 2008 Check Summary Report that is provided to the Public Works Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Sebastiani to approve the check summary report / vouchers as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE

ADJOURN AND NEXT MEETING DATE: *Motion by Sebastiani, second by Renner, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, January 8, 2009 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 12:40 P.M..

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

**ADAMS COUNTY PUBLIC WORKS COMMITTEE
DECEMBER 15, 2008, 5:30 PM
LANDFILL, FRIENDSHIP, WI 53934**

MEMBERS PRESENT: Larry Babcock, Chair
David Renner, Secretary
Florence Johnson
Mike Keckeisen

MEMBERS ABSENT/EXCUSED: Dean Morgan, Vice-Chair

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Roger Nelson, Ayres Associates

CALL MEETING TO ORDER: The meeting of the Adams County Public Works Committee was called to order by Chair, Larry Babcock at 5:43 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, RENNER, KECKEISEN. MORGAN EXCUSED.

APPROVAL OF AGENDA: *Motion by Renner, second by Keckeisen, to approve the Agenda as printed. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM NOVEMBER 14, 2008: *Motion by Johnson, second by Babcock, to approve the Open Session minutes as presented for November 14, 2008 meeting. All in favor. Motion carried.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There were no other communications, correspondence, or other business to bring before the Committee.

FINANCIAL REPORT: Ms. Diemert presented and reviewed the November 2008 Financial Report and stated that the expenditures will be on target for 2008. The fuel line item should only be \$2,700 in the red for 2008 even with the high gas prices this past summer. There should also be excess revenues which can be carried over and used for vehicle purchases, among other things. *Motion by Keckeisen, second by Renner, to approve the November 2008 Financial Report as presented. All in favor. Motion carried.* Ms. Diemert also presented the November Check Summary Report, dated 12/1/08 which the Committee reviewed.

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated December 15, 2008 (see attached copy) and discussion was held. *Motion by Johnson, second by Renner, to approve the Site Report as presented. All in favor. Motion carried.*

EMPLOYEE UPDATE: Ms. Diemert reported on the employee status. One driver is still off since October 2007 on a Worker's Comp injury. It is unknown when he will be back. His case was referred to Corporation Counsel/Personnel Director for review.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert presented the 2009 AROW/SWANA/WCSWMA Winter Conference registration form which will be held in Chula Vista. Committee Members review the tentative agenda and discussion was held and whether or not the Committee can stay overnight. Ms. Diemert will ask the Administrative Coordinator. ***Motion by Johnson, second by Keckeisen, to allow Committee Members to attend this conference. All in favor. Motion carried.*** Ms. Diemert stated that she had no other training or conference requests.

UPDATE ON CREDIT CARD IMPLEMENTATION PROJECT: Ms. Diemert reported that we are still moving ahead on being able to take credit cards and we are trying to get this implemented by the beginning of 2009.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: Ms. Diemert will place discussion on Saturday hours on the next agenda. There were no agenda items identified.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, January 14, 2009 in the Courthouse at 1:00 PM. ***Motion by Johnson, second by Keckeisen, to adjourn until the next meeting. All in favor. Motion carried.***

Meeting adjourned at 6:51 P.M.

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

Resources and Recreation Committee Meeting

December 1, 2008 9:00 a.m.

Courthouse Conference Room A231

Call to Order: Meeting was called to order at 9:03 a.m. by Vice Chairperson Renner.

The meeting was properly announced.

Roll Call: Committee Members: Glenn Licitar, Gary Hartley, Joe Stuchlak, Dave Renner, and Fran Dehmlow at 9:15. Others present: Fred Nickel – Director Parks/Recreation, Rita Kolstad – Parks Admin. Clerk/Bookkeeper, Darren Tolley – Petenwell Park Manager, and Mark Miller – Castle Rock Park Manager.

Approve Agenda: Motion by Stuchlak/Hartley to approve the agenda as printed. Motion carried.

Previous Minutes: Motion by Licitar/Stuchlak to approve the November 4 & 18, 2008, minutes as printed. Motion carried.

Agenda Items:

Committee Recreation Report: None.

Correspondences: None.

Special User Requests: None.

Public Participation: None.

Tourism/Sports Shows: No changes.

Administrative Directive on Campgrounds Management: Committee reviewed the Department's management directives utilized to implement policies adopted by the Committee. Revisions will be implemented effective April 15, 2009. Motion by Stuchlak/Hartley to forward revised directive to Corporation Counsel for review and bring back to Committee for approval. Motion carried.

Monthly Camper Late Payment Fee Implementation: Proposed policy was reviewed for revisions. Motion by Stuchlak/Hartley to forward revised camper late fee policy to Corporation Counsel for review and bring back to Committee for approval. Motion carried.

Trails Report: Coordinator reported ATV trails are closed for the season. Road routes remain open year round. Snowmobile trails open December 15, 2008, due to the late hunting season. Coordinator will be meeting with Wood Co. Parks Director and Snowmobile Club Rep(s) to discuss the possibility of Wood County turning over approximately 10 miles of State funded trail to Adams County that is located north of Adams County. The DNR will then re-allocate funds to Adams County for that trail segment if all parties involved are in agreement.

Employee Status: Most seasonal employees are laid off now. Castle Rock Park Manager's 6 months probationary period will be over soon and Director will be making his recommendation to the Committee.

Outlying Parks: Outlying Caretaker is laid off now. The Fair Board is allowing the Parks Department to store equipment at the Fairgrounds. In appreciation the Parks Department is offering to mow the fairgrounds one time in early spring.

Expense Check Summary Report: Reviewed by Committee.

Revenue Report: Reviewed by Committee.

Future Agenda Items: Campground Management Directive and Late Camping Fee Policy.

Next Meeting Date: January 13, 9:00 a.m., A231.

Adjourn: Motion by Licitar/Stuchlak to adjourn at 10:38 a.m. Motion carried.

Submitted by,



Glenn Licitar
Committee Secretary

Resource & Recreation Committee

Minutes of Meeting

December 2, 2008 @ 9:00 AM

Adams County Community Center

569 N. Cedar Street, Room 103

Adams, WI 53910

1. **Call to Order:** Meeting was called to order at 9:00 AM, in Room 103, Adams County Community Center by Chair Dehmlow.
2. **Roll Call:** Board Members: Stuchlak, Dehmlow, Hartley and Licitar. Agents present Felts-Podoll and Genrich. Swensen would be in at 9:30 a.m.
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Stuchlak and Second by Licitar to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Stuchlak Second by Hartley to accept minutes of the Resource & Recreation Committee of November 3, 2008 as presented. Motion carried.
6. **Public Participation:** None

Note: Renner joined the meeting at 9:15 a.m.

7. **Items for Action or Discussion:**

- a) **Review Financial Statements for November:** Committee reviewed and discussed. Check Summary for October was reviewed.

Note: Swensen joined the meeting at 9:30 a.m.

- b) **Review and Place on File Monthly Reports of Jennifer Swensen, Donald Genrich and Edie Felts-Podoll and Approve Out-of-County Calendars –** Motion by Renner Second by Stuchlak to place Monthly Reports on file and approve out of county travel for agents. Motion carried.
- c) **WACEC:** Discussed January 9th District meeting. Car pooling arranged to meet at Community Center at 7:55 a.m. Edie will check for County vehicle to transport 5 committee members and herself, who will attend the meeting.
- d) **Extension Budget:** Edie thanked Jennifer for being present at the budget hearing and thanked the committee for their support.
- e) **Community Building Update:** Discussion of heating problems. 58° in Don's office this morning. 66° on office thermostat.
- f) **Part-time Position:** Recruitment has been closed. Applications will be reviewed.
- g) **Annual Reports:** Will be given in January or February.
8. **Set Next Meeting Date:** January 5, 2009 at 9:00 a.m., in room 103 of the Adams County Community Center.
9. **Agenda Items for Next Meeting:**
 - Community Center
 - Part-Time Position
 - Annual Report
10. **Adjourn:** Motion by Stuchlak and Second by Hartley to adjourn until 9:00 a.m., January 5, 2009 at the Adams County Community Center. Motion carried. Meeting adjourned at 11:15 AM.

Minutes taken by Edie Felts-Podoll
Department Head/Family Living Educator
UW-Extension, Adams County

Glenn Licitar, Committee Secretary

Resource & Recreation Committee

Minutes of Meeting

January 5, 2009 @ 9:00 AM

Adams County Community Center

569 N. Cedar Street, Room 103

Adams, WI 53910

1. **Call to Order:** Meeting was called to order at 9:10 AM, in Room 103, Adams County Community Center by Chair Dehmloew.
2. **Roll Call:** Board Members: Stuchlak, Dehmloew, Hartley and Licitar. Agents present Felts-Podoll and Swensen. Genrich was excused.
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Licitar and Second by Hartley to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Stuchlak Second by Renner to accept minutes of the Resource & Recreation Committee of December 2, 2008 as presented. Motion carried.
6. **Public Participation:** None
7. **Items for Action or Discussion:**
 - a) **Review Financial Statements for December:** Committee reviewed and discussed. Check Summary for November was reviewed. Anticipation of 2008 budget funds to be returned to the County for General Fund was discussed.
 - b) **Review and Place on File Monthly Reports of Jennifer Swensen, Donald Genrich and Edie Felts-Podoll and Approve Out-of-County Calendars –** Motion by Hartley Second by Stuchlak to place Monthly Reports on file and approve out of county travel for agents. Motion carried.
 - c) **WACEC:** Discussed January 9th District meeting. Car pooling arranged to meet at Community Center at 7:55 a.m.
 - d) **Community Building Update:** Heating has improved. Maintenance brought heater for Genrich office.
 - e) **Part-time Position:** Patty Johnson has been hired. Her start date is January 6, 2009.
 - f) **Annual Reports:** Will be given in March at County Board meeting.
8. **Set Next Meeting Date:** February 2, 2009 at 9:00 a.m., in room 103 of the Adams County Community Center.
9. **Agenda Items for Next Meeting:**
 - Introduction to new support staff
 - Response to WACEC meeting
10. **Adjourn:** Motion by Stuchlak and Second by Renner to adjourn until 9:00 a.m., February 2, 2009 at the Adams County Community Center. Motion carried. Meeting adjourned at 10:15 AM.

Minutes taken by Edie Felts-Podoll
Department Head/Family Living Educator
UW-Extension, Adams County

Glenn Licitar, Committee Secretary

These minutes have not been approved by the Resource & Recreation Committee.

MINUTES
SCLS BOARD OF TRUSTEES
December 8, 2008 12:15 p.m.
SCLS Administration

Present: R. Barden, C. Chapman, F. Cherney, L. Davis-Brown, E. DeSmidt, M. Furgal, J. Hanson, J. Harrington, J. Healy-Plotkin, T. McIlroy, H. O'Donnell, G. Poulson, J. Pugh, L. Schmidt, P. Westby

Also Present: H. Moe, P. Davis, S. Morrill

Absent: J. Morre

Excused: M. Cole, T. Iaccarino, B. Keen, T. Kriegl, J. Kreten, S. Martin, N. Nelson, P. Townsend

Call to Order: F. Cherney, Chair, called the meeting to order at 12:22 p.m.

- a. Introduction of guests/visitors and new board members: None
- b. Changes/additions to the agenda: None
- c. Requests to address the board: None

Minutes: R. Barden moved approval of the November 10, 2008 minutes. L. Davis-Brown seconded. Motion carried.

Bills for Payment/Financial Statements: J. Hanson reviewed the bills for payment in the amount of \$80,483.61 and moved approval. G. Poulson seconded. Motion carried.

President's Report: Francis thanked the staff for the pot luck lunch and also thanked the board for the opportunity to serve as president of the board.

Nomination Committee: F. Cherney noted the following trustees have been nominated as 2009 officers: Janet Pugh, President; G. Poulson, V. President; Luella Schmidt, Treasurer; and Sue Martin, Secretary. The election of officers will be held in January.

SCLS Foundation Report: L. Davis-Brown noted the solicitation letters for donations have been sent. The next foundation meeting will be held after the January board meeting and they will discuss the election of new officers.

Circulation and ILL Statistics: No report.

System Director's Report:

Phyllis and Bruce Smith, Delivery Coordinator, met with Mark Pocan, Co-Chair of the Joint Committee on Finance. He was very supportive of libraries and noted the importance of the library community contacting the Governor's office prior to the final budget. Mark Ibach sent a message to that effect to our "Stand Up for Libraries" advocacy email list and about 15 people responded to let him know they had already communicated with the Governor's office.

The report from the Wisconsin Way group is due out within a week or so.

We have identified several areas for additional work in the Technology Planning Process. The LINK Long Range Planning Committee and PLAC both agreed to the creation of a task force to begin discussion of LINK governance.

Early next year, the LINK budget committee will also begin looking at the cost formula for LINK. Internally, we will look at project management criteria and setting priorities.

The Mead Witter Foundation is giving grants to some of our libraries and although we don't know to what extent, we will be sure to recognize their contributions.

The Madison Community Foundation is donating money toward collection development to Dane County libraries. We have not had an official announcement of the amount, but it seems to be moving ahead at \$25,000 per library. This will mean over \$600,000 for Dane County libraries over 4 years, plus 10% to pay for cataloging those items.

Next year the TEACH line charges for LINK will be decreased for a savings of about \$12,000 to \$15,000.

Omaha Public Library has ordered 20 ToteMaster carts, which will net SCLS about \$1,000. The Wisconsin Department of Tourism said "don't call us, we'll call you" regarding advertisements on the sides of our vans. Bruce Smith is planning on speaking with Adams Outdoor Advertising (they handle the Metro bus ads) to see what they could do for us.

We will be meeting with folks from the UW System in early 2009 to begin discussions regarding the renewal of our Delivery contract with them.

Some staff took a tour of several prospective properties in the Madison area. At this time, the most likely locations are the far East side or the Rimrock/John Nolan Rd. exit area. Tim Ridders (Siegel-Gallagher) will be meeting with our current landlord soon. We are working on budget numbers to assist Tim with negotiations for us and we hope to have a contract in place by the end of April 2009.

The SCLS employee handbook is ready for review by the Personnel committee. A date and time will be arranged for the committee to meet prior to the January board meeting.

Three committees have been formed and are working toward the replacement of Dynix with the new Koha system (contracted through LibLime). The contract committee is working on re-working the contract to fit our situation. The implementation committee is developing the list of functionality and is waiting for the final pricing and timeline from LibLime. The hosting committee is investigating the pros/cons of whether to host the system remotely on servers that are shared by other LibLime customers or to host locally.

Once a decision has been made on which direction to go, other factors can be determined to finish the contract. Hopefully the work will be completed by the end of January.

Public Library Advisory Committee (PLAC) Report:

Multitype Advisory Committee (MALC) Report:

LINK Report:

Agenda and Minutes for the above committees can be found on the web at:

<http://www.scls.info/committees/index.html>

Other Business:

- a. Email list for the SCLS Board/sending agendas electronically: Many board members liked this idea but others indicated they do not have email to receive agendas electronically. There was some discussion of adjusting the bylaws to allow agendas to be sent via email as well as through the U.S. mail. For the time being we will not change the way we do mailings, but a web page with Board information will be set up, and an email list will be set up, to use for sending some announcements and supplemental information.
- b. Bill Examiner Schedule: A list will be created to indicate the month each board member is scheduled to examine the bills and it will be included in the January board mailing.
- c. National Library Legislative Day forms. Those who are interested in attending should fill out the form and submit it prior to the January board meeting. The advocacy committee will meet prior to the January board meeting and will bring their recommendation to the board.

Information Sharing:

The Sequoya branch will hold its grand opening Monday 12/8 from 4:30 to 6 p.m.

The Madison Public library received two proposals for a new central library, which are being considered.

Fitchburg residents voted for a library, but the referendum for ongoing funding did not pass. The library board will be working on another plan and their operating budget.

Meeting adjourned at 1:11 p.m.

System Director's Report December 2008

When I wrote last month, a few days before Thanksgiving, the first snow of the season had just fallen. Today, a few days before Christmas, mountains of snow ring the parking lot and drifts are covering the bottom panels of my office windows. As the rest of the staff handled the storms and everything else that had to be handled, I have been on vacation. With friends, I bicycled, kayaked, walked the beach, toured the Everglades, ate seafood and read the next three titles on my book club list. It was wonderful to be away, but I am glad to be back. Nothing in Florida can compare to the thrill of walking your dog at four below zero as the wind whistles around your ears.

We are sending your January mailing early because of the holidays, so I will keep this short. Next month I plan to talk about some of the big projects we have in store for 2009 and recap 2008.

Until then, Happy Holidays from all the SCLS staff. And, I'll see you on the 12th.

Phyllis

SOUTH CENTRAL LIBRARY SYSTEM

Circulation and ILL Statistics

November 2008

	*2007	2007	**2007	2007 Annual	Same Mo.	Current	Mo. ILL	Mo. ILL	YTD
	Population	Circulation	Collection	Expenditures	Circ. 2007	Mo. Circ.	Borrowed	Loaned	Circ. 2008
ADAMS									
Adams City	18,459	88,602	33,598	323,676	7,206	7,892	2,411	3,364	88,469
Rome	3,160	26,594	17,838	132,645	1,888	2,141	120	-	29,783
TOTAL	21,619	115,196	51,436	456,321	9,094	10,033	2,531	3,364	118,252
COLUMBIA									
Cambria	778	20,787	8,790	103,198	1,254	1,665	827	759	22,920
Columbus	4,844	96,462	43,865	293,666	7,938	8,816	2,247	4,072	97,511
Lodi	3,006	96,846	30,619	258,097	7,445	7,051	2,761	2,377	91,020
Pardeeville	2,098	42,380	24,483	135,805	3,311	3,401	1,490	1,807	40,584
Portage	10,070	223,200	64,546	521,147	17,925	17,368	5,882	4,840	205,817
Poynette	2,520	57,516	20,467	129,810	4,289	4,116	1,714	1,918	52,955
Rio	986	33,649	26,594	134,482	2,706	2,565	90	-	28,725
Wis. Dells	5,208	84,979	40,276	406,082	6,027	6,435	2,420	2,602	87,965
Wyocena	729	7,840	8,982	55,100	820	1,131	527	679	11,610
Other City	27,762			462,500					
TOTAL	58,001	663,659	268,622	2,499,887	51,715	52,548	17,958	19,054	639,107
DANE									
Belleville	2,210	68,124	30,078	219,264	5,397	5,591	1,883	3,187	68,252
Black Earth	1,347	41,945	22,176	111,520	3,074	3,000	1,099	2,084	37,082
Cambridge	1,261	55,096	26,905	136,412	4,449	4,431	1,776	1,986	55,679
Cross Plains	3,492	92,811	40,295	314,829	6,523	6,672	1,839	3,927	84,430
Deerfield	2,226	56,317	22,790	150,334	5,096	4,395	2,202	2,285	55,076
DeForest	8,414	375,944	86,733	670,082	29,968	32,253	7,206	8,982	352,698
Marshall	3,689	54,949	32,185	185,802	4,142	4,577	1,523	3,144	54,882
Mazomanie	1,606	39,304	19,979	103,636	3,140	2,844	1,297	1,558	34,695
McFarland	7,336	199,713	58,030	444,480	15,505	16,437	4,476	8,312	190,109
Middleton	16,960	716,348	109,310	1,514,055	58,810	61,314	16,749	15,225	696,969
Monona	8,148	248,307	72,761	622,247	19,974	21,178	5,958	6,576	244,166
Mt. Horeb	6,652	213,894	51,212	558,970	16,621	16,122	5,686	5,912	201,038
Oregon	8,721	271,934	61,366	553,237	22,098	23,729	8,066	5,823	278,245
Stoughton	12,800	274,010	68,585	720,995	21,229	21,451	7,428	5,787	251,603
Sun Prairie	25,730	495,715	105,131	1,454,822	40,086	43,929	10,704	10,953	503,054
Verona	10,125	499,380	77,103	841,770	40,507	43,558	12,133	9,463	493,586
Waunakee	11,010	242,563	74,033	597,678	18,739	19,868	5,894	6,822	241,121
Madison	224,810	4,628,191	931,836	12,652,349	383,718	359,965	64,910	39,010	4,376,624
DCLS	112,376	174,281	50,535	3,942,868	14,423	13,948	2,619	5,733	167,720
TOTAL	468,913	8,748,826	1,941,043	25,795,350	713,499	705,262	163,448	146,769	8,387,029
SUB TOTAL	548,533	9,527,681	2,261,101	28,751,558	774,308	767,843	183,937	169,187	9,144,388

	*2007	2007	**2007	2007 Annual	Same Mo. Current	Mo. ILL	Mo. ILL	YTD
	Population	Circulation	Collection	Expenditures	Circ. 2007	Mo. Circ.	Borrowed	Circ. 2008
GREEN								
Albany	2,178	40,174	16,407	76,653	3,149	3,124	190	34,856
Brodhead	3,215	67,375	49,407	175,613	5,612	5,338	861	60,243
Monroe	15,290	228,066	92,191	786,130	17,759	17,570	4,532	207,380
Monticello	1,172	65,092	40,719	120,203		no report		
New Glarus	2,107	78,633	29,933	229,203	6,521	5,617	2,186	74,032
Other Cty	12,014			295,588				
TOTAL	35,976	479,340	228,657	1,683,390	33,041	31,649	7,769	376,511
PORTAGE								
Amherst	1,051	18,805	22,651	35,033		no report		82
Portage Cty	68,908	468,297	144,300	1,715,901	40,633	42,451	616	456,457
TOTAL	69,959	487,102	166,951	1,750,934	40,633	42,451	616	456,539
SAUK								
Baraboo	11,710	249,324	70,919	755,713	19,637	18,932	6,438	229,821
LaVale	324	5,291	6,277	21,597	397	-	10	2,522
N. Freedom	628	12,484	6,361	28,954	936	1821	946	16,184
Plain	791	34,351	14,121	102,527	2,933	2,511	1,247	26,713
Prairie du Sac	3,656	113,580	46,565	297,020	10,628	10,502	3,643	126,771
Reedsburg	9,028	259,009	81,524	567,463	21,687	20,358	4,937	242,861
Rock Springs	406	10,921	7,396	41,916	878	-	148	5,350
Sauk City	3,302	121,743	44,815	292,024	10,204	10,023	3,383	121,132
Spring Green	1,508	84,717	30,510	190,820	7,318	8,011	2,954	88,058
Other Cty	26,458			790,591				
TOTAL	57,811	891,420	308,488	3,088,625	74,618	72,158	23,548	859,412
WOOD								
Arpin	828	8,682	14,110	23,529		no report		
Marshfield	21,238	411,890	136,547	1,373,754	34,380	36,959	64	334,995
Nekoosa	2,610	37,866	43,416	147,224		2,301	136	53,966
Pittsville	891	28,761	17,943	55,158	2,244	2,229	26	27,654
Vesper	532	8,106	13,467	27,535	615	494	38	8,322
Wis. Rapids	18,500	416,871	112,298	1,423,479	34,824	37,631	7,863	452,665
Other Cty	34,778			643,713				
TOTAL	79,377	912,176	337,781	3,694,392	72,063	79,614	8,127	877,602
SUB TOTAL	243,123	2,770,038	1,041,877	10,217,341	220,355	225,872	40,060	2,570,064
GRAND TOTAL	791,656	12,297,719	3,302,978	38,968,899	994,663	993,715	223,997	11,714,452
*Based on DOA Official Population Estimates 1/01/07 and includes all those individuals who pay library taxes directly to the indicated community								
**Collection includes books, serials, audio, film, video, and other materials such as software, art prints, and toys.								

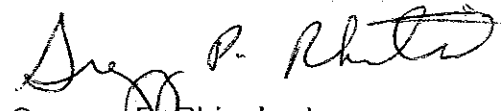
ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 423
January 7, 2009
Report for the month of December, 2008

I am continuing with the duties of my office and responding to inquiries from the public and county personnel.

I am preparing for the 2009 Monument Maintenance Program which includes all of Rome, Leola, Monroe and the portion of Big Flats in T19N, R5E.

Respectfully Submitted;

A handwritten signature in dark ink, appearing to read "Greg P. Rhinehart", written over a horizontal line.

Gregory P. Rhinehart,
Adams County Surveyor

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2008

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,600.00	\$21,900.00	\$ 500.00
JANUARY	300.00		75.00
Balance	\$3,300.00	\$21,900.00	\$ 425.00
FEBRUARY	300.00	13,786.00	
Balance	\$3,000.00	\$ 8,114.00	\$ 425.00
MARCH	300.00		
Balance	\$2,700.00	\$ 8,114.00	\$ 425.00
APRIL	300.00		
Balance	\$2,400.00	\$ 8,114.00	\$ 425.00
MAY	300.00		
Balance	\$2,100.00	\$ 8,114.00	\$ 425.00
JUNE	300.00		
Balance	\$1,800.00	\$ 8,114.00	\$ 425.00
JULY	300.00	3,030.25	
Balance	\$1,500.00	\$ 5,083.75	\$ 425.00
AUGUST	300.00		
Balance	\$1,200.00	\$ 5,083.75	\$ 425.00
SEPTEMBER	300.00		
Balance	\$ 900.00	\$ 5,083.75	\$ 425.00
OCTOBER	300.00		
Balance	\$ 600.00	\$ 5,083.75	\$ 425.00
NOVEMBER	300.00	\$ 4,900.00	
Balance	\$ 300.00	\$ 183.75	\$ 425.00
DECEMBER	300.00		
Balance	\$ 0.00	\$ 183.75	\$ 425.00
GrandTotal \$	0.00	\$ 183.75	\$ 425.00

